

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills, 2. Language and communication skills,
3. Life skills (Yoga, physical fitness, health and hygiene),
4. ICT/computing skills

Aneet

Digitally signed by Aneet
DN: c=IN, o=GIAN JYOTI EDUCATIONAL
SOCIETY, ou=MANAGEMENT,
2.5.4.20=09959f6f8d84e5d7345b4aee6
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st=Punjab,
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5.1.3.

QnM

Capacity building and skills enhancement initiatives taken by the institution include the following

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Options:

- A. All of the above*
- B. 3 of the above*
- C. 2 of the above*
- D. 1 of the above*
- E. none of the above*

Data Requirement: (As per Data Template)

• Name of the capability building and skills enhancement initiatives

• Year of implementation

• Number of students enrolled

• Name of the agencies involved with contact details

File Description (Upload)

• Link to Institutional website

• Any additional information

• Details of capability building and skills enhancement initiatives (Data Template)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following
1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene),
4. ICT/computing skills

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
Soft Skills			
Communicating with Confidence: Public Speaking Made Easy	20.01.2025	103	Skill Development Cell & Hr Club (Dr Sneha Sharma)
Mastering Emotional Intelligence for Workplace Success	04.02.2025	73	Skill Development Cell & Hr Club (Dr Rupinder Bir ,Associate Professor, Panjab University
Language and Communication Skills			
Technology-Driven Careers: Exploring AI and ML Opportunities	03.03.2025	97	Skill Development Cell & Hr Club (Mr Navneet Singh, Techlive Solution)
Professional Email Writing and Business Correspondence	25.04.2025	103	Skill Development Cell & Hr Club (Mr Shammi Bhatia)
Teamwork and Leadership: Building Collaborative Skills	09.05.2025	98	Skill Development Cell (Dr Luxmi, University Business School, Panjab University)
Life Skills (Yoga, physical fitness, health and hygiene)			
Maximising your potential by Maya Wellness	27.08.2024	76	Maya Wellness, Dr. Ruchi Gupta, Psychologist, Chandigarh
"Mindfulness Practices".	08.10.2024	58	Maya Wellness, Dr. Shikha Tyagi,Dr. Shikha Tyagi, Asst. Prof.
Eat Right: Seminar on Nutrition and Fitness	27.03.2025	75	Skill Development Cell (Dr Lipika Kaur, University Institute of Hotel &Tourism Manangement, Panjab University)
ICT /Computing skills			
Excel for Beginners: Building Essential Spreadsheet Skills	31.01.2025	71	Skill Development Cell & IT Club (Dr Siddhartha Shyam Vyas)
Seminar on Innovative ICT Tools In Teaching Pedagogy	04.05.2025	149	IQAC & IT Club (Dr Bushra S P Singh)
Introduction to Artificial Intelligence and ChatGPT Basics	05.05.2025	79	Skill Development Cell & IT Club (Dr Siddhartha Shyam Vyas)
Cyber Security	23.05.2025	38	Skill Development Cell & IT Club (Mr Suprakash Guha)



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Institute of Management
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25+
Years
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COMMUNICATING WITH **CONFIDENCE**

Public Speaking Made Easy

Skill Development cell
HR Club



20TH JAN 2025



workshop@gjimt.ac.in



99144-33199

**10:30am
to
4:30pm**



BUILDING CAREERS IN MBA | MCA | BBA | BCA | B.Com(Hons)

Ref No. GJ/2024/Mem/046

Date: December 21, 2024

INTRA-OFFICE MEMO

Date: December 21, 2024

Subject: Communicating with Confidence: Public Speaking Made Easy,
Jan 20, 2025

To: Skill Development Cell Coordinator & HR Club Coordinator

From: Dr. Aneet Bedi (Director)

Dear Skill Development Cell & HR Club Coordinators,

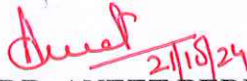
This is to inform you that a workshop titled "Communicating with Confidence: Public Speaking Made Easy" has been scheduled for January 20, 2025. This event aims to enhance students' public speaking skills and build their confidence.

Meeting Details:

Date and Timings	Members	Venue
21/12/2024(Saturday) 11:00 AM	Skill Development Cell & HR Club	Conference Room

Please ensure maximum participation from your respective clubs.

Best Regards,


DR. ANEET BEDI
Director

CC:

- Skill Development Cell Coordinators
- HR Club Coordinators
- Dr. Sneha Sharma

Ref. No. *GJ/2025/001D*

Date: Jan 13th, 2025

NOTICE

Seminar on "Communicating with Confidence: Public Speaking Made Easy"

The Skill Development Cell and HR Club are jointly organizing a seminar on "Communicating with Confidence: Public Speaking Made Easy" on January 20, 2025. This seminar aims to equip students with essential public speaking skills and boost their confidence in communication.

Date: January 20, 2025

Venue: Auditorium

Time: 10:30 Am to 4:30 Pm

Resource Person: Dr. Sneha Sharma

Seminar Highlights:

Expert Insights: Learn from seasoned speakers and communication professionals on how to engage audiences confidently.

Practical Tips and Techniques: Master techniques to overcome stage fright, improve body language, and communicate clearly.

Interactive Sessions: Participate in activities such as mock speeches and receive real-time feedback to build confidence.

For further inquiries, please contact Dr. Iram Khan (Coordinator Skill Development Cell)

Aneesh
13/1/25
DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards

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Institute of Management
and Technology**ATTENDANCE SHEET****Workshop on "Communicating with Confidence: Public Speaking Made Easy"**

Date: 20.01.2025

Time: 10:30 am – 4:30 pm

No. of Participants: **103** Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Nandini Kumari	2429585	BCA II	Nandini
2.	Nandini Soni	2429586	BCA II	Nandini Soni
3.	Navodit Ramola	2429587	BCA II	Navodit Ramola
4.	Neelakshi Bedi	2429588	BCA II	Neelakshi
5.	Nikhil Attri	2429589	BCA II	Nikhil Attri
6.	Nikhil Singh	2429590	BCA II	Ab
7.	Nitin	2429591	BCA II	Nitin
8.	Nitin Kumar	2429592	BCA II	Nitin
9.	Pankaj	2429593	BCA II	Pankaj
10.	Parth Sharma	2429594	BCA II	Parth
11.	Pooja	2429595	BCA II	Pooja
12.	Prabhnoor Singh	2429596	BCA II	Prabhnoor Singh
13.	Prince	2429597	BCA II	Ab
14.	Priyanshi	2429598	BCA II	Priyanshi
15.	Raghav	2429599	BCA II	Raghav
16.	Raghveer Singh	2429600	BCA II	Raghveer
17.	Rahul Yadav	2429601	BCA II	Rahul
18.	Rajeev Kumar Jha	2429602	BCA II	Rajeev
19.	Rakhi	2429603	BCA II	Rakhi
20.	Raunak Singh	2429604	BCA II	Raunak
21.	Rohit Kumar	2429605	BCA II	Rohit Kumar
22.	Rohini	2429606	BCA II	Rohini
23.	Sabita Yadav	2429607	BCA II	Sabita
24.	Sachin Kumar	2429608	BCA II	Sachin K
25.	Sahil Choudhary	2429609	BCA II	Sahil
26.	Sahil Kumar	2429610	BCA II	Sahil
27.	Samarjit Singh	2429611	BCA II	Samarjit Singh
28.	Sameer	2429612	BCA II	Ab
29.	Sameer Dutt	2429613	BCA II	Sameer Dutt
30.	Sandeep Pandit	2429614	BCA II	Sandeep Pandit
31.	Sarabjeet Chopra	2429615	BCA II	Sarabjeet
32.	Satyam Kanaujiya	2429616	BCA II	Satyam
33.	Shagun	2429617	BCA II	Shagun
34.	Shikha Rana	2429618	BCA II	Shikha Rana
35.	Shivali	2429619	BCA II	Shivali

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and Technology

S. No.	Name	Roll Number	Class & Semester	Signature
36.	Shivam	2429620	BCA II	Shivam
37.	Shivang Balune	2429621	BCA II	Shivang
38.	Shubham	2429622	BCA II	Shubham
39.	Simran	2429623	BCA II	Simran
40.	Sonu	2429624	BCA II	Sonu
41.	Sonu Kumar	2429625	BCA II	Ab
42.	Srishti Sharma	2429627	BCA II	S. Sharma
43.	Subalak	2429628	BCA II	Subalak
44.	Sudhir Chamoli	2429629	BCA II	Mulligan
45.	Sujal Negi	2429630	BCA II	Sujal
46.	Sujal Sharma	2429631	BCA II	Sujal
47.	Suraj Mandal	2429633	BCA II	Suraj
48.	Tamanna	2429634	BCA II	Tamanna
49.	Taniya Vishwakarma	2429635	BCA II	Taniya
50.	Ujala	2429636	BCA II	Ab
51.	Updesh Singh	2429637	BCA II	Updesh
52.	Varinder Singh	2429638	BCA II	Varinder
53.	Virender Rana	2429640	BCA II	Virender
54.	Vivek	2429642	BCA II	Vivek
55.	Vivek Singh	2429644	BCA II	Vivek Singh
56.	Yashneet Koley	2429645	BCA II	Yashneet
57.	Aarti Devi	2429525	BCA II	Arti Devi
58.	Abhishek	2429526	BCA II	Abhishek
59.	Abhishek Kumar	2429527	BCA II	Abhishek
60.	Aditi Sharma	2429528	BCA II	Ab
61.	Aditya	2429529	BCA II	Aditya
62.	Aditya Guleria	2429530	BCA II	Aditya Guleria
63.	Aditya Kumar	2429531	BCA II	Aditya
64.	Aditya Sharma	2429532	BCA II	Aditya
65.	Afsar Elahi	2429533	BCA II	Afsar
66.	Ajay	2429534	BCA II	Ajay
67.	Alok Kumar	2429535	BCA II	Alok
68.	Aman Singh	2429536	BCA II	Aman
69.	Aman Singh	2429537	BCA II	Aman Singh
70.	Amit	2429538	BCA II	Amit
71.	Amit Kumar	2429539	BCA II	Ab
72.	Amit Kumar	2429540	BCA II	Amit Kumar
73.	Angad	2429541	BCA II	Angad
74.	Anjali	2429542	BCA II	Anjali
75.	Anjali Singla	2429543	BCA II	Anjali
76.	Ankush	2429544	BCA II	Ankush
77.	Ansh	2429545	BCA II	Ansh
78.	Anshul	2429546	BCA II	Anshul
79.	Anup Paik	2429547	BCA II	Anup Paik
80.	Arjun	2429548	BCA II	Arjun



S. No.	Name	Roll Number	Class & Semester	Signature
81.	Arshanveet Kaur	2429549	BCA II	Arshanveet
82.	Arun	2429550	BCA II	Arun
83.	Ashish Kumar	2429551	BCA II	Ab
84.	Bansu	2429552	BCA II	Bansu
85.	Bharti	2429553	BCA II	Bharti
86.	Bhavpreet Kaur	2429554	BCA II	Bhavpreet
87.	bhavya kaundal	2429555	BCA II	Bhavya
88.	Chandan	2429556	BCA II	Ab
89.	Geetansh Bajaj	2429557	BCA II	Geetansh
90.	Gizal Abbas	2429558	BCA II	Gizal Abbas
91.	Grace	2429559	BCA II	Grace
92.	Gurleen Singh	2429560	BCA II	Gurleen Singh
93.	Harmandeep Singh	2429561	BCA II	Harmandeep Singh
94.	Harsh Singh Rawat	2429562	BCA II	HARSH
95.	Harshita	2429563	BCA II	Harshita
96.	Himanshu Singh Mehra	2429564	BCA II	Himanshu
97.	Hrithik	2429565	BCA II	Hrithik
98.	Iheanyichukwu Victor Chibuike	2429566	BCA II	Ab
99.	Jai Ganesh	2429567	BCA II	Ab
100.	Jashan Dhiman	2429568	BCA II	Jashan
101.	Jaskirat Kaur	2429569	BCA II	Jaskirat Kaur
102.	Jatin Kumar	2429570	BCA II	Jatin K
103.	Jevash Thakur	2429571	BCA II	Jevash Thakur
104.	Kamal Heer	2429572	BCA II	Kamal Heer
105.	Kartik Kathuria	2429573	BCA II	Kartik Kathuria
106.	Kashish Kumari Budha	2429574	BCA II	Kashish Kumari Budha
107.	Komal	2429575	BCA II	Komal
108.	Krish dhiman	2429576	BCA II	Krish
109.	Kuldeep	2429577	BCA II	Kuldeep
110.	Makunganya Osman	2429578	BCA II	Ab
111.	Mandeep	2429579	BCA II	Mandeep
112.	Manish Kumar	2429580	BCA II	Manish
113.	Mayank	2429581	BCA II	Mayank
114.	Mayank kamila	2429582	BCA II	Ab
115.	Mohd Zaid	2429583	BCA II	Mohd. Zaid
116.	Nandini	2429584	BCA II	Nandini

EVENT COORDINATOR

DETAILED REPORT

Workshop on "Communicating with Confidence: Public Speaking Made Easy"

Date: January 20, 2025

Venue: Auditorium

Time: 10:30 AM - 4:30 PM

The Skill Development Cell/HR Club successfully organized a workshop on "Communicating with Confidence: Public Speaking Made Easy" on January 20, 2025. The event aimed to equip participants with essential public speaking skills, boost their confidence, and provide practical techniques to improve their communication abilities in professional and personal settings.

Resource Person

The workshop was conducted by **Dr. Sneha Sharma**, an expert in communication skills and personal development. With her extensive experience in public speaking training, she guided participants through various techniques to enhance their presentation skills and overcome stage fear.

Objectives of the Workshop

The primary objectives of the workshop were:

- To help participants develop confidence in public speaking.
- To teach essential techniques for effective verbal and non-verbal communication.
- To provide strategies for structuring speeches and delivering impactful presentations.
- To improve audience engagement and handling of Q&A sessions.

Sessions and Activities

The workshop commenced at 10:30 AM with an introductory session by Dr. Sneha Sharma, followed by interactive and hands-on activities designed to enhance participants' public speaking skills:

1. **Introduction to Public Speaking:** Dr. Sharma explained the fundamentals of public speaking, including the importance of confidence, clarity, and audience engagement.
2. **Overcoming Stage Fear:** Practical exercises were conducted to help participants manage anxiety and boost self-assurance while speaking in front of an audience.
3. **Speech Structuring Techniques:** Attendees learned how to organize their speeches effectively using storytelling, facts, and persuasive techniques.
4. **Voice Modulation and Body Language:** The session emphasized the importance of tone, pitch, gestures, and posture in effective communication.
5. **Interactive Speaking Exercises:** Participants engaged in impromptu speaking sessions and group discussions to apply their learning in real-time scenarios.

6. **Q&A and Feedback Session:** Dr. Sharma provided personalized feedback to participants, highlighting their strengths and areas for improvement.

Attendance

The workshop saw active participation from students, faculty members, and professionals eager to improve their public speaking skills. The interactive format ensured high engagement and practical learning for all attendees.

The workshop on "Communicating with Confidence: Public Speaking Made Easy" was a highly successful event, achieving its objective of enhancing participants' communication skills. The hands-on activities and expert insights provided by Dr. Sneha Sharma empowered attendees with the confidence and techniques needed to excel in public speaking. The feedback from participants was overwhelmingly positive, with many expressing a desire for more such skill-enhancement sessions in the future.

Organizing Agency: Skill Development Cell/HR Club

Contact Email & Phone: - workshop@gjimt.ac.in & 9914433199

SAMPLE CERTIFICATE

 GIANJYOTI Aspire. Achieve. Ascend	Institute of Management and Technology Approved by AICTE & Affiliated to IKGPTU	SDC/01/24-25/001	
CERTIFICATE OF PARTICIPATION			
This is to certify that			

of _____ Class _____ Semester			
has participated in "Communicating with Confidence: Public Speaking Made Easy"			
on 20.01.2025			
Organised by Skill Development Cell / HR Club, GJIMT			
_____ J S Bedi Chairman		_____ Dr. Aneet Bedi Director	



CERTIFICATE RECORD

Workshop on "Communicating with Confidence: Public Speaking Made Easy"

Date: 20.01.2025

Time: 10:30 am – 4:30 pm

No. of Participants: 103 Students

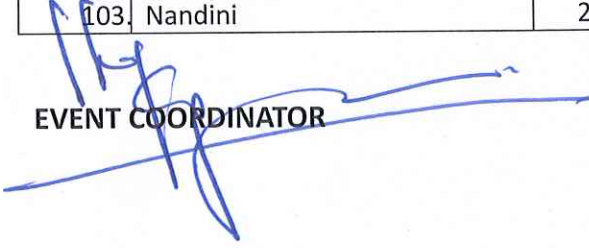
S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Nandini Kumari	2429585	BCA II	SDC/01/24-25/001
2.	Nandini Soni	2429586	BCA II	SDC/01/24-25/002
3.	Navodit Ramola	2429587	BCA II	SDC/01/24-25/003
4.	Neelakshi Bedi	2429588	BCA II	SDC/01/24-25/004
5.	Nikhil Attri	2429589	BCA II	SDC/01/24-25/005
6.	Nitin	2429591	BCA II	SDC/01/24-25/006
7.	Nitin Kumar	2429592	BCA II	SDC/01/24-25/007
8.	Pankaj	2429593	BCA II	SDC/01/24-25/008
9.	Parth Sharma	2429594	BCA II	SDC/01/24-25/009
10.	Pooja	2429595	BCA II	SDC/01/24-25/010
11.	Prabhnoor Singh	2429596	BCA II	SDC/01/24-25/011
12.	Priyanshi	2429598	BCA II	SDC/01/24-25/012
13.	Raghav	2429599	BCA II	SDC/01/24-25/013
14.	Raghveer Singh	2429600	BCA II	SDC/01/24-25/014
15.	Rahul Yadav	2429601	BCA II	SDC/01/24-25/015
16.	Rajeev Kumar Jha	2429602	BCA II	SDC/01/24-25/016
17.	Rakhi	2429603	BCA II	SDC/01/24-25/017
18.	Raunak Singh	2429604	BCA II	SDC/01/24-25/018
19.	Rohit Kumar	2429605	BCA II	SDC/01/24-25/019
20.	Rohini	2429606	BCA II	SDC/01/24-25/020
21.	Sabita Yadav	2429607	BCA II	SDC/01/24-25/021
22.	Sachin Kumar	2429608	BCA II	SDC/01/24-25/022
23.	Sahil Choudhary	2429609	BCA II	SDC/01/24-25/023
24.	Sahil Kumar	2429610	BCA II	SDC/01/24-25/024
25.	Samarjit Singh	2429611	BCA II	SDC/01/24-25/025
26.	Sameer Dutt	2429613	BCA II	SDC/01/24-25/026
27.	Sandeep Pandit	2429614	BCA II	SDC/01/24-25/027
28.	Sarabjeet Chopra	2429615	BCA II	SDC/01/24-25/028
29.	Satyam Kanaujiya	2429616	BCA II	SDC/01/24-25/029
30.	Shagun	2429617	BCA II	SDC/01/24-25/030
31.	Shikha Rana	2429618	BCA II	SDC/01/24-25/031
32.	Shivali	2429619	BCA II	SDC/01/24-25/032
33.	Shivam	2429620	BCA II	SDC/01/24-25/033
34.	Shivang Balune	2429621	BCA II	SDC/01/24-25/034
35.	Shubham	2429622	BCA II	SDC/01/24-25/035



S. No.	Name	Roll Number	Class & Semester	Certificate No.
36.	Simran	2429623	BCA II	SDC/01/24-25/036
37.	Sonu	2429624	BCA II	SDC/01/24-25/037
38.	Srishti Sharma	2429627	BCA II	SDC/01/24-25/038
39.	Subalak	2429628	BCA II	SDC/01/24-25/039
40.	Sudhir Chamoli	2429629	BCA II	SDC/01/24-25/040
41.	Sujal Negi	2429630	BCA II	SDC/01/24-25/041
42.	Sujal Sharma	2429631	BCA II	SDC/01/24-25/042
43.	Suraj Mandal	2429633	BCA II	SDC/01/24-25/043
44.	Tamanna	2429634	BCA II	SDC/01/24-25/044
45.	Taniya Vishwakarma	2429635	BCA II	SDC/01/24-25/045
46.	Updesh Singh	2429637	BCA II	SDC/01/24-25/046
47.	Varinder Singh	2429638	BCA II	SDC/01/24-25/047
48.	Virender Rana	2429640	BCA II	SDC/01/24-25/048
49.	Vivek	2429642	BCA II	SDC/01/24-25/049
50.	Vivek Singh	2429644	BCA II	SDC/01/24-25/050
51.	Yashneet Koley	2429645	BCA II	SDC/01/24-25/051
52.	Aarti Devi	2429525	BCA II	SDC/01/24-25/052
53.	Abhishek	2429526	BCA II	SDC/01/24-25/053
54.	Abhishek Kumar	2429527	BCA II	SDC/01/24-25/054
55.	Aditya	2429529	BCA II	SDC/01/24-25/055
56.	Aditya Guleria	2429530	BCA II	SDC/01/24-25/056
57.	Aditya Kumar	2429531	BCA II	SDC/01/24-25/057
58.	Aditya Sharma	2429532	BCA II	SDC/01/24-25/058
59.	Afsar Elahi	2429533	BCA II	SDC/01/24-25/059
60.	Ajay	2429534	BCA II	SDC/01/24-25/060
61.	Alok Kumar	2429535	BCA II	SDC/01/24-25/061
62.	Aman Singh	2429536	BCA II	SDC/01/24-25/062
63.	Aman Singh	2429537	BCA II	SDC/01/24-25/063
64.	Amit	2429538	BCA II	SDC/01/24-25/064
65.	Amit Kumar	2429540	BCA II	SDC/01/24-25/065
66.	Angad	2429541	BCA II	SDC/01/24-25/066
67.	Anjali	2429542	BCA II	SDC/01/24-25/067
68.	Anjali Singla	2429543	BCA II	SDC/01/24-25/068
69.	Ankush	2429544	BCA II	SDC/01/24-25/069
70.	Ansh	2429545	BCA II	SDC/01/24-25/070
71.	Anshul	2429546	BCA II	SDC/01/24-25/071
72.	Anup Paik	2429547	BCA II	SDC/01/24-25/072
73.	Arjun	2429548	BCA II	SDC/01/24-25/073
74.	Arshanveet Kaur	2429549	BCA II	SDC/01/24-25/074
75.	Arun	2429550	BCA II	SDC/01/24-25/075
76.	Bansu	2429552	BCA II	SDC/01/24-25/076
77.	Bharti	2429553	BCA II	SDC/01/24-25/077
78.	Bhavpreet Kaur	2429554	BCA II	SDC/01/24-25/078
79.	bhavya kaundal	2429555	BCA II	SDC/01/24-25/079
80.	Geetansh Bajaj	2429557	BCA II	SDC/01/24-25/080



S. No.	Name	Roll Number	Class & Semester	Certificate No.
81.	Gizal Abbas	2429558	BCA II	SDC/01/24-25/081
82.	Grace	2429559	BCA II	SDC/01/24-25/082
83.	Gurleen Singh	2429560	BCA II	SDC/01/24-25/083
84.	Harmandeep Singh	2429561	BCA II	SDC/01/24-25/084
85.	Harsh Singh Rawat	2429562	BCA II	SDC/01/24-25/085
86.	Harshita	2429563	BCA II	SDC/01/24-25/086
87.	Himanshu Singh Mehra	2429564	BCA II	SDC/01/24-25/087
88.	Hrithik	2429565	BCA II	SDC/01/24-25/088
89.	Jashan Dhiman	2429568	BCA II	SDC/01/24-25/089
90.	Jaskirat Kaur	2429569	BCA II	SDC/01/24-25/090
91.	Jatin Kumar	2429570	BCA II	SDC/01/24-25/091
92.	Jevash Thakur	2429571	BCA II	SDC/01/24-25/092
93.	Kamal Heer	2429572	BCA II	SDC/01/24-25/093
94.	Kartik Kathuria	2429573	BCA II	SDC/01/24-25/094
95.	Kashish Kumari Budha	2429574	BCA II	SDC/01/24-25/095
96.	Komal	2429575	BCA II	SDC/01/24-25/096
97.	Krish dhiman	2429576	BCA II	SDC/01/24-25/097
98.	Kuldeep	2429577	BCA II	SDC/01/24-25/098
99.	Mandeep	2429579	BCA II	SDC/01/24-25/099
100.	Manish Kumar	2429580	BCA II	SDC/01/24-25/100
101.	Mayank	2429581	BCA II	SDC/01/24-25/101
102.	Mohd Zaid	2429583	BCA II	SDC/01/24-25/102
103.	Nandini	2429584	BCA II	SDC/01/24-25/103


EVENT COORDINATOR



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MASTERING EMOTIONAL INTELLIGENCE FOR WORKPLACE SUCCESS

**Skill Development Cell
HR Club**



**4TH FEB
2025**

For more info:

**99144-33199
workshop@gjimt.ac.in**

**10 Am
to
4 pm**

BUILDING CAREERS IN MBA | MCA | BBA | BCA | B.Com(Hons)

Ref No. *GJ/2025/In/005*

Date: 27th January, 2025

To,

Dr. Rupinder Bir Kaur
Associate Professor
University Business School
Panjab University, Chandigarh 160014

Dear Dr. Rupinder Bir Kaur,

Subject: Invitation to be a Resource Person at the workshop on "Mastering Emotional Intelligence for Workplace Success".

I hope this letter finds you well.

On behalf of the organizing committee, I am pleased to invite you as a distinguished resource person for the upcoming workshop on Mastering Emotional Intelligence for Workplace Success to be held on 04th February 2025 at Gian Jyoti Institute of Management and Technology (GJIMT), Chandigarh.

We believe that your expertise and experience would greatly enhance the session and provide valuable guidance to the participants, offering our participants valuable insights and practical knowledge that will undoubtedly contribute to their learning experience.

We would be honored to have you share your expertise with our attendees, and we hope you can grace the occasion as a resource person. Please let us know if you require any additional details or support to facilitate your participation.

We eagerly await your confirmation and hope to welcome you as a resource person at the workshop.

Thank you for considering our invitation.

Warm regards,


Dr. Aneet Bedi
Director
Gian Jyoti Institute of Management and Technology
www.gjimt.ac.in

Ref. No. GJ/2025/005B

Date: Jan 28th, 2025

NOTICE

Workshop on "Mastering Emotional Intelligence for Workplace Success"

The Skill Development Cell and HR Club are jointly organizing a workshop on "Mastering Emotional Intelligence for Workplace Success" on February 4, 2025. This workshop aims to help students understand and develop their emotional intelligence, which is crucial for success in the workplace and beyond.

Date: February 4, 2025

Venue: Auditorium

Time: 10 Am to 4 Pm

Resource Person: Dr. Rupinder Bir Kaur, Associate Professor, UBS, PU

Workshop Highlights:

- Understanding Emotional Intelligence (EI): Defining EI, its components, and its significance in personal and professional life.
- Self-awareness and Self-Management: Recognizing and managing one's own emotions effectively.
- Social Awareness and Relationship Management: Understanding and responding to the emotions of others, building strong relationships.
- Developing Empathy and Communication Skills: Enhancing empathy and improving communication for effective collaboration.
- Applying EI in Workplace Scenarios: Practical exercises and case studies to apply EI skills in real-world workplace situations.

For further inquiries, please contact Dr. Iram Khan (Coordinator Skill Development Cell)/Ms. Shruti (Coordinator HR Club)


DIRECTOR

Cc:

- **Dean (Academics)**
- **Department Heads**
- **All Notice Boards**



ATTENDANCE SHEET

Workshop on "Mastering Emotional Intelligence for Workplace Success"

Date: 04.02.2025

Time: 10:00 am – 4:00 pm

No. of Participants: **73** Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Aditya Koundal	2429699	MCA-II	Ab
2.	Amit Singh Bhandari	2429700	MCA-II	Amit
3.	Aryan Chauhan	2429701	MCA-II	Aryan
4.	Damanpreet Kaur	2429702	MCA-II	Damanpreet Kaur
5.	Gaurav Kumar	2429704	MCA-II	Gaurav
6.	Gurinder Singh	2429705	MCA-II	Gurinder
7.	Javaid Ahmad Dar	2429707	MCA-II	Javaid
8.	Manpreet Kaur	2429709	MCA-II	Manpreet
9.	Mansi Raina	2429710	MCA-II	Mansi Raina
10.	Mohd Ayaan	2429711	MCA-II	Ayaan
11.	Navpreet Singh	2429713	MCA-II	Navpreet Singh
12.	Nitika Gurung	2429714	MCA-II	Nitika
13.	Prabhleen Kaur Aulakh	2429715	MCA-II	Prabhleen
14.	Raj Sharma	2429716	MCA-II	Raj Sharma
15.	Rajat Rawat	2429717	MCA-II	Rajat Rawat
16.	Ritesh Kumar Tiwari	2429718	MCA-II	Ab
17.	Samarjeet Singh	2429719	MCA-II	Samarjeet S
18.	Sameen Banga	2429720	MCA-II	Sameen Banga
19.	Shankar Bhadur	2429721	MCA-II	Shankar Bhadur
20.	Shehbaz Singh Chauhan	2429722	MCA-II	Ab
21.	Shobhil Dadhwal	2429723	MCA-II	Ab
22.	Sumit Singh	2429725	MCA-II	Sumit
23.	Sumit Yadav	2429726	MCA-II	Ab
24.	Tushar Sodhi	2429727	MCA-II	Tushar
25.	Yuvraj Singh	2429728	MCA-II	Yuvraj Singh
26.	Mukhtar Abass	2429712	MCA-II	Mukhtar Abass
27.	Isha Devi	2429706	MCA-II	Isha
28.	Shubham Kumar	2429724	MCA-II	Shubham
29.	Dhruv	2429703	MCA-II	Dhruv
30.	Abigail Msaan Tofi	2429646	MBA-II	Abigail
31.	Adarsh	2429647	MBA-II	Adarsh
32.	Anandita Tanti	2429649	MBA-II	Anandita Tanti
33.	Anchal	2429650	MBA-II	Anchal

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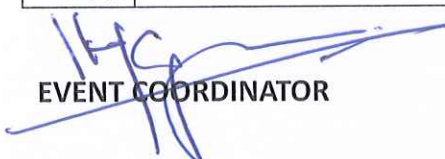
S. No.	Name	Roll Number	Class & Semester	Signature
34.	Ankush Yadav	2429651	MBA-II	Ankush Yadav
35.	Anurag Pandey	2429652	MBA-II	Anurag Pandey
36.	Ashi	2429653	MBA-II	Ashi
37.	Ayush Srivastav	2429654	MBA-II	Ayush
38.	Bhavya Singh	2429655	MBA-II	Bhavya
39.	Chanpreet Singh	2429656	MBA-II	AB
40.	Dhruv Kaura	2429657	MBA-II	Dhruv
41.	Guransh Singh Malhotra	2429658	MBA-II	Guransh
42.	Gursahib Singh	2429659	MBA-II	Gursahib Singh
43.	Guruveer Singh Thakur	2429660	MBA-II	Guruv
44.	Harkamal Preet Kaur	2429661	MBA-II	AB
45.	Harmanjot Singh	2429662	MBA-II	Harman
46.	Isha Kumari	2429663	MBA-II	Isha Kumari
47.	Ishika Verma	2429664	MBA-II	Ishika
48.	Jatin	2429665	MBA-II	Jatin
49.	Kirti Rana	2429666	MBA-II	Kirti
50.	Kumkum	2429667	MBA-II	Kumkum
51.	Lavleen Kaur	2429668	MBA-II	Lavleen
52.	Manisha	2429669	MBA-II	Manisha
53.	Manpreet Singh	2429670	MBA-II	AB
54.	Mehak	2429671	MBA-II	Mehak
55.	Mensah Charles	2429672	MBA-II	Mensah Charles
56.	Mohammad Rizwan	2429673	MBA-II	
57.	Mohd Rehan	2429674	MBA-II	Rehan
58.	Muskan	2429675	MBA-II	Muskan
59.	Muskan Thapa	2429676	MBA-II	Muskan
60.	Navya S Nair	2429677	MBA-II	Navya S Nair
61.	Neha	2429678	MBA-II	Neha
62.	Nitin Verma	2429679	MBA-II	Nitin Verma
63.	Norviedzro Philomina	2429680	MBA-II	AB
64.	Pawandeep Kaur	2429681	MBA-II	Pawandeep
65.	Peter Hackman	2429682	MBA-II	Peter
66.	Prabhsimran Singh	2429683	MBA-II	Prabhsimran
67.	Pratham Jassi	2429684	MBA-II	Pratham
68.	Purvika	2429685	MBA-II	Purvika
69.	Ragini Yadav	2429686	MBA-II	Ragini
70.	Sahil	2429687	MBA-II	Sahil
71.	Sarishti Rana	2429688	MBA-II	Sarishti Rana
72.	Shaniya Vaid	2429689	MBA-II	Shaniya Vaid
73.	Simardeep Kaur	2429690	MBA-II	Simar
74.	Sonali	2429691	MBA-II	
75.	Sumit Mishra	2429692	MBA-II	Sumit Mishra

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S. No.	Name	Roll Number	Class & Semester	Signature
76.	Sunali	2429693	MBA-II	<i>Sunali</i>
77.	Sunil	2429694	MBA-II	<i>Sunil</i>
78.	Suryansh Sharma	2429695	MBA-II	<i>Suryansh</i>
79.	Vanshika	2429696	MBA-II	<i>Vanshika</i>
80.	Vanshika Soni	2429697	MBA-II	<i>Vanshika Soni</i>
81.	Vishal Kumar	2429698	MBA-II	<i>AB</i>
82.	Hiya Garg	2460076	MBA-II	<i>Hiya</i>
83.	Isha	2460077	MBA-II	<i>Isha</i>


EVENT COORDINATOR

DETAILED REPORT

Workshop on “Mastering Emotional Intelligence for Workplace Success”

Date: February 4, 2025

Venue: Auditorium

Time: 10:00 AM - 4:00 PM

Introduction

The Skill Development Cell/HR Club successfully organized a workshop on "Mastering Emotional Intelligence for Workplace Success" on February 4, 2025. The event aimed to enhance participants' understanding of emotional intelligence (EI) and its impact on professional success. The session focused on developing self-awareness, empathy, and emotional regulation skills to improve workplace relationships and performance.

Resource Person

The workshop was conducted by **Dr. Rupinder Bir Kaur**, Associate Professor at UBS, Panjab University. Dr. Kaur, an expert in leadership and behavioral studies, provided valuable insights into emotional intelligence and its practical applications in professional settings.

Objectives of the Workshop

The primary objectives of the workshop were:

- To help participants understand the fundamentals of emotional intelligence.
- To develop skills for managing emotions effectively in the workplace.
- To improve interpersonal communication and conflict resolution abilities.
- To enhance leadership qualities through emotional intelligence techniques.

Sessions and Activities

The workshop commenced at 10:00 AM with an introduction by Dr. Rupinder Bir Kaur, followed by interactive sessions and practical exercises covering the following topics:

1. **Understanding Emotional Intelligence:** Overview of EI and its importance in professional and personal life.
2. **Self-Awareness and Self-Regulation:** Techniques to identify and manage emotions effectively.
3. **Empathy and Social Skills:** Strategies for improving interpersonal relationships and team dynamics.
4. **Conflict Management and Decision-Making:** Application of EI in handling workplace conflicts and making better decisions.
5. **Practical Exercises and Case Studies:** Hands-on activities to reinforce key concepts and real-life workplace scenarios.

6. **Q&A and Feedback Session:** Participants engaged in discussions, shared experiences, and received expert guidance.

Attendance

The workshop witnessed enthusiastic participation from students, faculty members, and professionals interested in enhancing their emotional intelligence. The interactive sessions ensured active engagement and practical learning experiences for all attendees.

Conclusion

The workshop on "Mastering Emotional Intelligence for Workplace Success" was a highly impactful event, equipping participants with essential skills to navigate workplace challenges effectively. Dr. Rupinder Bir Kaur's expert guidance helped attendees understand and implement emotional intelligence strategies for professional growth. The feedback was overwhelmingly positive, with many participants expressing interest in advanced EI training sessions in the future.

Organizing Agency: Skill Development Cell / HR Club

Contact Email & Phone: workshop@gjimt.ac.in | 9914433199

SAMPLE CERTIFICATE

 GIANJYOTI Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	Institute of Management and Technology	SDC/03/24-25/001	
CERTIFICATE OF PARTICIPATION			
This is to certify that			

of _____ Class _____ Semester			
has participated in "Mastering Emotional Intelligence for Workplace Success"			
on 04.02.2025			
Organised by Skill Development Cell/HR Club, GJIMT			
_____ J S Bedi Chairman		_____ Dr. Aneet Bedi Director	



CERTIFICATE RECORD

Workshop on "Mastering Emotional Intelligence for Workplace Success"

Date: 04.02.2025

Time: 10:00 am – 4:00 pm

No. of Participants: **73** Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Amit Singh Bhandari	2429700	MCA-II	SDC/03/24-25/001
2.	Aryan Chauhan	2429701	MCA-II	SDC/03/24-25/002
3.	Damanpreet Kaur	2429702	MCA-II	SDC/03/24-25/003
4.	Gaurav Kumar	2429704	MCA-II	SDC/03/24-25/004
5.	Gurinder Singh	2429705	MCA-II	SDC/03/24-25/005
6.	Javaid Ahmad Dar	2429707	MCA-II	SDC/03/24-25/006
7.	Manpreet Kaur	2429709	MCA-II	SDC/03/24-25/007
8.	Mansi Raina	2429710	MCA-II	SDC/03/24-25/008
9.	Mohd Ayaan	2429711	MCA-II	SDC/03/24-25/009
10.	Navpreet Singh	2429713	MCA-II	SDC/03/24-25/010
11.	Nitika Gurung	2429714	MCA-II	SDC/03/24-25/011
12.	Prabhleen Kaur Aulakh	2429715	MCA-II	SDC/03/24-25/012
13.	Raj Sharma	2429716	MCA-II	SDC/03/24-25/013
14.	Rajat Rawat	2429717	MCA-II	SDC/03/24-25/014
15.	Samarjeet Singh	2429719	MCA-II	SDC/03/24-25/015
16.	Sameen Banga	2429720	MCA-II	SDC/03/24-25/016
17.	Shankar Bhadur	2429721	MCA-II	SDC/03/24-25/017
18.	Sumit Singh	2429725	MCA-II	SDC/03/24-25/018
19.	Tushar Sodhi	2429727	MCA-II	SDC/03/24-25/019
20.	Yuvraj Singh	2429728	MCA-II	SDC/03/24-25/020
21.	Mukhtar Abass	2429712	MCA-II	SDC/03/24-25/021



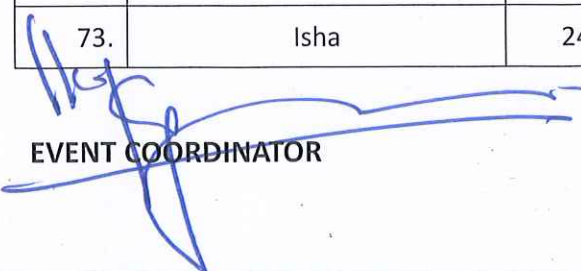
S. No.	Name	Roll Number	Class & Semester	Certificate No.
22.	Isha Devi	2429706	MCA-II	SDC/03/24-25/022
23.	Shubham Kumar	2429724	MCA-II	SDC/03/24-25/023
24.	Dhruv	2429703	MCA-II	SDC/03/24-25/024
25.	Abigail Msaan Tofi	2429646	MBA-II	SDC/03/24-25/025
26.	Adarsh	2429647	MBA-II	SDC/03/24-25/026
27.	Anandita Tanti	2429649	MBA-II	SDC/03/24-25/027
28.	Anchal	2429650	MBA-II	SDC/03/24-25/028
29.	Ankush Yadav	2429651	MBA-II	SDC/03/24-25/029
30.	Anurag Pandey	2429652	MBA-II	SDC/03/24-25/030
31.	Ashi	2429653	MBA-II	SDC/03/24-25/031
32.	Ayush Srivastav	2429654	MBA-II	SDC/03/24-25/032
33.	Bhavya Singh	2429655	MBA-II	SDC/03/24-25/033
34.	Dhruv Kaura	2429657	MBA-II	SDC/03/24-25/034
35.	Guransh Singh Malhotra	2429658	MBA-II	SDC/03/24-25/035
36.	Gursahib Singh	2429659	MBA-II	SDC/03/24-25/036
37.	Guruveer Singh Thakur	2429660	MBA-II	SDC/03/24-25/037
38.	Harmanjot Singh	2429662	MBA-II	SDC/03/24-25/038
39.	Isha Kumari	2429663	MBA-II	SDC/03/24-25/039
40.	Ishika Verma	2429664	MBA-II	SDC/03/24-25/040
41.	Jatin	2429665	MBA-II	SDC/03/24-25/041
42.	Kirti Rana	2429666	MBA-II	SDC/03/24-25/042
43.	Kumkum	2429667	MBA-II	SDC/03/24-25/043
44.	Lavleen Kaur	2429668	MBA-II	SDC/03/24-25/044
45.	Manisha	2429669	MBA-II	SDC/03/24-25/045
46.	Mehak	2429671	MBA-II	SDC/03/24-25/046
47.	Mensah Charles	2429672	MBA-II	SDC/03/24-25/047
48.	Mohammad Rizwan	2429673	MBA-II	SDC/03/24-25/048

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S. No.	Name	Roll Number	Class & Semester	Certificate No.
49.	Mohd Rehan	2429674	MBA-II	SDC/03/24-25/049
50.	Muskan	2429675	MBA-II	SDC/03/24-25/050
51.	Muskan Thapa	2429676	MBA-II	SDC/03/24-25/051
52.	Navya S Nair	2429677	MBA-II	SDC/03/24-25/052
53.	Neha	2429678	MBA-II	SDC/03/24-25/053
54.	Nitin Verma	2429679	MBA-II	SDC/03/24-25/054
55.	Pawandeep Kaur	2429681	MBA-II	SDC/03/24-25/055
56.	Peter Hackman	2429682	MBA-II	SDC/03/24-25/056
57.	Prabhsimran Singh	2429683	MBA-II	SDC/03/24-25/057
58.	Pratham Jassi	2429684	MBA-II	SDC/03/24-25/058
59.	Purvika	2429685	MBA-II	SDC/03/24-25/059
60.	Ragini Yadav	2429686	MBA-II	SDC/03/24-25/060
61.	Sahil	2429687	MBA-II	SDC/03/24-25/061
62.	Sarishti Rana	2429688	MBA-II	SDC/03/24-25/062
63.	Shaniya Vaid	2429689	MBA-II	SDC/03/24-25/063
64.	Simardeep Kaur	2429690	MBA-II	SDC/03/24-25/064
65.	Sonali	2429691	MBA-II	SDC/03/24-25/065
66.	Sumit Mishra	2429692	MBA-II	SDC/03/24-25/066
67.	Sunali	2429693	MBA-II	SDC/03/24-25/067
68.	Sunil	2429694	MBA-II	SDC/03/24-25/068
69.	Suryansh Sharma	2429695	MBA-II	SDC/03/24-25/069
70.	Vanshika	2429696	MBA-II	SDC/03/24-25/070
71.	Vanshika Soni	2429697	MBA-II	SDC/03/24-25/071
72.	Hiya Garg	2460076	MBA-II	SDC/03/24-25/072
73.	Isha	2460077	MBA-II	SDC/03/24-25/073


EVENT COORDINATOR

TECHNOLOGY-DRIVEN CAREERS

Exploring AI & ML Opportunities

Organizing Agency:

Skill Development Cell / HR Club

Resource Person:

Mr. Navneet (Techlive)

3rd

March 2025

10 Am to 4 Pm

GJIMT Auditorium

Call: +91 99144 33199 | Sector 54, Chandigarh, Phase - 2, Mohali | seminar@gjimt.ac.in

Ref. No. *GJ/2025/In/008*

Date: 28th Feb, 2025

To,

Mr. Navneet Singh
Tech live Solutions
Mohali

Dear Mr. Navneet Singh,

Subject: Invitation to be a Resource Person in the seminar on “Technology-Driven Careers: Exploring AI and ML Opportunities”.

I hope this message finds you well.

On behalf of the organizing committee, it is my pleasure to invite you as a distinguished resource person at our seminar on "**Technology-Driven Careers: Exploring AI and ML Opportunities**", which is scheduled for 03rd March, 2025 at Gian Jyoti Institute of Management and Technology (GJIMT), Chandigarh.

This seminar aims to introduce participants to the vast opportunities within the fields of Artificial Intelligence (AI) and Machine Learning (ML), shedding light on their growing impact across industries. Attendees will gain an understanding of the foundational concepts, emerging trends, and key skills required to pursue careers in AI and ML.

We would be honored to have you share your knowledge and experience with our attendees, and we are confident that your session will provide invaluable guidance to our seminar attendees.

Please feel free to contact us if you need any additional information or assistance. We look forward to your positive response and hope to welcome you to our seminar.

Thank you for considering our invitation.

Warm regards,


Dr. Aneet Bedi
Director
Gian Jyoti Institute of Management and Technology
www.gjimt.ac.in

Ref. No GJ/2025/014

Date: 27th Feb, 2025

NOTICE

Seminar on "Technology-Driven Careers: Exploring AI and ML Opportunities"

The Skill Development Cell and IT Club are jointly organizing a seminar on "Technology-Driven Careers: Exploring AI and ML Opportunities" on March 3, 2025. This seminar aims to introduce students to the exciting world of Artificial Intelligence (AI) and Machine Learning (ML) and explore the diverse career opportunities in these fields.

Details of the Seminar:

Date: 3rd March, 2025

Venue: Auditorium

Time: 10 Am to 4 Pm

Resource Person: Mr. Navneet Singh, Head of Marketing, TechLive Solutions

Seminar Highlights:

- **Introduction to AI and ML:** Understanding the basic concepts, applications, and impact of AI and ML.
- **Emerging Trends and Technologies:** Discussing the latest advancements and future trends in AI and ML.
- **Skill Development and Learning Resources:** Guidance on acquiring the necessary skills and utilizing available learning resources.
- **Industry Insights and Expert Advice:** Gaining insights from industry experts and learning about their experiences.

For further inquiries, please contact Dr. Iram Khan (Coordinator Skill Development Cell)


DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards

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Institute of Management
and Technology**ATTENDANCE SHEET****Seminar on "Technology-Driven Careers: Exploring AI and ML Opportunities"**

Date: 03.03.2025

Time: 10:00 am – 4:00 pm

No. of Participants: **97** Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Aashish Gulati	2310200	BCA-IV	Ab
2.	Abhinav	2310201	BCA-IV	Abhinav
3.	Abhinav Rana	2310202	BCA-IV	Arana
4.	Aditya Pal	2310204	BCA-IV	Aditya pal
5.	Agamjot Singh	2310205	BCA-IV	Ab
6.	Ajit Singh	2310206	BCA-IV	Ajit Singh
7.	Akash Kumar Gupta	2310207	BCA-IV	Akash Kumar Gupta
8.	Aman	2310208	BCA-IV	Aman
9.	Anish Bai	2310209	BCA-IV	Anish Bai
10.	Ankit Kumar Yadav	2310210	BCA-IV	Ankit YADAV
11.	Ankush	2310211	BCA-IV	Ankush
12.	Anmol Katwal	2310212	BCA-IV	Ab
13.	Archana Kumari	2310214	BCA-IV	Archana
14.	Arnav Gautam	2310215	BCA-IV	Arnav
15.	Aryan Mehra	2310217	BCA-IV	Aryan Mehra
16.	Ashish Arora	2310218	BCA-IV	Ashish Arora
17.	Birinder Singh	2310219	BCA-IV	Birinder Singh
18.	Deepanshu	2310220	BCA-IV	Deepanshu
19.	Dharamveer	2310221	BCA-IV	Dharamveer
20.	Dhruv Kumar	2310222	BCA-IV	Dhruv
21.	Dilpreet Singh	2310223	BCA-IV	Dilpreet
22.	Faiz Anwar	2310224	BCA-IV	Faiz Anwar
23.	Ganesh Kumar Pandit	2310225	BCA-IV	Ganesh
24.	Gopal Joshi	2310226	BCA-IV	Gopal Joshi
25.	Gurjeet Singh Harry	2310227	BCA-IV	Gurjeet Singh
26.	Harman Singh Matharu	2310228	BCA-IV	Harman Singh
27.	Harmanpreet Singh	2310229	BCA-IV	Harmanpreet Singh
28.	Harshit Mehta	2310230	BCA-IV	Harshit Mehta
29.	Harshpreet Singh	2310231	BCA-IV	Harshpreet Singh
30.	Jaskaran Singh	2310232	BCA-IV	Jaskaran
31.	Jasmine Verma	2310233	BCA-IV	Jasmine
32.	Jatin Kumar	2310234	BCA-IV	Jatin
33.	Kamaldeep Sharma	2310236	BCA-IV	Ab
34.	Karamjeet Singh	2310237	BCA-IV	Karamjeet Singh



S. No.	Name	Roll Number	Class & Semester	Signature
35.	Khushpreet Kaur	2310238	BCA-IV	Khushpreet
36.	Kirandeep	2310239	BCA-IV	Kirandeep
37.	Krish Sharma	2310240	BCA-IV	Krish Sharma
38.	Lalit	2310241	BCA-IV	Ab
39.	Manish Kumar	2310242	BCA-IV	Manish
40.	Manisha	2310243	BCA-IV	Manisha
41.	Manohar Krishan	2310244	BCA-IV	Manohar
42.	Mohd Rehan	2310245	BCA-IV	Ab
43.	Mohit Dubey	2310246	BCA-IV	Ab
44.	Mohit Kumar	2310248	BCA-IV	Mohit Kumar
45.	Mubasshir Ahmed	2310249	BCA-IV	Mubasshir
46.	Nandani Gupta	2310250	BCA-IV	Nandani
47.	Neha Khatri	2310251	BCA-IV	Neha
48.	Nihal	2310252	BCA-IV	Nihal
49.	Nikhil Madheshiya	2310253	BCA-IV	Ab
50.	Nitin Madheshiya	2310256	BCA-IV	Ab
51.	Oman Shukla	2310257	BCA-IV	Oman Shukla
52.	Pankaj Roy	2310258	BCA-IV	Pankaj Roy
53.	Anurag Vasu Verma	2429729	BCA-IV	Anurag Verma
54.	Parmanand Kumar	2310260	BCA-IV	Parmanand
55.	Parth Singh	2310261	BCA-IV	Parth
56.	Piyush Bhardwaj	2310262	BCA-IV	Piyush
57.	Piyush Raj	2310263	BCA-IV	Piyush Raj
58.	Pratik Raj Singh	2310264	BCA-IV	Pratik Raj Singh
59.	Priya	2310266	BCA-IV	Ab
60.	Raghubir	2310267	BCA-IV	Raghubir
61.	Rahul Kumar	2310268	BCA-IV	Rahul
62.	Rakshit	2310269	BCA-IV	Rakshit
63.	Ravi Kumar	2310271	BCA-IV	Ravi Kumar
64.	Reshav Singh	2310272	BCA-IV	Reshav Singh
65.	Ritesh Kumar	2310273	BCA-IV	Ab
66.	Ritisha	2310274	BCA-IV	Ritisha
67.	Riya Sareen	2310275	BCA-IV	Riya
68.	Rohit Bisht	2310276	BCA-IV	Rohit Bisht
69.	Rohit Dogra	2310277	BCA-IV	Rohit Dogra
70.	Rohit Singh	2310278	BCA-IV	Rohit
71.	Sachna	2310279	BCA-IV	Sachna
72.	Sakshi Singh	2310280	BCA-IV	Sakshi Singh
73.	Samir	2310281	BCA-IV	Samir
74.	Sandhya	2310282	BCA-IV	Sandhya
75.	Sanjeev Kumar Verma	2310283	BCA-IV	Sanjeev
76.	Sanju Kaushal	2310284	BCA-IV	Sanju
77.	Sanyam Bansal	2310285	BCA-IV	Sanyam



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S. No.	Name	Roll Number	Class & Semester	Signature
78.	Savita Kumari Prajapati	2310286	BCA-IV	Savita
79.	Shantanu	2310287	BCA-IV	Shantanu
80.	Shikha Juglan	2310288	BCA-IV	Shikha
81.	Shiv Kumar	2310289	BCA-IV	AB
82.	Shivang Raturi	2310290	BCA-IV	Shivang
83.	Shrishti	2310291	BCA-IV	Shrishti
84.	Shubh Tiwari	2310292	BCA-IV	Shubh
85.	Shubham Painuly	2310293	BCA-IV	Shubham
86.	Sidharth Kumar	2310294	BCA-IV	Sidharth Kumar
87.	Sidharth Kumar Ghadai	2310295	BCA-IV	Sidharth
88.	Sneha Rajput	2310296	BCA-IV	Sneha
89.	Sohit Painuly	2310297	BCA-IV	Sohit Painuly
90.	Sonia Yadav	2310298	BCA-IV	Sonia
91.	Subhojeet Manna	2310299	BCA-IV	Subhojeet
92.	Sudeep Bera	2310300	BCA-IV	Sudeep
93.	Sulena	2310301	BCA-IV	Sulena
94.	Sunny Kumar	2310302	BCA-IV	Sunny
95.	Suraj	2310303	BCA-IV	Suraj
96.	Suraj Gupta	2310304	BCA-IV	AB
97.	Suraj Kumar	2310305	BCA-IV	Suraj
98.	Suraj Singh	2310307	BCA-IV	Suraj
99.	Tanish Agnihotri	2310308	BCA-IV	Tanish
100.	Tanisha	2310309	BCA-IV	Tanisha
101.	Tanush Babu	2310310	BCA-IV	Tanush Babu
102.	Tarun Kumar	2310311	BCA-IV	Tarun Kumar
103.	Tushar Behal	2310312	BCA-IV	Tushar
104.	Tushar Sharma	2310313	BCA-IV	AB
105.	Ujjwal Dutt	2310315	BCA-IV	Ujjwal Dutt
106.	Vaneet	2310316	BCA-IV	Vaneet
107.	Vansh Sharma	2310317	BCA-IV	Vansh Sharma
108.	Vikas Singh	2310319	BCA-IV	Vikas Singh
109.	Vipul Chandel	2310320	BCA-IV	Vipul Chandel
110.	Virender Kumar	2310321	BCA-IV	Virender Kumar
111.	Yashpal	2310322	BCA-IV	AB

EVENT COORDINATOR

[Signature]

DETAILED REPORT

Seminar on “Technology-Driven Careers: Exploring AI and ML Opportunities”

Date: 3rd March, 2025

Venue: Auditorium

Time: 10:00 AM - 4:00 PM

The Skill Development Cell / IT Club successfully organized a seminar on *Technology-Driven Careers: Exploring AI and ML Opportunities* on March 3, 2025. The event aimed to provide students with insights into the growing field of Artificial Intelligence (AI) and Machine Learning (ML), their career prospects, and the skills required to excel in these domains.

Resource Person

The seminar was conducted by **Mr. Navneet Singh** from **Tech live Solutions**, who shared his expertise in AI and ML, providing valuable insights into industry trends, real-world applications, and career growth opportunities in the field.

Objectives of the Seminar

The primary objectives of the seminar were:

- To introduce participants to AI and ML technologies and their impact on various industries.
- To highlight emerging career opportunities in AI and ML and the required skill sets.
- To provide insights into the latest tools, frameworks, and real-world applications of AI and ML.
- To guide students on how to build a successful career in AI and ML through structured learning paths.

Sessions and Activities

The seminar commenced at 10:00 AM with an introductory session by Mr. Navneet Singh, followed by engaging discussions and interactive activities covering the following topics:

1. **Introduction to AI and ML:** Understanding the fundamentals, history, and evolution of AI and ML technologies.
2. **Real-World Applications:** Exploring AI and ML use cases in industries like healthcare, finance, e-commerce, and automation.
3. **Career Pathways in AI & ML:** Insights into job roles such as Data Scientist, AI Engineer, ML Researcher, and their respective career growth.
4. **Technical Skills and Tools:** Overview of essential programming languages, frameworks, and tools like Python, TensorFlow, and PyTorch.
5. **Hands-on Demonstration:** A practical session demonstrating basic AI/ML model implementation.

6. **Q&A and One-on-One Guidance:** Participants engaged in discussions, clarified doubts, and received expert advice on career planning.

Attendance

The seminar witnessed enthusiastic participation from students, faculty members, and technology enthusiasts keen on exploring AI and ML careers. The interactive sessions ensured high engagement and provided students with practical insights into AI/ML opportunities.

The *Seminar on Technology-Driven Careers: Exploring AI and ML Opportunities* was an enlightening experience, equipping students with knowledge about AI and ML career paths. Mr. Navneet Singh's expert guidance helped attendees understand the importance of AI-driven careers and the skills needed to succeed. The feedback was overwhelmingly positive, with many students expressing interest in further workshops and training sessions in AI and ML.

Organizing Agency: Skill Development Cell / IT Club

Contact Email & Phone: seminar@gjimt.ac.in | 9914433199


Event Coordinator

SEMINAR ON “TECHNOLOGY-DRIVEN CAREERS: EXPLORING AI AND ML OPPORTUNITIES ON 3RD MARCH 2025



SAMPLE CERTIFICATE

 GIANJYOTI Institute of Management and Technology Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	 NAAC ACCREDITED	SDC/04/24-25/001	
CERTIFICATE OF PARTICIPATION			
This is to certify that			

of _____ Class _____ Semester			
has participated in "Technology-Driven Careers: Exploring AI and ML Opportunities"			
on 03.03.2025			
Organised by Skill Development Cell / HR Club, GJIMT			
_____ J S Bedi Chairman		_____ Dr. Aneet Bedi Director	

CERTIFICATE RECORD

Seminar on “Technology-Driven Careers: Exploring AI and ML Opportunities”

Date: 03.03.2025

Time: 10:00 am – 4:00 pm

No. of Participants: 97 Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Abhinav	2310201	BCA-IV	SDC/04/24-25/001
2.	Abhinav Rana	2310202	BCA-IV	SDC/04/24-25/002
3.	Aditya Pal	2310204	BCA-IV	SDC/04/24-25/003
4.	Ajit Singh	2310206	BCA-IV	SDC/04/24-25/004
5.	Akash Kumar Gupta	2310207	BCA-IV	SDC/04/24-25/005
6.	Aman	2310208	BCA-IV	SDC/04/24-25/006
7.	Anish Bai	2310209	BCA-IV	SDC/04/24-25/007
8.	Ankit Kumar Yadav	2310210	BCA-IV	SDC/04/24-25/008
9.	Ankush	2310211	BCA-IV	SDC/04/24-25/009
10.	Archana Kumari	2310214	BCA-IV	SDC/04/24-25/010
11.	Arnav Gautam	2310215	BCA-IV	SDC/04/24-25/011
12.	Aryan Mehra	2310217	BCA-IV	SDC/04/24-25/012
13.	Ashish Arora	2310218	BCA-IV	SDC/04/24-25/013
14.	Birinder Singh	2310219	BCA-IV	SDC/04/24-25/014
15.	Deepanshu	2310220	BCA-IV	SDC/04/24-25/015
16.	Dharamveer	2310221	BCA-IV	SDC/04/24-25/016
17.	Dhruv Kumar	2310222	BCA-IV	SDC/04/24-25/017
18.	Dilpreet Singh	2310223	BCA-IV	SDC/04/24-25/018
19.	Faiz Anwar	2310224	BCA-IV	SDC/04/24-25/019
20.	Ganesh Kumar Pandit	2310225	BCA-IV	SDC/04/24-25/020
21.	Gopal Joshi	2310226	BCA-IV	SDC/04/24-25/021
22.	Gurjeet Singh Harry	2310227	BCA-IV	SDC/04/24-25/022
23.	Harman Singh Matharu	2310228	BCA-IV	SDC/04/24-25/023
24.	Harmanpreet Singh	2310229	BCA-IV	SDC/04/24-25/024
25.	Harshit Mehta	2310230	BCA-IV	SDC/04/24-25/025
26.	Harshpreet Singh	2310231	BCA-IV	SDC/04/24-25/026
27.	Jaskaran Singh	2310232	BCA-IV	SDC/04/24-25/027
28.	Jasmine Verma	2310233	BCA-IV	SDC/04/24-25/028
29.	Jatin Kumar	2310234	BCA-IV	SDC/04/24-25/029
30.	Karamjeet Singh	2310237	BCA-IV	SDC/04/24-25/030
31.	Khushpreet Kaur	2310238	BCA-IV	SDC/04/24-25/031
32.	Kirandeep	2310239	BCA-IV	SDC/04/24-25/032

S. No.	Name	Roll Number	Class & Semester	Certificate No.
33.	Krrish Sharma	2310240	BCA-IV	SDC/04/24-25/033
34.	Manish Kumar	2310242	BCA-IV	SDC/04/24-25/034
35.	Manisha	2310243	BCA-IV	SDC/04/24-25/035
36.	Manohar Krishan	2310244	BCA-IV	SDC/04/24-25/036
37.	Mohd Rehan	2310245	BCA-IV	SDC/04/24-25/037
38.	Mohit Kumar	2310248	BCA-IV	SDC/04/24-25/038
39.	Mubasshir Ahmed	2310249	BCA-IV	SDC/04/24-25/039
40.	Nandani Gupta	2310250	BCA-IV	SDC/04/24-25/040
41.	Neha Khatri	2310251	BCA-IV	SDC/04/24-25/041
42.	Nihal	2310252	BCA-IV	SDC/04/24-25/042
43.	Oman Shukla	2310257	BCA-IV	SDC/04/24-25/043
44.	Pankaj Roy	2310258	BCA-IV	SDC/04/24-25/044
45.	Anurag Vasu Verma	2429729	BCA-IV	SDC/04/24-25/045
46.	Parmanand Kumar	2310260	BCA-IV	SDC/04/24-25/046
47.	Parth Singh	2310261	BCA-IV	SDC/04/24-25/047
48.	Piyush Bhardwaj	2310262	BCA-IV	SDC/04/24-25/048
49.	Piyush Raj	2310263	BCA-IV	SDC/04/24-25/049
50.	Pratik Raj Singh	2310264	BCA-IV	SDC/04/24-25/050
51.	Raghubir	2310267	BCA-IV	SDC/04/24-25/051
52.	Rahul Kumar	2310268	BCA-IV	SDC/04/24-25/052
53.	Rakshit	2310269	BCA-IV	SDC/04/24-25/053
54.	Ravi Kumar	2310271	BCA-IV	SDC/04/24-25/054
55.	Reshav Singh	2310272	BCA-IV	SDC/04/24-25/055
56.	Ritisha	2310274	BCA-IV	SDC/04/24-25/056
57.	Riya Sareen	2310275	BCA-IV	SDC/04/24-25/057
58.	Rohit Bisht	2310276	BCA-IV	SDC/04/24-25/058
59.	Rohit Dogra	2310277	BCA-IV	SDC/04/24-25/059
60.	Rohit Singh	2310278	BCA-IV	SDC/04/24-25/060
61.	Sachna	2310279	BCA-IV	SDC/04/24-25/061
62.	Sakshi Singh	2310280	BCA-IV	SDC/04/24-25/062
63.	Samir	2310281	BCA-IV	SDC/04/24-25/063
64.	Sandhya	2310282	BCA-IV	SDC/04/24-25/064
65.	Sanjeev Kumar Verma	2310283	BCA-IV	SDC/04/24-25/065
66.	Sanju Kaushal	2310284	BCA-IV	SDC/04/24-25/066
67.	Sanyam Bansal	2310285	BCA-IV	SDC/04/24-25/067
68.	Savita Kumari Prajapati	2310286	BCA-IV	SDC/04/24-25/068
69.	Shantanu	2310287	BCA-IV	SDC/04/24-25/069
70.	Shikha Juglan	2310288	BCA-IV	SDC/04/24-25/070
71.	Shivang Raturi	2310290	BCA-IV	SDC/04/24-25/071
72.	Shrishti	2310291	BCA-IV	SDC/04/24-25/072
73.	Shubh Tiwari	2310292	BCA-IV	SDC/04/24-25/073

S. No.	Name	Roll Number	Class & Semester	Certificate No.
74.	Shubham Painuly	2310293	BCA-IV	SDC/04/24-25/074
75.	Sidharth Kumar	2310294	BCA-IV	SDC/04/24-25/075
76.	Sidharth Kumar Ghadai	2310295	BCA-IV	SDC/04/24-25/076
77.	Sneha Rajput	2310296	BCA-IV	SDC/04/24-25/077
78.	Sohit Painuly	2310297	BCA-IV	SDC/04/24-25/078
79.	Sonia Yadav	2310298	BCA-IV	SDC/04/24-25/079
80.	Subhojeet Manna	2310299	BCA-IV	SDC/04/24-25/080
81.	Sudeep Bera	2310300	BCA-IV	SDC/04/24-25/081
82.	Sulena	2310301	BCA-IV	SDC/04/24-25/082
83.	Sunny Kumar	2310302	BCA-IV	SDC/04/24-25/083
84.	Suraj	2310303	BCA-IV	SDC/04/24-25/084
85.	Suraj Kumar	2310305	BCA-IV	SDC/04/24-25/085
86.	Suraj Singh	2310307	BCA-IV	SDC/04/24-25/086
87.	Tanish Agnihotri	2310308	BCA-IV	SDC/04/24-25/087
88.	Tanisha	2310309	BCA-IV	SDC/04/24-25/088
89.	Tanush Babu	2310310	BCA-IV	SDC/04/24-25/089
90.	Tarun Kumar	2310311	BCA-IV	SDC/04/24-25/090
91.	Tushar Behal	2310312	BCA-IV	SDC/04/24-25/091
92.	Ujjwal Dutt	2310315	BCA-IV	SDC/04/24-25/092
93.	Vaneet	2310316	BCA-IV	SDC/04/24-25/093
94.	Vansh Sharma	2310317	BCA-IV	SDC/04/24-25/094
95.	Vikas Singh	2310319	BCA-IV	SDC/04/24-25/095
96.	Vipul Chandel	2310320	BCA-IV	SDC/04/24-25/096
97.	Virender Kumar	2310321	BCA-IV	SDC/04/24-25/097

Shane
EVENT COORDINATOR

Professional EMAIL WRITING

and Business
Correspondence

25 APRIL | **TIME:**
2025 | 11 AM-4 PM

For more information Contact us

99144 - 33199
workshop@gjimt.ac.in

BUILDING CAREERS IN
MBA | MCA | BBA | BCA | B.Com(Hons)

Ref No. *GJ/2025/Mem/024*

Date: March 24, 2025

INTRA-OFFICE MEMO

Date: March 24, 2025

Subject: Professional Email Writing and Business Correspondence, April 25, 2025

To Skill Development Cell/HR Club

From: Dr. Aneet Bedi (Director)

Dear Skill Development Cell & HR Club Coordinators,

We're going to have a workshop called "Professional Email Writing and Business Correspondence" on April 25, 2025. It's to help everyone learn how to write good emails and letters for work.

Meeting Details:

Date and Timings	Members	Venue
24/03/2025(Monday) 11:00AM	Skill Development Cell & HR Club	Conference Room

It is imperative that you attend this important meeting.

Best Regards,


Dr. Aneet Bedi
Director

CC:

- Mr. Shammi Bhatia
- Skill Development Cell
- HR Club



Ref. No 45/2025/036A

Date: April 18th 2025

NOTICE

Professional Email Writing and Business Correspondence Workshop

The Skill Development Cell, in collaboration with the HR Club, is pleased to announce a workshop on "Professional Email Writing and Business Correspondence." This workshop aims to equip students with the essential skills to craft effective and impactful emails and business communications.

Date: April 25, 2025

Time: 11:00 AM to 4:00 PM

Venue: Auditorium

Resource Person: Mr. Shammi Bhatia

Workshop Highlights:

- **Email Etiquette:** Learn the dos and don'ts of professional email communication, including subject lines, greetings, tone, and formatting.
- **Effective Writing Techniques:** Master the art of writing clear, concise, and persuasive emails that achieve your communication goals.
- **Business Correspondence:** Explore different types of business letters, memos, and reports, and understand their specific formats and conventions.
- **Practical Exercises:** Engage in hands-on activities and real-world scenarios to apply the concepts learned.

This workshop is highly beneficial for all students who want to enhance their communication skills and make a positive impression in their academic and professional endeavors.

Deepti
18/4/25
DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards



ATTENDANCE SHEET

Workshop on "Professional Email Writing and Business Correspondence"

Date: 25.04.2025

Time: 11:00 am – 4:00 pm

No. of Participants: **103** Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Amandeep Singh	2211474	BBA-VI	Amandeep
2.	Amit	2211475	BBA-VI	Amit
3.	Anchal	2211477	BBA-VI	Anchal
4.	Ankita Sharma	2211479	BBA-VI	Ab
5.	Anmol Chaddha	2211480	BBA-VI	Anmol
6.	Anand	2211476	BBA-VI	Anmol
7.	Arvind Kumar	2211481	BBA-VI	Arvind
8.	Aryan Yadav	2211482	BBA-VI	Aryans
9.	Richa Pradeep Patiyal	2211532	BBA-VI	Aryan. Yadav
10.	Ruchi Thakur	2211535	BBA-VI	Ruchi
11.	Rupali Pandayar	2211536	BBA-VI	Rupali
12.	Bharat Dhiman	2211485	BBA-VI	Bharat
13.	Tisha Rathore	2211548	BBA-VI	Tisha
14.	Bhaskar Kumar	2211486	BBA-VI	Bhaskar Kumar
15.	Aanchal	2211470	BBA-VI	Ab
16.	Alisha Khurana	2211472	BBA-VI	Alisha
17.	Gursimran Singh	2211492	BBA-VI	Gursimran
18.	Harsh Kumar	2211494	BBA-VI	Harsh Kumar
19.	Harvir Singh Minhas	2211496	BBA-VI	Harvir
20.	Himanshu Gandhi	2211497	BBA-VI	Himanshu
21.	Hiten Sharma	2211498	BBA-VI	Hiten
22.	Irfan Khan	2211499	BBA-VI	Irfan
23.	Ishika	2211500	BBA-VI	Ishika
24.	Kartavya Singh	2211502	BBA-VI	Kartavya
25.	Manish Negi	2211510	BBA-VI	Manish
26.	Millind Sharma	2211511	BBA-VI	Millind Sharma
27.	Navin Kumar	2211516	BBA-VI	Navin
28.	Neeraj Kumar	2211519	BBA-VI	Neeraj
29.	Netraj Khangemba	2211520	BBA-VI	Ab
30.	Nikhil	2211521	BBA-VI	Nikhil
31.	Nikhil	2211522	BBA-VI	Nikhil
32.	Kanika Negi	2211501	BBA-VI	Kanika
33.	Prashant Yadav	2211525	BBA-VI	Prashant
34.	Kunika	2211505	BBA-VI	Kunika
35.	Lantham Alex Singh	2211506	BBA-VI	Lantham

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S. No.	Name	Roll Number	Class & Semester	Signature
36.	Mamta	2211508	BBA-VI	Mamta
37.	Pratham	2211526	BBA-VI	Pratham
38.	Pratham Sharma	2211527	BBA-VI	Pratham
39.	Rahul Maurya	2211530	BBA-VI	Rahul
40.	Rajat Kumar	2211531	BBA-VI	Ab
41.	Sachin Prasad	2211538	BBA-VI	Sachin Prasad
42.	Shivam Bhargav	2211541	BBA-VI	Shivam
43.	Shivam Tinna	2211542	BBA-VI	Shivam
44.	Parteksh	2211524	BBA-VI	Pratekm
45.	Simran Kaur	2211543	BBA-VI	Simrankaur
46.	Sujal Singh Gosain	2211546	BBA-VI	Sujal
47.	Suraj Jayswal	2211547	BBA-VI	Suraj
48.	Tushar Gupta	2211550	BBA-VI	Tushar
49.	Vikas Saini	2211552	BBA-VI	Rihites
50.	Ritika	2211533	BBA-VI	Ritika
51.	Vinayak Singh	2211553	BBA-VI	Vinayak
52.	Vishal Kumar	2211554	BBA-VI	Vishal
53.	Samiksha	2211539	BBA-VI	Ab
54.	Shaina	2211540	BBA-VI	Shaina
55.	Vivekanand	2211555	BBA-VI	Vivekanand
56.	Yash Gaur	2211556	BBA-VI	Yash
57.	Yashpal	2211557	BBA-VI	Yashpal
58.	Simran Vashisht	2211544	BBA-VI	Simran
59.	Sneha	2211545	BBA-VI	Sneha
60.	Aditya Bhardwaj	2211471	BBA-VI	Aditya
61.	Aman	2211473	BBA-VI	Ab
62.	Mahender Kumar Jaiswal	2211507	BBA-VI	Mahender
63.	Varnika	2211551	BBA-VI	Varnika
64.	Pankaj Rawat	2211523	BBA-VI	Pankaj
65.	Sachin Pal	2211537	BBA-VI	Sachin
66.	Tony Massey	2211549	BBA-VI	Tony Massey
67.	Harsh Arora	2211493	BBA-VI	Harsh Arora
68.	Divyansh Asthana	2211484	BBA-VI	Ab
69.	Rohit Singh Bishat	2211534	BBA-VI	Rohit
70.	Abigail Msaan Tofi	2429646	MBA-II	Abigail
71.	Adarsh	2429647	MBA-II	Adarsh
72.	Anandita Tanti	2429649	MBA-II	Anandita Tanti
73.	Anchal	2429650	MBA-II	Anchal
74.	Ankush Yadav	2429651	MBA-II	Ankush
75.	Anurag Pandey	2429652	MBA-II	Anurag
76.	Ashi	2429653	MBA-II	Ashi
77.	Ayush Srivastav	2429654	MBA-II	Ayush
78.	Bhavya Singh	2429655	MBA-II	Bhavya
79.	Chanpreet Singh	2429656	MBA-II	Chanpreet
80.	Dhruv Kaura	2429657	MBA-II	Dhruv

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S. No.	Name	Roll Number	Class & Semester	Signature
81.	Guransh Singh Malhotra	2429658	MBA-II	Guransh
82.	Gursahib Singh	2429659	MBA-II	Ab
83.	Guruvveer Singh Thakur	2429660	MBA-II	Guruvveer
84.	Harkamal Preet Kaur	2429661	MBA-II	Harkamal
85.	Harmanjot Singh	2429662	MBA-II	Harmanjot Singh
86.	Isha Kumari	2429663	MBA-II	Isha Kumari
87.	Ishika Verma	2429664	MBA-II	Ishika Verma
88.	Jatin	2429665	MBA-II	Jatin
89.	Kirti Rana	2429666	MBA-II	Kirti Rana
90.	Kumkum	2429667	MBA-II	Kumkum
91.	Lavleen Kaur	2429668	MBA-II	Lavleen
92.	Manisha	2429669	MBA-II	Manisha
93.	Manpreet Singh	2429670	MBA-II	Manpreet
94.	Mehak	2429671	MBA-II	Mehak
95.	Mensah Charles	2429672	MBA-II	Mensah
96.	Mohammad Rizwan	2429673	MBA-II	Ab
97.	Mohd Rehan	2429674	MBA-II	Mohd Rehan
98.	Muskan	2429675	MBA-II	Muskan
99.	Muskan Thapa	2429676	MBA-II	Muskan
100.	Navya S Nair	2429677	MBA-II	Navya
101.	Neha	2429678	MBA-II	Neha
102.	Nitin Verma	2429679	MBA-II	Nitin Verma
103.	Norviedzro Philomina	2429680	MBA-II	Norviedzro Philomina
104.	Pawandeep Kaur	2429681	MBA-II	Pawandeep
105.	Peter Hackman	2429682	MBA-II	Ab
106.	Prabhsimran Singh	2429683	MBA-II	Prabhsimran
107.	Pratham Jassi	2429684	MBA-II	Pratham
108.	Purvika	2429685	MBA-II	Ab
109.	Ragini Yadav	2429686	MBA-II	Ragini
110.	Sahil	2429687	MBA-II	Sahil
111.	Sarishti Rana	2429688	MBA-II	Sarishti Rana
112.	Shaniya Vaid	2429689	MBA-II	Shaniya
113.	Simardeep Kaur	2429690	MBA-II	Ab
114.	Sonali	2429691	MBA-II	Sonali
115.	Sumit Mishra	2429692	MBA-II	Sumit Mishra



EVENT COORDINATOR

DETAILED REPORT

Workshop on “Professional Email Writing and Business Correspondence”

Date: April 25, 2025

Venue: Auditorium

Time: 11:00 AM - 4:00 PM

Introduction

The **Skill Development Cell and HR Club** successfully organized a workshop on "Professional Email Writing and Business Correspondence" on April 25, 2025. The workshop aimed to enhance participants' communication skills, focusing on professional email etiquette and effective business correspondence.

Resource Person

The session was conducted by **Mr. Shammi Bhatia**, who provided expert guidance on writing clear, concise, and professional emails, as well as the essential elements of business communication.

Objectives of the Event

The primary objectives of the workshop were:

- To improve students' email writing skills for professional communication.
- To introduce best practices for business correspondence.
- To enhance understanding of email etiquette, structure, and tone.
- To equip participants with the ability to draft clear and impactful business emails.

Sessions and Activities

The workshop commenced at 11:00 AM with an introductory speech, followed by interactive sessions and practical exercises:

1. **Understanding Business Communication:** Discussion on the importance of professional correspondence in corporate settings.
2. **Email Structure and Best Practices:** Guidelines on subject lines, salutations, body content, and closings.
3. **Common Mistakes and How to Avoid Them:** Analysis of frequent errors in professional emails and their corrections.
4. **Hands-on Email Writing Exercise:** Participants drafted business emails based on real-life scenarios and received expert feedback.
5. **Q&A Session:** An interactive segment where students clarified their doubts regarding workplace communication.

Attendance

The workshop witnessed enthusiastic participation from students and faculty members. The practical approach and hands-on exercises ensured active engagement and learning.

Conclusion

The **Professional Email Writing and Business Correspondence** workshop was highly beneficial in enhancing students' corporate communication skills. Participants gained valuable insights into effective email writing techniques, improving their readiness for professional environments. The event concluded with positive feedback and a commitment to applying the learned skills in academic and workplace settings.

Organizing Agency: Skill Development Cell / HR Club

Contact Email & Phone: workshop@gjimt.ac.in, 9914433199

SAMPLE CERTIFICATE

 GIANJYOTI Institute of Management and Technology Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	 NAAC ACCREDITED	GJIMT/2024-2025/ 
CERTIFICATE OF PARTICIPATION		
This is to certify that		

of _____ Class _____ Semester		
has participated in "Professional Email Writing and Business Correspondence"		
on 25.04.2025		
Organised by Skill Development Cell/ HR Club, GJIMT		
_____ J S Bedi Chairman	_____ Dr.Aneet Bedi Director	

CERTIFICATE RECORD

Workshop on "Professional Email Writing and Business Correspondence"

Date: 25.04.2025

Time: 11:00 am – 4:00 pm

No. of Participants: **103** Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Amandeep Singh	2211474	BBA-VI	SDC/06/24-25/001
2.	Amit	2211475	BBA-VI	SDC/06/24-25/002
3.	Anmol Chaddha	2211480	BBA-VI	SDC/06/24-25/003
4.	Anand	2211476	BBA-VI	SDC/06/24-25/004
5.	Arvind Kumar	2211481	BBA-VI	SDC/06/24-25/005
6.	Aryan Yadav	2211482	BBA-VI	SDC/06/24-25/006
7.	Richa Pradeep Patiyal	2211532	BBA-VI	SDC/06/24-25/007
8.	Ruchi Thakur	2211535	BBA-VI	SDC/06/24-25/008
9.	Rupali Pandayar	2211536	BBA-VI	SDC/06/24-25/009
10.	Bharat Dhiman	2211485	BBA-VI	SDC/06/24-25/010
11.	Tisha Rathore	2211548	BBA-VI	SDC/06/24-25/011
12.	Bhaskar Kumar	2211486	BBA-VI	SDC/06/24-25/012
13.	Aanchal	2211470	BBA-VI	SDC/06/24-25/013
14.	Alisha Khurana	2211472	BBA-VI	SDC/06/24-25/014
15.	Gursimran Singh	2211492	BBA-VI	SDC/06/24-25/015
16.	Harsh Kumar	2211494	BBA-VI	SDC/06/24-25/016
17.	Harvir Singh Minhas	2211496	BBA-VI	SDC/06/24-25/017
18.	Himanshu Gandhi	2211497	BBA-VI	SDC/06/24-25/018
19.	Hiten Sharma	2211498	BBA-VI	SDC/06/24-25/019
20.	Irfan Khan	2211499	BBA-VI	SDC/06/24-25/020
21.	Ishika	2211500	BBA-VI	SDC/06/24-25/021
22.	Kartavya Singh	2211502	BBA-VI	SDC/06/24-25/022
23.	Manish Negi	2211510	BBA-VI	SDC/06/24-25/023
24.	Millind Sharma	2211511	BBA-VI	SDC/06/24-25/024
25.	Navin Kumar	2211516	BBA-VI	SDC/06/24-25/025
26.	Neeraj Kumar	2211519	BBA-VI	SDC/06/24-25/026
27.	Nikhil	2211521	BBA-VI	SDC/06/24-25/027
28.	Nikhil	2211522	BBA-VI	SDC/06/24-25/028
29.	Kanika Negi	2211501	BBA-VI	SDC/06/24-25/029
30.	Prashant Yadav	2211525	BBA-VI	SDC/06/24-25/030
31.	Kunika	2211505	BBA-VI	SDC/06/24-25/031
32.	Lantham Alex Singh	2211506	BBA-VI	SDC/06/24-25/032
33.	Mamta	2211508	BBA-VI	SDC/06/24-25/033
34.	Pratham	2211526	BBA-VI	SDC/06/24-25/034

S. No.	Name	Roll Number	Class & Semester	Certificate No.
35.	Pratham Sharma	2211527	BBA-VI	SDC/06/24-25/035
36.	Rahul Maurya	2211530	BBA-VI	SDC/06/24-25/036
37.	Sachin Prasad	2211538	BBA-VI	SDC/06/24-25/037
38.	Shivam Bhargav	2211541	BBA-VI	SDC/06/24-25/038
39.	Shivam Tinna	2211542	BBA-VI	SDC/06/24-25/039
40.	Parteksh	2211524	BBA-VI	SDC/06/24-25/040
41.	Simran Kaur	2211543	BBA-VI	SDC/06/24-25/041
42.	Sujal Singh Gosain	2211546	BBA-VI	SDC/06/24-25/042
43.	Suraj Jayswal	2211547	BBA-VI	SDC/06/24-25/043
44.	Tushar Gupta	2211550	BBA-VI	SDC/06/24-25/044
45.	Vikas Saini	2211552	BBA-VI	SDC/06/24-25/045
46.	Ritika	2211533	BBA-VI	SDC/06/24-25/046
47.	Vinayak Singh	2211553	BBA-VI	SDC/06/24-25/047
48.	Vishal Kumar	2211554	BBA-VI	SDC/06/24-25/048
49.	Shaina	2211540	BBA-VI	SDC/06/24-25/049
50.	Vivekanand	2211555	BBA-VI	SDC/06/24-25/050
51.	Yash Gaur	2211556	BBA-VI	SDC/06/24-25/051
52.	Yashpal	2211557	BBA-VI	SDC/06/24-25/052
53.	Simran Vashisht	2211544	BBA-VI	SDC/06/24-25/053
54.	Sneha	2211545	BBA-VI	SDC/06/24-25/054
55.	Aditya Bhardwaj	2211471	BBA-VI	SDC/06/24-25/055
56.	Mahender Kumar Jaiswal	2211507	BBA-VI	SDC/06/24-25/056
57.	Varnika	2211551	BBA-VI	SDC/06/24-25/057
58.	Pankaj Rawat	2211523	BBA-VI	SDC/06/24-25/058
59.	Sachin Pal	2211537	BBA-VI	SDC/06/24-25/059
60.	Tony Massey	2211549	BBA-VI	SDC/06/24-25/060
61.	Harsh Arora	2211493	BBA-VI	SDC/06/24-25/061
62.	Rohit Singh Bishat	2211534	BBA-VI	SDC/06/24-25/062
63.	Abigail Msaan Tofi	2429646	MBA-II	SDC/06/24-25/063
64.	Adarsh	2429647	MBA-II	SDC/06/24-25/064
65.	Anandita Tanti	2429649	MBA-II	SDC/06/24-25/065
66.	Anchal	2429650	MBA-II	SDC/06/24-25/066
67.	Ankush Yadav	2429651	MBA-II	SDC/06/24-25/067
68.	Anurag Pandey	2429652	MBA-II	SDC/06/24-25/068
69.	Ashi	2429653	MBA-II	SDC/06/24-25/069
70.	Ayush Srivastav	2429654	MBA-II	SDC/06/24-25/070
71.	Bhavya Singh	2429655	MBA-II	SDC/06/24-25/071
72.	Chanpreet Singh	2429656	MBA-II	SDC/06/24-25/072
73.	Dhruv Kaura	2429657	MBA-II	SDC/06/24-25/073
74.	Guransh Singh Malhotra	2429658	MBA-II	SDC/06/24-25/074
75.	Guruveer Singh Thakur	2429660	MBA-II	SDC/06/24-25/075
76.	Harkamal Preet Kaur	2429661	MBA-II	SDC/06/24-25/076
77.	Harmanjot Singh	2429662	MBA-II	SDC/06/24-25/077
78.	Isha Kumari	2429663	MBA-II	SDC/06/24-25/078

S. No.	Name	Roll Number	Class & Semester	Certificate No.
79.	Ishika Verma	2429664	MBA-II	SDC/06/24-25/079
80.	Jatin	2429665	MBA-II	SDC/06/24-25/080
81.	Kirti Rana	2429666	MBA-II	SDC/06/24-25/081
82.	Kumkum	2429667	MBA-II	SDC/06/24-25/082
83.	Lavleen Kaur	2429668	MBA-II	SDC/06/24-25/083
84.	Manisha	2429669	MBA-II	SDC/06/24-25/084
85.	Manpreet Singh	2429670	MBA-II	SDC/06/24-25/085
86.	Mehak	2429671	MBA-II	SDC/06/24-25/086
87.	Mensah Charles	2429672	MBA-II	SDC/06/24-25/087
88.	Mohd Rehan	2429674	MBA-II	SDC/06/24-25/088
89.	Muskan	2429675	MBA-II	SDC/06/24-25/089
90.	Muskan Thapa	2429676	MBA-II	SDC/06/24-25/090
91.	Navya S Nair	2429677	MBA-II	SDC/06/24-25/091
92.	Neha	2429678	MBA-II	SDC/06/24-25/092
93.	Nitin Verma	2429679	MBA-II	SDC/06/24-25/093
94.	Norviedzro Philomina	2429680	MBA-II	SDC/06/24-25/094
95.	Pawandeep Kaur	2429681	MBA-II	SDC/06/24-25/095
96.	Prabhsimran Singh	2429683	MBA-II	SDC/06/24-25/096
97.	Pratham Jassi	2429684	MBA-II	SDC/06/24-25/097
98.	Ragini Yadav	2429686	MBA-II	SDC/06/24-25/098
99.	Sahil	2429687	MBA-II	SDC/06/24-25/099
100.	Sarishti Rana	2429688	MBA-II	SDC/06/24-25/100
101.	Shaniya Vaid	2429689	MBA-II	SDC/06/24-25/101
102.	Sonali	2429691	MBA-II	SDC/06/24-25/102
103.	Sumit Mishra	2429692	MBA-II	SDC/06/24-25/103


 EVENT COORDINATOR

TEAMWORK

AND LEADERSHIP

Building Collaborative Skills

DATE:

9 MAY
2025

TIME:

10 AM-4 PM



For more information Contact us

 **99144 - 33199**

 workshop@gjimt.ac.in

Ref.No. GJ/2025/In/018

Date: April 9th, 2025

To,

Dr. Luxmi Malodia
Professor
University Business School
Panjab University, Chandigarh 160014

Dear Dr. Luxmi Malodia,

Subject: Invitation to be a Resource Person at the workshop on “Teamwork and Leadership: Building Collaborative Skills”.

I hope this letter finds you well.

On behalf of the organizing committee, I am pleased to invite you as a distinguished resource person for the upcoming workshop on **Teamwork and Leadership: Building Collaborative Skills** to be held on 09th May 2025 at Gian Jyoti Institute of Management and Technology (GJIMT), Chandigarh.

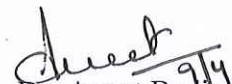
We believe that your expertise and experience would greatly enrich the session and provide valuable guidance to the participants that will undoubtedly contribute to their learning experience.

We would be honored to have you share your expertise with our attendees, and we hope you can grace the occasion as a resource person. Please let us know if you require any additional details or support to facilitate your participation.

We eagerly await your confirmation and hope to welcome you as a resource person at the workshop.

Thank you for considering our invitation.

Warm regards,



Dr. Aneet Bedi

Director
Gian Jyoti Institute of Management and Technology
www.gjimt.ac.in



Ref. No. *GJ/2025/042*

Date: May 2nd, 2025

NOTICE

Workshop on Teamwork and Leadership: Building Collaborative Skills

The Skill Development Cell and HR Club are excited to have **Dr. Luxmi Malodia from UBS** lead a workshop on **Teamwork and Leadership: Building Collaborative Skills**.

Date: May 9th, 2025

Time: 10:00 AM to 4:00 PM

Venue: Auditorium

Key Highlights:

- **The Power of Teamwork:** Learn how to work effectively with others to achieve amazing things.
- **Leadership Skills:** Find out what it takes to be a great leader and inspire your friends and classmates.
- **Communication and Collaboration:** Develop your communication skills and learn how to collaborate effectively.
- **Problem-solving Strategies:** Become a pro at solving problems as a team.

Don't miss this opportunity to learn from an expert and develop essential skills for success in any field!

[Signature]
25/5/25
DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards



ATTENDANCE SHEET

Workshop on "Teamwork and Leadership: Building Collaborative Skills"

Date: 09.05.2025

Time: 10:00 am – 4:00 pm

No. of Participants: **98** Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Aashish Gulati	2310200	BCA-IV	<i>Aashish Gulati</i>
2.	Abhinav	2310201	BCA-IV	<i>Abhinav</i>
3.	Abhinav Rana	2310202	BCA-IV	<i>Abhinav Rana</i>
4.	Aditya Pal	2310204	BCA-IV	<i>Aditya Pal</i>
5.	Agamjot Singh	2310205	BCA-IV	<i>Absent</i>
6.	Ajit Singh	2310206	BCA-IV	<i>Ajit Singh</i>
7.	Akash Kumar Gupta	2310207	BCA-IV	<i>Absent</i>
8.	Aman	2310208	BCA-IV	<i>Aman</i>
9.	Anish Bai	2310209	BCA-IV	<i>Anish Bai</i>
10.	Ankit Kumar Yadav	2310210	BCA-IV	<i>Ankit Kumar Yadav</i>
11.	Ankush	2310211	BCA-IV	<i>Ankush</i>
12.	Anmol Katwal	2310212	BCA-IV	<i>Anmol Katwal</i>
13.	Archana Kumari	2310214	BCA-IV	<i>Archana Kumari</i>
14.	Arnav Gautam	2310215	BCA-IV	<i>Arnav Gautam</i>
15.	Aryan Mehra	2310217	BCA-IV	<i>Aryan Mehra</i>
16.	Ashish Arora	2310218	BCA-IV	<i>Ashish Arora</i>
17.	Birinder Singh	2310219	BCA-IV	<i>Birinder Singh</i>
18.	Deepanshu	2310220	BCA-IV	<i>Deepanshu</i>
19.	Dharamveer	2310221	BCA-IV	<i>Dharamveer</i>
20.	Dhruv Kumar	2310222	BCA-IV	<i>Absent</i>
21.	Dilpreet Singh	2310223	BCA-IV	<i>Dilpreet Singh</i>
22.	Faiz Anwar	2310224	BCA-IV	<i>Faiz Anwar</i>
23.	Ganesh Kumar Pandit	2310225	BCA-IV	<i>Ganesh Kumar Pandit</i>
24.	Gopal Joshi	2310226	BCA-IV	<i>Gopal Joshi</i>
25.	Gurjeet Singh Harry	2310227	BCA-IV	<i>Gurjeet Singh Harry</i>
26.	Harman Singh Matharu	2310228	BCA-IV	<i>Harman Singh Matharu</i>
27.	Harmanpreet Singh	2310229	BCA-IV	<i>Harmanpreet Singh</i>
28.	Harshit Mehta	2310230	BCA-IV	<i>Harshit Mehta</i>
29.	Harshpreet Singh	2310231	BCA-IV	<i>Harshpreet Singh</i>
30.	Jaskaran Singh	2310232	BCA-IV	<i>Absent</i>
31.	Jasmine Verma	2310233	BCA-IV	<i>Jasmine Verma</i>
32.	Jatin Kumar	2310234	BCA-IV	<i>Jatin Kumar</i>
33.	Kamaldeep Sharma	2310236	BCA-IV	<i>Kamaldeep Sharma</i>
34.	Karamjeet Singh	2310237	BCA-IV	<i>Karamjeet Singh</i>

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S. No.	Name	Roll Number	Class & Semester	Signature
35.	Khushpreet Kaur	2310238	BCA-IV	Khushpreet
36.	Kirandeep	2310239	BCA-IV	Kirandeep
37.	Krrish Sharma	2310240	BCA-IV	Krrish Sharma
38.	Lalit	2310241	BCA-IV	Absent
39.	Manish Kumar	2310242	BCA-IV	Manish
40.	Manisha	2310243	BCA-IV	Manisha
41.	Manohar Krishan	2310244	BCA-IV	Manohar
42.	Mohd Rehan	2310245	BCA-IV	Rehan
43.	Mohit Dubey	2310246	BCA-IV	Mohit Dubey
44.	Mohit Kumar	2310248	BCA-IV	Absent
45.	Mubasshir Ahmed	2310249	BCA-IV	Mubasshir
46.	Nandani Gupta	2310250	BCA-IV	Nandani
47.	Neha Khatri	2310251	BCA-IV	Neha
48.	Nihal	2310252	BCA-IV	Nihal
49.	Nikhil Madheshiya	2310253	BCA-IV	Nikhil
50.	Nitin Madheshiya	2310256	BCA-IV	Absent
51.	Oman Shukla	2310257	BCA-IV	Oman Shukla
52.	Pankaj Roy	2310258	BCA-IV	Pankaj Roy
53.	Anurag Vasu Verma	2429729	BCA-IV	Anurag Verma
54.	Parmanand Kumar	2310260	BCA-IV	Parmanand
55.	Parth Singh	2310261	BCA-IV	Parth
56.	Piyush Bhardwaj	2310262	BCA-IV	Piyush
57.	Piyush Raj	2310263	BCA-IV	Piyush
58.	Pratik Raj Singh	2310264	BCA-IV	Pratik Raj Singh
59.	Priya	2310266	BCA-IV	Absent
60.	Raghubir	2310267	BCA-IV	Raghubir
61.	Rahul Kumar	2310268	BCA-IV	Rahul
62.	Rakshit	2310269	BCA-IV	Rakshit
63.	Ravi Kumar	2310271	BCA-IV	Ravi Kumar
64.	Reshav Singh	2310272	BCA-IV	Reshav Singh
65.	Ritesh Kumar	2310273	BCA-IV	Ritesh
66.	Ritisha	2310274	BCA-IV	Ritisha
67.	Riya Sareen	2310275	BCA-IV	Riya
68.	Rohit Bisht	2310276	BCA-IV	Rohit Bisht
69.	Rohit Dogra	2310277	BCA-IV	Rohit Dogra
70.	Rohit Singh	2310278	BCA-IV	Rohit
71.	Sachna	2310279	BCA-IV	Sachna
72.	Sakshi Singh	2310280	BCA-IV	Sakshi Singh
73.	Samir	2310281	BCA-IV	Samir
74.	Sandhya	2310282	BCA-IV	Sandhya
75.	Sanjeev Kumar Verma	2310283	BCA-IV	Sanjeev
76.	Sanju Kaushal	2310284	BCA-IV	Absent
77.	Sanyam Bansal	2310285	BCA-IV	Sanyam



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S. No.	Name	Roll Number	Class & Semester	Signature
78.	Savita Kumari Prajapati	2310286	BCA-IV	Savita
79.	Shantanu	2310287	BCA-IV	Absent
80.	Shikha Juglan	2310288	BCA-IV	Shikha
81.	Shiv Kumar	2310289	BCA-IV	Shiv Kumar
82.	Shivang Raturi	2310290	BCA-IV	Shivang
83.	Shrishti	2310291	BCA-IV	Shrishti
84.	Shubh Tiwari	2310292	BCA-IV	Shubh
85.	Shubham Painuly	2310293	BCA-IV	Shubham
86.	Sidharth Kumar	2310294	BCA-IV	Sidharth Kumar
87.	Sidharth Kumar Ghadai	2310295	BCA-IV	Sidharth
88.	Sneha Rajput	2310296	BCA-IV	Sneha
89.	Sohit Painuly	2310297	BCA-IV	Sohit
90.	Sonia Yadav	2310298	BCA-IV	Sonia
91.	Subhojeet Manna	2310299	BCA-IV	Subhojeet
92.	Sudeep Bera	2310300	BCA-IV	Sudeep
93.	Sulena	2310301	BCA-IV	Sulena
94.	Sunny Kumar	2310302	BCA-IV	Sunny
95.	Suraj	2310303	BCA-IV	Suraj
96.	Suraj Gupta	2310304	BCA-IV	Absent
97.	Suraj Kumar	2310305	BCA-IV	Suraj
98.	Suraj Singh	2310307	BCA-IV	Suraj
99.	Tanish Agnihotri	2310308	BCA-IV	Absent
100.	Tanisha	2310309	BCA-IV	Tanisha
101.	Tanush Babu	2310310	BCA-IV	Tanush Babu
102.	Tarun Kumar	2310311	BCA-IV	Tarun Kumar
103.	Tushar Behal	2310312	BCA-IV	Tushar
104.	Tushar Sharma	2310313	BCA-IV	Tushar
105.	Ujjwal Dutt	2310315	BCA-IV	Ujjwal Dutt
106.	Vaneet	2310316	BCA-IV	Vaneet
107.	Vansh Sharma	2310317	BCA-IV	Vansh Sharma
108.	Vikas Singh	2310319	BCA-IV	Vikas
109.	Vipul Chandel	2310320	BCA-IV	Absent
110.	Virender Kumar	2310321	BCA-IV	Virender Kumar
111.	Yashpal	2310322	BCA-IV	Yashpal


EVENT COORDINATOR

DETAILED REPORT

Workshop on "Teamwork and Leadership: Building Collaborative Skills"

Date: May 9, 2025

Venue: Auditorium

Time: 10:00 AM - 4:00 PM

Introduction

The Skill Development Cell and HR Club successfully organized a Workshop on "Teamwork and Leadership: Building Collaborative Skills" on May 9, 2025. The event aimed to equip participants with essential teamwork and leadership skills to enhance their professional and personal growth.

Resource Person

The workshop was conducted by **Dr. Luxmi Malodia, UBS**, a renowned expert in leadership development. She shared valuable insights into effective collaboration, communication, and problem-solving within teams.

Objectives of the Event

The primary objectives of the workshop were:

- To **enhance leadership qualities** and foster teamwork among participants.
- To **develop problem-solving and decision-making skills** for effective collaboration.
- To provide insights into **conflict resolution and team dynamics**.
- To encourage **self-awareness and emotional intelligence** for leadership growth.

Sessions and Activities

The workshop commenced at 10:00 AM with an introductory session, followed by interactive activities and discussions:

1. **Understanding Leadership:** Different leadership styles and their impact on teamwork.
2. **Effective Communication in Teams:** Techniques to improve interpersonal communication.
3. **Team Building Activities:** Engaging exercises to enhance cooperation and trust.
4. **Problem-Solving in Teams:** Strategies to overcome workplace challenges collaboratively.
5. **Conflict Resolution:** Practical methods for handling disputes within teams.
6. **Case Studies and Role-Playing:** Real-world scenarios to practice leadership and teamwork skills.
7. **Q&A and Interactive Discussion:** Participants engaged in discussions with Dr. Luxmi Malodia, gaining practical insights on leadership challenges.

Attendance

The workshop witnessed enthusiastic participation from students and faculty members. The interactive approach and hands-on activities ensured an engaging and enriching experience.

Conclusion

The **Workshop on Teamwork and Leadership: Building Collaborative Skills** was highly successful in providing participants with practical tools to develop leadership qualities and improve teamwork. Attendees appreciated the insightful sessions and expressed their interest in further exploring leadership training opportunities.

Organizing Agency: Skill Development Cell / HR Club

Contact Email & Phone: workshop@gjimt.ac.in, 9914433199

SAMPLE CERTIFICATE

 GIANJYOTI Institute of Management and Technology Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	 NAAC ACCREDITED	SDC/08/24-25/001 
CERTIFICATE OF PARTICIPATION		
This is to certify that		

of _____ Class _____ Semester		
has participated in "Teamwork and Leadership: Building Collaborative Skills"		
on 09.05.2025		
Organised by Skill Development Cell/ HR Club, GJIMT		
_____ J S Bedi Chairman	_____ Dr. Aneet Bedi Director	

CERTIFICATE RECORD

Workshop on “Teamwork and Leadership: Building Collaborative Skills”

Date: 09.05.2025

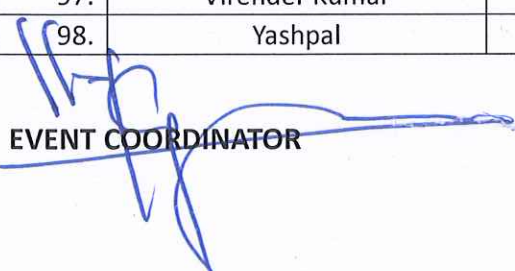
Time: 10:00 am – 4:00 pm

No. of Participants: 98 Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Aashish Gulati	2310200	BCA-IV	SDC/08/24-25/001
2.	Abhinav	2310201	BCA-IV	SDC/08/24-25/002
3.	Abhinav Rana	2310202	BCA-IV	SDC/08/24-25/003
4.	Aditya Pal	2310204	BCA-IV	SDC/08/24-25/004
5.	Ajit Singh	2310206	BCA-IV	SDC/08/24-25/005
6.	Aman	2310208	BCA-IV	SDC/08/24-25/006
7.	Anish Bai	2310209	BCA-IV	SDC/08/24-25/007
8.	Ankit Kumar Yadav	2310210	BCA-IV	SDC/08/24-25/008
9.	Ankush	2310211	BCA-IV	SDC/08/24-25/009
10.	Anmol Katwal	2310212	BCA-IV	SDC/08/24-25/010
11.	Archana Kumari	2310214	BCA-IV	SDC/08/24-25/011
12.	Arnav Gautam	2310215	BCA-IV	SDC/08/24-25/012
13.	Aryan Mehra	2310217	BCA-IV	SDC/08/24-25/013
14.	Ashish Arora	2310218	BCA-IV	SDC/08/24-25/014
15.	Birinder Singh	2310219	BCA-IV	SDC/08/24-25/015
16.	Deepanshu	2310220	BCA-IV	SDC/08/24-25/016
17.	Dharamveer	2310221	BCA-IV	SDC/08/24-25/017
18.	Dilpreet Singh	2310223	BCA-IV	SDC/08/24-25/018
19.	Faiz Anwar	2310224	BCA-IV	SDC/08/24-25/019
20.	Ganesh Kumar Pandit	2310225	BCA-IV	SDC/08/24-25/020
21.	Gopal Joshi	2310226	BCA-IV	SDC/08/24-25/021
22.	Gurjeet Singh Harry	2310227	BCA-IV	SDC/08/24-25/022
23.	Harman Singh Matharu	2310228	BCA-IV	SDC/08/24-25/023
24.	Harmanpreet Singh	2310229	BCA-IV	SDC/08/24-25/024
25.	Harshit Mehta	2310230	BCA-IV	SDC/08/24-25/025
26.	Harshpreet Singh	2310231	BCA-IV	SDC/08/24-25/026
27.	Jasmine Verma	2310233	BCA-IV	SDC/08/24-25/027
28.	Jatin Kumar	2310234	BCA-IV	SDC/08/24-25/028
29.	Kamaldeep Sharma	2310236	BCA-IV	SDC/08/24-25/029
30.	Karamjeet Singh	2310237	BCA-IV	SDC/08/24-25/030
31.	Khushpreet Kaur	2310238	BCA-IV	SDC/08/24-25/031
32.	Kirandeep	2310239	BCA-IV	SDC/08/24-25/032

S. No.	Name	Roll Number	Class & Semester	Certificate No.
33.	Krrish Sharma	2310240	BCA-IV	SDC/08/24-25/033
34.	Manish Kumar	2310242	BCA-IV	SDC/08/24-25/034
35.	Manisha	2310243	BCA-IV	SDC/08/24-25/035
36.	Manohar Krishan	2310244	BCA-IV	SDC/08/24-25/036
37.	Mohd Rehan	2310245	BCA-IV	SDC/08/24-25/037
38.	Mohit Dubey	2310246	BCA-IV	SDC/08/24-25/038
39.	Mubasshir Ahmed	2310249	BCA-IV	SDC/08/24-25/039
40.	Nandani Gupta	2310250	BCA-IV	SDC/08/24-25/040
41.	Neha Khatri	2310251	BCA-IV	SDC/08/24-25/041
42.	Nihal	2310252	BCA-IV	SDC/08/24-25/042
43.	Nikhil Madheshiya	2310253	BCA-IV	SDC/08/24-25/043
44.	Oman Shukla	2310257	BCA-IV	SDC/08/24-25/044
45.	Pankaj Roy	2310258	BCA-IV	SDC/08/24-25/045
46.	Anurag Vasu Verma	2429729	BCA-IV	SDC/08/24-25/046
47.	Parmanand Kumar	2310260	BCA-IV	SDC/08/24-25/047
48.	Parth Singh	2310261	BCA-IV	SDC/08/24-25/048
49.	Piyush Bhardwaj	2310262	BCA-IV	SDC/08/24-25/049
50.	Piyush Raj	2310263	BCA-IV	SDC/08/24-25/050
51.	Pratik Raj Singh	2310264	BCA-IV	SDC/08/24-25/051
52.	Raghubir	2310267	BCA-IV	SDC/08/24-25/052
53.	Rahul Kumar	2310268	BCA-IV	SDC/08/24-25/053
54.	Rakshit	2310269	BCA-IV	SDC/08/24-25/054
55.	Ravi Kumar	2310271	BCA-IV	SDC/08/24-25/055
56.	Reshav Singh	2310272	BCA-IV	SDC/08/24-25/056
57.	Ritesh Kumar	2310273	BCA-IV	SDC/08/24-25/057
58.	Ritisha	2310274	BCA-IV	SDC/08/24-25/058
59.	Riya Sareen	2310275	BCA-IV	SDC/08/24-25/059
60.	Rohit Bisht	2310276	BCA-IV	SDC/08/24-25/060
61.	Rohit Dogra	2310277	BCA-IV	SDC/08/24-25/061
62.	Rohit Singh	2310278	BCA-IV	SDC/08/24-25/062
63.	Sachna	2310279	BCA-IV	SDC/08/24-25/063
64.	Sakshi Singh	2310280	BCA-IV	SDC/08/24-25/064
65.	Samir	2310281	BCA-IV	SDC/08/24-25/065
66.	Sandhya	2310282	BCA-IV	SDC/08/24-25/066
67.	Sanjeev Kumar Verma	2310283	BCA-IV	SDC/08/24-25/067
68.	Sanyam Bansal	2310285	BCA-IV	SDC/08/24-25/068
69.	Savita Kumari Prajapati	2310286	BCA-IV	SDC/08/24-25/069
70.	Shikha Juglan	2310288	BCA-IV	SDC/08/24-25/070
71.	Shiv Kumar	2310289	BCA-IV	SDC/08/24-25/071
72.	Shivang Raturi	2310290	BCA-IV	SDC/08/24-25/072
73.	Shrishti	2310291	BCA-IV	SDC/08/24-25/073

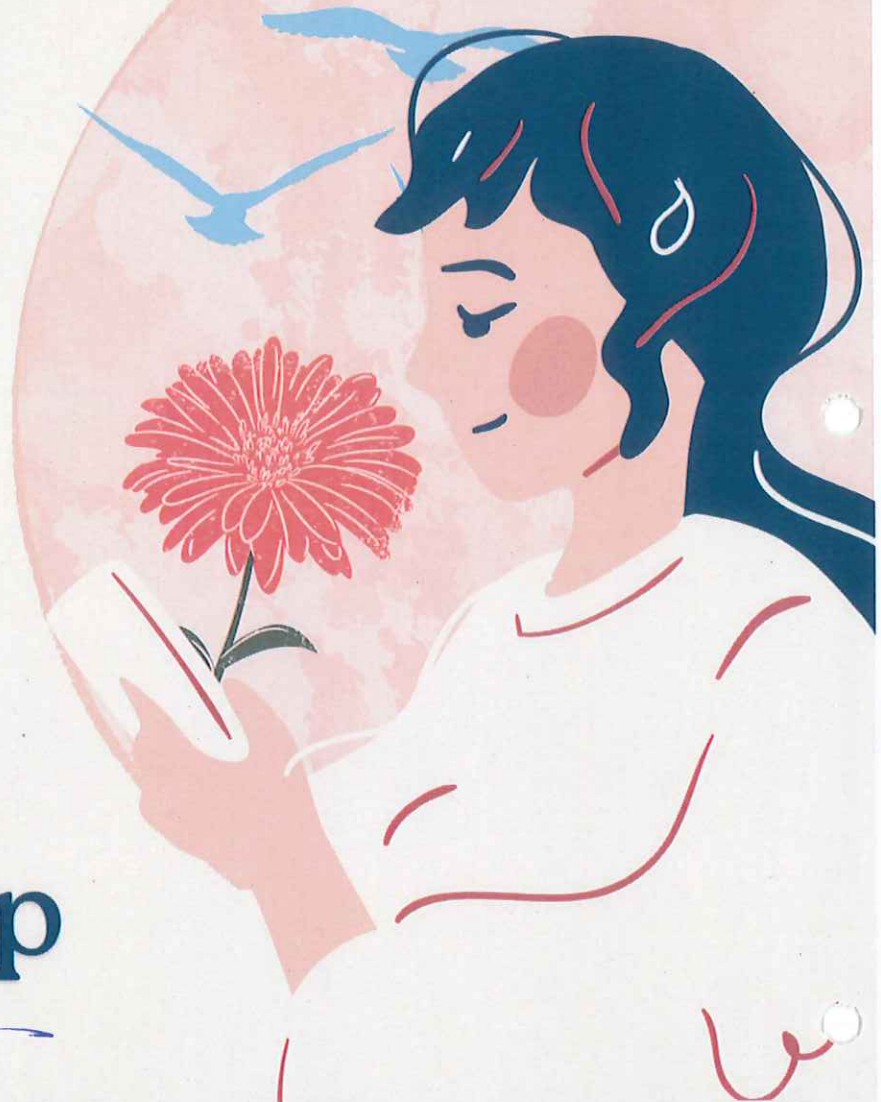
S. No.	Name	Roll Number	Class & Semester	Certificate No.
74.	Shubh Tiwari	2310292	BCA-IV	SDC/08/24-25/074
75.	Shubham Painuly	2310293	BCA-IV	SDC/08/24-25/075
76.	Sidharth Kumar	2310294	BCA-IV	SDC/08/24-25/076
77.	Sidharth Kumar Ghadai	2310295	BCA-IV	SDC/08/24-25/077
78.	Sneha Rajput	2310296	BCA-IV	SDC/08/24-25/078
79.	Sohit Painuly	2310297	BCA-IV	SDC/08/24-25/079
80.	Sonia Yadav	2310298	BCA-IV	SDC/08/24-25/080
81.	Subhojeet Manna	2310299	BCA-IV	SDC/08/24-25/081
82.	Sudeep Bera	2310300	BCA-IV	SDC/08/24-25/082
83.	Sulena	2310301	BCA-IV	SDC/08/24-25/083
84.	Sunny Kumar	2310302	BCA-IV	SDC/08/24-25/084
85.	Suraj	2310303	BCA-IV	SDC/08/24-25/085
86.	Suraj Kumar	2310305	BCA-IV	SDC/08/24-25/086
87.	Suraj Singh	2310307	BCA-IV	SDC/08/24-25/087
88.	Tanisha	2310309	BCA-IV	SDC/08/24-25/088
89.	Tanush Babu	2310310	BCA-IV	SDC/08/24-25/089
90.	Tarun Kumar	2310311	BCA-IV	SDC/08/24-25/090
91.	Tushar Behal	2310312	BCA-IV	SDC/08/24-25/091
92.	Tushar Sharma	2310313	BCA-IV	SDC/08/24-25/092
93.	Ujjwal Dutt	2310315	BCA-IV	SDC/08/24-25/093
94.	Vaneet	2310316	BCA-IV	SDC/08/24-25/094
95.	Vansh Sharma	2310317	BCA-IV	SDC/08/24-25/095
96.	Vikas Singh	2310319	BCA-IV	SDC/08/24-25/096
97.	Virender Kumar	2310321	BCA-IV	SDC/08/24-25/097
98.	Yashpal	2310322	BCA-IV	SDC/08/24-25/098


 EVENT COORDINATOR



GIANJYOTI
Aspire. Achieve. Ascend

Institute of Management
and Technology



A Workshop on “Maximize Your Potential”

Speaker

Dr. Ruchi Gupta
Senior Advisor



27, August, 2024
12:30 pm - 1:30 pm

Venue: GJIMT, Auditorium

Reference No: **GJIMT/2024/In/027**

Date: 24-08 -2024

To,

Dr. Ruchi Gupta
Senior Advisor
Maya Wellness

Greetings from Gian Jyoti Group!

We are delighted to invite you as the keynote speaker for a session titled “**Maximizing your Potential**” as part of our inaugural session of lecture series on mental health and wellbeing. Your extensive expertise in psychiatry and mental health makes you the ideal expert to enlighten our students and faculty on this vital topic.

Details of the Session:

- **Date:** 27th August 2024
- **Time:** 12:30 PM – 1:30 PM
- **Venue:** GJIMT Auditorium

This session aims to enhance the mental potential of our students. Your insights and experience will undoubtedly provide valuable perspectives and practical techniques to our audience.

We sincerely hope you will honor us with your presence and support in making this event a success. Kindly let us know your availability for the session at your earliest convenience.

Looking forward to your positive response.

Warm regards,



Dr Aneet Bedi

Director

GJIMT

Reference No: *GJ/2024/0328*

Date: 26-08 -2024

NOTICE

Date: 27-08- 2024

Time: 12.30 AM to 1:30 PM

Venue: GJIMT Auditorium

We cordially extend an invitation to a formal session by **Mayaa Wellness** on the topic of "Maximizing Your Potential". **Dr. Ruchi Gupta** will be the keynote speaker for the session.

Classes Involved: MBA 1, MCA 1, MBA 3, BCom (Hons) 1

All subject teachers of the mentioned classes are kindly requested to accompany their students to the auditorium during the event.

For any inquiries, please contact **Ms. Shruti Dadhich** at **9596822777**.

We look forward to your participation in this enriching event.

Aneet

Director

GJIMT, Mohali

CC:

- PA to Chairman
- Head of Department
- All Faculty

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, PHASE -2, S.A.S. NAGAR, MOHALI

Attendance Sheet

Event: A Workshop on "Maximize your Potential"Date: 27, August, 2024.

Roll No.	Name of Student	Course	Signature
2429667	KumKum	MBA-I	KumKum
2429661	Harkamal preetkaur	MBA-I	Harkamal preetkaur
2429654	AVUSH SRIVASTAV	MBA-I	Avush Srivastav
2429550	ARUN	BCA-I	Arun
2429531	Aditya Kumar	BCA-I	Aditya
2429613	Samir Dutt	BCA-I	Samir
2429630	Sujal Negi	BCA-I	Sujal negi
2429578	Osman Matunganya	BCA-I	Osman
2429576	Krish Himan	BCA-I	Krish Himan
2429631	Sejal Sharma	BCA-I	Sejal Sharma
2429621	Shubham	BCA-I	SHUBHAM
2429536	Aman Singh	BCA-I	Aman
2429617	Shagun	BCA-I	Shagun
2429619	Shivali	BCA-I	Shivali
2429623	Simran	BCA-I	Simran
2429563	Harsita	BCA-I	Harsita
2429571	Kuldeep	BCA-I	Kuldeep
2429573	Kartik	BCA-I	Kartik
2429746	Naypreet	BCom I	Naypreet
2429748	Radhika	BCom I	Radhika
2429735	Jashan	BCom I	Jashan
2429693	Simran	MBA I	Simran
2429752	Sahib	BCom I	Sahib
2429451	Anshika	BBA I	Anshika
2429449	Angali Chaudhary	BBA-I	Angali
2429448	Anisha Chauhan	BBA-I	Anisha
2429455	Arpita Singh	BBA-I	Arpita Singh
2429593	Pooja	BCA-I	Pooja
2429715	Prebhleen	MCA-I	Prebhleen
2429465	Priya	BBA I	Priya
2429466	Geetanjali	BBA-I	Geetanjali
2429467	Gurleen Kaur	BBA-I	Gurleen

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, PHASE -2, S.A.S. NAGAR, MOHALI

Attendance Sheet

Event: A workshop on "Maximise your Potential"

Date: 27th August 2024

Roll No.	Name of Student	Course	Signature
2429562	Harsh Singh Rawal	BCA I	Harsh
2429548	Arijun	BCA I	Arijun
2429546	Anshul	BCA I	Anshul
2429547	Anup	BCA I	Anup
2429555	Bhavya Kaurdal	BCA I	Bhavya
2429583	Mohd zaid	BCA I	Mohd zaid.
2429590	Nikhil singh	BCA I	Nikhil singh
2429658	Guransh Singh Melhoka	MBA I	Guransh
2429589	Nikhil Arora	BCA I	Nikhil Arora
2429757	Saurav Thakur	Bcom I	Saurav
2429749	Rajat Sharma	B.COM Ist	Rajat
2429741	Kuljit Singh	B.COM I	Kuljit Singh
2429597	Prince	BCA I	Prince
2429533	AFSAR ELAHI	B.COM - I	Afsar
2429539	AMIT KUMAR	B.COM - I	Amit Kumar
2429608	SACHIN KUMAR	BCA - I	Sachin Kumar
2429538	Amit	BCA - I	Amit
2429541	Angad	BCA - I	Angad
2429612	Sarneck	BCA - I	Sarneck
2429603	Rakhi	BCA I	Rakhi
2429588	Neelakshi	BCA - I	Neelakshi
2429607	Sabita Yadav	BCA - I	Sabita
2429595	Pooja	BCA - I	Pooja
2429618	Shikha	BCA - I	Shikha
2429534	Ajay	BCA - I	Ajay
2429558	Hizal Abbas	BCA - I	Hizal
2429545	ANSH	BCA - I	ANSH
2429710	Manvi Rana	MCA - I	Manvi
2429709	Manpreet Kaur	MCA - I	Manpreet Kaur
2429556	Chandan	BCA - I	Chandan
2429598	Priyanshi	BCA - I'B	Priyanshi
2429605	Rohini	BCA - I'B	Rohini
2429724	Shubham Kumar	MCA - I	Shubham

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, PHASE -2, S.A.S. NAGAR, MOHALI

Attendance Sheet

Attendance Sheet
Event: A workshop on "Maximise your Potential"

Date: 27th August 2024

[illegible]

REPORT ON SESSION ON MAXIMIZING YOUR POTENTIAL BY MAYAA WELLNESS ON 27TH AUGUST 2024

Date: 27 August 2024
Time: 12:30 AM to 1:30 PM
Venue: GJIMT Auditorium
Participants: 76 Students

The session on “Maximizing your Potential”, organized by GJIMT in collaboration with **Mayaa Wellness**, was successfully conducted on 27 August 2024. The keynote speaker, Dr. Ruchi Gupta delivered an insightful and engaging presentation on maximizing the potential through time management techniques

Key Highlights of the Session:

1. Understanding what is maximum potential of human body: Dr. Gupta explained how a human body works to its maximum potential.
2. Management Techniques: Practical techniques such as mindfulness, breathing exercises, and time management were shared to help students cope with stress effectively.
3. Interactive Activities: The session included live demonstrations of relaxation exercises, encouraging student participation.
4. Q&A Segment: Dr. Gupta addressed queries from students about handling academic pressure, balancing studies and personal life, and improving mental resilience.

Participation:

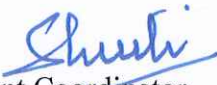
The session saw full attendance, with students and faculty members from all classes actively participating. Teachers ensured their presence alongside their students, contributing to the session’s smooth execution.

Feedback:

Students expressed immense appreciation for the session, describing it as highly informative and practical. Many shared that the techniques taught would be helpful in managing their academic and personal challenges. Faculty members also praised the initiative for promoting mental health awareness.

Acknowledgment:

The management extends sincere gratitude to Mayaa Wellness and Dr. Ruchi Gupta for delivering such a meaningful session. Special thanks to Prof. Gurdeepak Singh and Dr. Neeraj Sharma for constant guidance. Also thanks to Dr. Rakhee Dewan for coordinating the event seamlessly. The session was a resounding success, underscoring GJIMT's commitment to supporting the mental well-being of its students. The event highlighted the importance of maintaining a healthy balance between academic responsibilities and personal well-being.


Event Coordinator

CERTIFICATE RECORD

Maximize Your Potential

Date: 27.08.2024

Time: 12:30 am – 01:30 pm

No. of Participants: 76 Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Kumkum	2429667	MBA-I	Myp/01/24-25/001
2.	Harkamal Preet Kaur	2429661	MBA-I	Myp/01/24-25/002
3.	Ayush Srivastav	2429654	MBA-I	Myp/01/24-25/003
4.	Arun	2429550	BCA-I	Myp/01/24-25/004
5.	Aditya Kumar	2429531	BCA-I	Myp/01/24-25/005
6.	Sameer Dutt	2429613	BCA-I	Myp/01/24-25/006
7.	Sujal Negi	2429630	BCA-I	Myp/01/24-25/007
8.	Osman Makunyanga	2429578	BCA-I	Myp/01/24-25/008
9.	Krish Dhiman	2429576	BCA-I	Myp/01/24-25/009
10.	Sujal Sharma	2429631	BCA-I	Myp/01/24-25/010
11.	Shubham	2429627	BCA-I	Myp/01/24-25/011
12.	Aman Singh	2429536	BCA-I	Myp/01/24-25/012
13.	Shagun	2429617	BCA-I	Myp/01/24-25/013
14.	Shivali	2429619	BCA-I	Myp/01/24-25/014
15.	Simran	2429623	BCA-I	Myp/01/24-25/015
16.	Harshita	2429563	BCA-I	Myp/01/24-25/016
17.	Kuldeep	2429577	BCA-I	Myp/01/24-25/017
18.	Kartik	2429573	BCA-I	Myp/01/24-25/018
19.	Manpreet	2429746	BCOM I	Myp/01/24-25/019
20.	Radhika	2429748	BCOM I	Myp/01/24-25/020
21.	Jashan	2429735	BCOM I	Myp/01/24-25/021
22.	Sumali	2429693	MBA I	Myp/01/24-25/022
23.	Sahib	2429752	BCOM I	Myp/01/24-25/023

S. No.	Name	Roll Number	Class & Semester	Certificate No.
24.	Anshika	2429451	BBA I	Myp/01/24-25/024
25.	Anjali Chawla	2429449	BBA-I	Myp/01/24-25/025
26.	Anisha Chauhan	2429448	BBA-I	Myp/01/24-25/026
27.	Arpita Singh	2429455	BBA-I	Myp/01/24-25/027
28.	Powan	2429593	BCA-I	Myp/01/24-25/028
29.	Prabhleen	2429715	MCA I	Myp/01/24-25/029
30.	Diya	2429465	BBA I	Myp/01/24-25/030
31.	Geetanjali	2429466	BBA-I	Myp/01/24-25/031
32.	Gurleen Kaur	2429467	BBA-I	Myp/01/24-25/032
33.	Harsh Singh Rawal	2429562	BCA I	Myp/01/24-25/033
34.	Arjun	2429548	BCA I	Myp/01/24-25/034
35.	Anshul	2429546	BCA I	Myp/01/24-25/035
36.	Anup	2429547	BCA I	Myp/01/24-25/036
37.	Bhavya Kaundal	2429555	BCA I	Myp/01/24-25/037
38.	Mohd Zaid	2429583	BCA I	Myp/01/24-25/038
39.	Nikhil Singh	2429590	BCA I	Myp/01/24-25/039
40.	Gurashish Singh Malhotra	2429658	MBA I	Myp/01/24-25/040
41.	Nikhil Arora	2429589	BCA I	Myp/01/24-25/041
42.	Saurav Thakur	2429754	BCOM I	Myp/01/24-25/042
43.	Rajat Sharma	2429741	B.COM I	Myp/01/24-25/043
44.	Kuljit Singh	2429741	B.COM I	Myp/01/24-25/044
45.	Prince	2429597	BCA I	Myp/01/24-25/045
46.	Afsar Elahi	2429533	BCA-I	Myp/01/24-25/046
47.	Amit Kumar	2429539	BCA-I	Myp/01/24-25/047
48.	Sachin Kumar	2429608	BCA-I	Myp/01/24-25/048
49.	Amit	2429538	BCA-I	Myp/01/24-25/049
50.	Angad	2429541	BCA-I	Myp/01/24-25/050
51.	Sameer	2429612	BCA-I	Myp/01/24-25/051
52.	Rakhi	2429603	BCA-I	Myp/01/24-25/052
53.	Neelakshi	2429588	BCA-I	Myp/01/24-25/053



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Myp/01/24-25/



CERTIFICATE OF PARTICIPATION

This is to certify that

_____ of _____ Class _____ Semester

has participated in “workshop on Maximizing Your Potential”

on **27.08.2024**

Organised by Maya Wellness, GJIMT.

J S Bedi
Chairman

Dr.Aneet Bedi
Director



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of excellence in
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A WORKSHOP ON MINDFULNESS PRACTICES

Speaker: Dr. Shikha Tyagi,

Asst. Prof. Dept. of Psychiatry

GMCH- 32, Chandigarh

Date: 8, October, 2024

Time: 12:30 pm to 1:30 pm

Venue: GJMT Auditorium



Reference No: *GJIMT/2024/En/031*

Date: 03-10-2024

To,
Dr. Shikha Tyagi,
Assistant Professor
Department of Psychiatry,
GMCH – 32, Chandigarh

Greetings from Gian Jyoti Group!

We are delighted to invite you as the keynote speaker for a session titled **“Introduction to Mindful Practices”** as part of our celebration of *World Mental Health Week*. Your extensive expertise in psychiatry and mental health makes you the ideal expert to enlighten our students and faculty on this vital topic.

Details of the Session:

- **Date:** 8th Oct 2024
- **Time:** 12:30 PM – 1:30 PM
- **Venue:** GJIMT Auditorium

This session aims to promote awareness of mindfulness practices and their role in enhancing mental well-being. Your insights and experience will undoubtedly provide valuable perspectives and practical techniques to our audience.

We sincerely hope you will honor us with your presence and support in making this event a success. Kindly let us know your availability for the session at your earliest convenience.

Looking forward to your positive response.

Warm regards,


Dr. Aneet Bedi
Director

Reference No: **GJ/2024/037A**

Date: 07-10-2024

NOTICE

Date: 8 October 2024

Time: 12:30 PM to 1:30 PM

Venue: GJIMT Auditorium

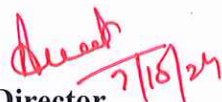
We cordially extend an invitation to a formal session by **Mayaa Wellness** on the topic of "**Mindfulness Practices**". **Dr. Shikha Tyagi** will be the keynote speaker for the session.

Classes Involved: MBA 1, MCA 1, MBA 3, BCom (Hons) 1 and BBA 1

All subject teachers of the mentioned classes are kindly requested to accompany their students to the auditorium during the event.

For any inquiries, please contact **Ms. Shruti Dadhich** at **9596822777**.

We look forward to your participation in this enriching event.


Director

GJIMT, Mohali

CC:

- PA to Chairman
- Head of Department
- All Faculty

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, PHASE -2, S.A.S. NAGAR, MOHALI

Attendance Sheet

Event: A workshop on Mindfulness Practices

Date: 8th Oct 2024

Roll No.	Name of Student	Course	Signature
2429726	Sumit Yadav	MCA - I	Sumit yadav.
2429728	Yumraj Singh.	MCA - I	Yumraj Singh
2429722	Shekhar Singh chahal	MCA - I	Shekhar Singh
2429727	Tushar Sodhi	MCA - I	Tushar Sodhi
2429620	Shivam	BCA - I	Shivam
2429628	Subalok	BCA - I	Subalok
2429591	Nitin	BCA - I	Nitin
2429636	Nijala	BCA - I	Nijala
2429575	Komal	BCA - I	Komal
2429567	Jay ganesha	BCA - I	Jay ganesha
2429574	Kashish	BCA - I	Kashish
2429553	Bharti	BCA - I	Bharti
2429549	Arshantveet Kaur	BCA - I	Arshantveet Kaur
2429572	Komal Heer	BCA - I	Komal
2429736	Jaskaran Kaur	Bcom I	Jaskaran
2429740	Khushboo	Bcom - I	Khushboo
2429528	Aditi Sharma	BCA - I	Aditi
2429627	Saishvi Sharma	BCA - I	Saishvi
2429462	Damini Kaur	BBA - I	Damini
2429544	Ankur	BCA - I	Ankur
2429688	Saishvi Rana	MBA - I	Saishvi Rana
2429650	Anchal	MBA - I	Anchal
2429647	Adarsh	MBA - I	Adarsh
2429657	Dheer	MBA - I	Dheer
2429664	Shikha	MBA - I	Shikha
2429653	Ashi	MBA - I	Ashi
2429629	Sudhi Chomali	BCA - I	Sudhi
2429606	Rohit Kumar	BCA - I	Rohit
2429532	Aditya Sharma	BCA - I	Aditya Sharma
2429494	Muskan	BBA - I	Muskan
2429492	Muskan Sharma	BBA - I	Muskan Sharma
2429461	Somya Singh	BBA - I	Somya
2429486	Kusum	BBA - I	Kusum

GIAN JYOTI INSTITUTE OF MANAGEMENT & TECHNOLOGY, PHASE -2, S.A.S. NAGAR, MOHALI

Attendance Sheet

Attendance Sheet

Event: A workshop on Mindfulness Practices

Date: 8th Oct 2024.

Date:..... 8th Oct 2024.

[illegible]

REPORT ON SESSION ON MINDFULNESS PRACTICES BY MAYAA WELLNESS ON 8 October, 2024

Date: 8- October 2024

Time: 12:30 PM to 1:30 PM.

Venue: GJIMT Auditorium

Participants: 58 students

Workshop Report: Mindfulness Practices

On 8 October, 2024, GJIMT, in collaboration with **Mayaa Wellness**, organized an insightful workshop on **Mindfulness Practices**. The session, led by the esteemed **Dr. Shikha Tyagi**, emphasized practical techniques for managing stress and anxiety through mindfulness.

Key Insights from the Workshop

1. Embracing Mindfulness:

Dr. Tyagi introduced mindfulness as a transformative practice to enhance focus, emotional balance, and overall mental well-being. She explained its relevance in the fast-paced, stress-laden modern lifestyle.

2. Practical Applications:

Participants were guided through effective mindfulness techniques, including:

- **Guided Meditation:** A step-by-step process to achieve mental clarity.
- **Mindful Breathing:** Exercises to manage stress in real time.
- **Grounding Techniques:** Strategies to stay present and improve focus.

3. Active Participation:

The workshop featured hands-on exercises, including a live body scan meditation and mindful listening activities. These interactive elements ensured a high level of engagement among attendees.

4. Open Dialogue:

Dr. Tyagi conducted an engaging Q&A session, addressing questions on:

- Integrating mindfulness into daily routines.
- Managing academic pressure and personal responsibilities.
- Overcoming distractions and fostering mental resilience.

Participation Highlights

The workshop witnessed active involvement from both students and faculty members across all departments. Teachers collaborated with students, creating an inclusive and supportive environment.

Feedback from Participants

The session was widely appreciated for its practical relevance and engaging format.

- **Students:** Found the techniques valuable for managing academic stress and improving personal well-being.
- **Faculty Members:** Praised the initiative for promoting mental health awareness and equipping participants with actionable tools.



Acknowledgments

GJIMT expresses its heartfelt gratitude to **Dr. Shikha Tyagi** and **Mayaa Wellness** for delivering a highly impactful workshop. Special thanks to Prof. Gurdeepak Singh and Dr. Neeraj Sharma for constant guidance also to Dr. Rakhee Dewan and Dr. Tarandeep Singh for smooth conduct of the program. The workshop on Mindfulness Practices was a resounding success, reaffirming **GJIMT's** commitment to fostering the mental well-being of its students. By equipping participants with mindfulness tools, the event highlighted the importance of maintaining balance and resilience in a demanding world.

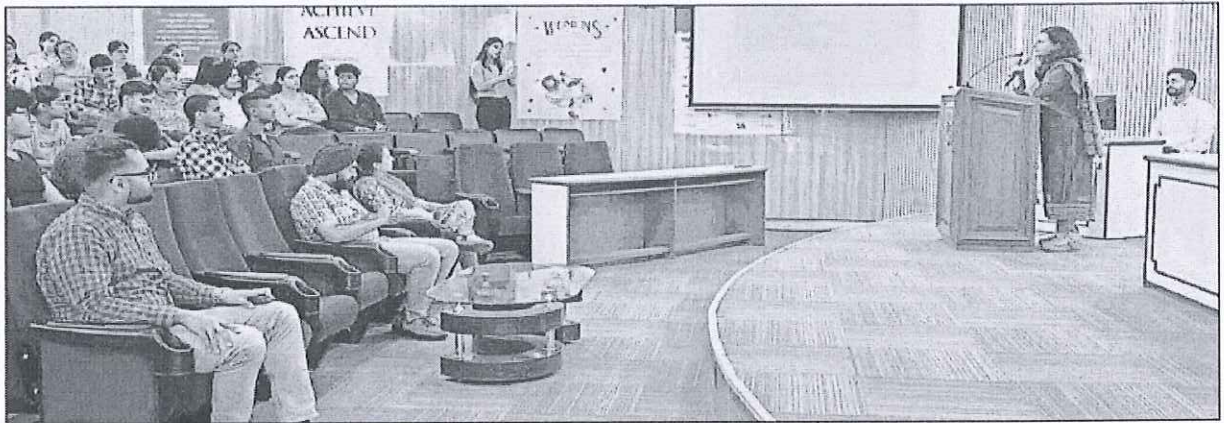

Event Coordinator

SESSION ON MINDFULNESS PRACTICES MANAGEMENT BY MAYAA WELLNESS ON 8TH
OCTOBER 2024

पंजाब
केसरी

FRI, 18 OCTOBER 2024
EDITION: CHANDIGARH KESARI, PAGE NO. 6

तनाव प्रबंधन और मानसिक कल्याण पर सत्र आयोजित किया चिंता मानव स्वभाव का हिस्सा है, लेकिन इसे कैसे दूर करना जरूरी



डॉ. शिखा त्यागी ज्ञान ज्योति इंस्टीट्यूट फेज-2 मोहाली में छात्रों के साथ तनाव प्रबंधन पर जानकारी साझा करते हुए।

मोहाली, 17 अक्टूबर (नियामियां) : ज्ञान ज्योति इंस्टीट्यूट ऑफ मैनेजमेंट एंड टेक्नोलॉजी फेज-2 द्वारा छात्रों के लिए तनाव प्रबंधन और मानसिक कल्याण पर एक सत्र का आयोजन किया। इस आयोजन का उद्देश्य छात्रों के बीच मानसिक कल्याण और तनाव प्रबंधन तकनीकों को बढ़ावा देते हुए बेहतर जीवन कौशल सिखाना था। इस सेशन में अंडर ग्रेजुएशन और पोस्ट ग्रेजुएशन के छात्रों ने भाग लिया। सत्र में मुख्य वक्ता गवर्नमेंट मेडिकल कॉलेज एंड

हॉस्पिटल सैक्टर-32 के डॉ. शिखा त्यागी थे, जो मनोविज्ञान विभाग में सहायक प्रोफेसर हैं।

डॉ. त्यागी ने तनाव प्रबंधन और मानसिक विकास पर बात करते हुए तनाव को प्रबंधित करने, फोकस बढ़ाने और भावनात्मक संतुलन को बढ़ावा देने में इसके महत्व पर जानकारी साझा की। इस अवसर पर माया वेलनेस के कौस्तभ भारद्वाज ने कहा कि चिंता मानव स्वभाव का एक हिस्सा है, लेकिन इसे कैसे दूर किया जाए यह जानना जरूरी है।

इसके साथ ही उन्होंने छात्रों को समझने और संबंधित करने में मदद करने के लिए वास्तविक जीवन के उदाहरण देकर तनाव के प्रकारों और उनसे निपटने के तरीके के बारे में जानकारी साझा की।

ज्ञान ज्योति के डायरेक्टर डॉ. अनीत बेदी ने छात्रों को लंबी अवधि से निपटने के लिए योजना, तैयारी और अभ्यास के महत्व और किसी भी चुनौती से निपटने में मदद करने के लिए जीवन में संगठित होने के बारे में भी जानकारी साझा की।



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MP/01/24-25/



CERTIFICATE OF PARTICIPATION

This is to certify that

_____ of _____ Class _____ Semester

has participated in “workshop on Mindfulness Practices”

on 08.10.2024

Organised by Maya Wellness , GJIMT.

J S Bedi
Chairman

Dr.Aneet Bedi
Director



CERTIFICATE RECORD

Mindfulness Practices

Date: 08.10.2024

Time: 12:30 am – 01:30 pm

No. of Participants: 58 Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Sumit Yadav	2429726	MCA - I	MP/01/24-25/001
2.	Yuvraj Singh	2429728	MCA - I	MP/01/24-25/002
3.	Shehbaz Singh Chauhan	2429722	MCA - I	MP/01/24-25/003
4.	Tushar Sodhi	2429727	MCA-I	MP/01/24-25/004
5.	Shivam	2429620	BCA-I	MP/01/24-25/005
6.	Subalak	2429628	BCA-I	MP/01/24-25/006
7.	Nitin	2429591	BCA-I	MP/01/24-25/007
8.	Ujala	2429636	BCA-I	MP/01/24-25/008
9.	Komal	2429575	BCA-I	MP/01/24-25/009
10.	Jai Ganesh	2429567	BCA-I	MP/01/24-25/010
11.	Kashish	2429574	BCA-I	MP/01/24-25/011
12.	Bharti	2429553	BCA-I	MP/01/24-25/012
13.	Arshanveet Kaur	2429549	BCA - I	MP/01/24-25/013
14.	Kamal Heer	2429572	BCA - I	MP/01/24-25/014
15.	Jaskiran kaur	2429736	Bcom I	MP/01/24-25/015
16.	Khushboo	2429740	Bcom -I	MP/01/24-25/016
17.	Aditi Sharma	2429528	BCA - I	MP/01/24-25/017
18.	Srishti Sharma	2429637	BCA-I	MP/01/24-25/018
19.	Damini kaushal	2429402	BBA-I	MP/01/24-25/019
20.	Ankush	2429544	BCA-I	MP/01/24-25/020
21.	Sarishti Rana	2429668	MBA-I	MP/01/24-25/021
22.	Anchal	2429660	MBA-I	MP/01/24-25/022
23.	Adarash	2429647	MBA-I	MP/01/24-25/023



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S. No.	Name	Roll Number	Class & Semester	Certificate No.
55.	Nitin	2429679	MBA-II	MP/01/24-25/055
56.	Ajay Kataria	2310398	BCom IV	MP/01/24-25/056
57.	Anjali	2310400	BCom IV	MP/01/24-25/057
58.	Ishani Supriy	2310406	BCom IV	MP/01/24-25/058

Shanti
EVENT COORDINATOR

EAT RIGHT

Seminar on Nutrition and Fitness



Dr. Lipika Kaur Guliani

Assistant Professor, University Institute
of Hotel & Tourism Management
Panjab University, Chandigarh

Skill Development Cell
Namo Fit India Club
NSS

27 March 2025
9 am - 1 pm



seminar@gjimt.ac.in

9914433199

BUILDING CAREERSIN MBA | MCA | BBA | BCA | B.Com(Hons)

Ref No. *GJ/2025/Mem/019*

Date: February 26, 2025

To

Dr. Lipika Gulani

Assistant Professor

University Institute of Hotel & Tourism Management Panjab University

Chandigarh

Subject: Invitation as Guest Speaker – "Eat Right: Seminar on Nutrition and Fitness"

Dear Dr. Gulani,

Greetings from Gian Jyoti Institute of Management and Technology (GJIMT), Mohali!

We are pleased to inform you that GJIMT is organizing a seminar titled "Eat Right: Seminar on Nutrition and Fitness" on March 27, 2025. The objective of the seminar is to create awareness among students and faculty about the significance of a balanced diet, nutritional well-being, and the importance of fitness in leading a healthy lifestyle.

We would be honoured to have you as a Guest Speaker for this seminar. Your extensive knowledge and expertise in the field of nutrition would greatly enrich the experience for our attendees and inspire them to adopt healthier habits in their daily lives.

Event Details:

Title: Eat Right: Seminar on Nutrition and Fitness

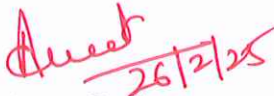
Date: March 27, 2025

Venue: GJIMT Auditorium, Phase 2, Mohali

Please feel free to contact us for any further details or clarifications.

We look forward to a positive response and the pleasure of welcoming you at GJIMT.

Warm Regards,


26/2/25

Dr. Aneet Bedi

Director

Gian Jyoti Institute of Management and Technology

Ref. No. GJ/2025/028A

Date: March 20th 2025

NOTICE

Eat Right: Seminar on Nutrition and Fitness

The Skill Development Cell, Namo Fit India Club, and NSS unit are coming together to organize "Eat Right," a seminar focused on nutrition and fitness. Learn how to make healthy choices and develop habits for a healthier lifestyle!

Date: March 27th, 2025

Venue: Auditorium

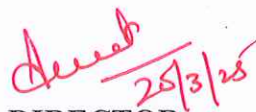
Time: 9:00 AM to 1:00 PM

Speaker: Dr Lipika Gulani

What to Expect:

- **Expert Talks:** Gain valuable insights from nutritionists and fitness experts.
- **Interactive Sessions:** Participate in Q&A sessions and get personalized advice.
- **Practical Demonstrations:** Learn about healthy cooking techniques and simple exercises.
- **Tips and Resources:** Discover helpful resources and tools to support your wellness journey.

Whether you're interested in improving your diet, getting more active, or simply learning more about healthy living, this seminar is for you!


25/3/25
DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards



ATTENDANCE SHEET

Seminar on "Eat Right: Seminar on Nutrition and Fitness"

Date: 27.03.2025

Time: 9:00 am – 1:00 pm

No. of Participants: 75 Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Nandini Kumari	2429585	BCA II	Nandini Kumari
2.	Nandini Soni	2429586	BCA II	Nandini soni
3.	Navodit Ramola	2429587	BCA II	Navodit Ramola
4.	Neelakshi Bedi	2429588	BCA II	Neelakshi
5.	Nikhil Attri	2429589	BCA II	Nikhil Attri
6.	Nikhil Singh	2429590	BCA II	Nikhil Singh
7.	Nitin	2429591	BCA II	ABSENT
8.	Nitin Kumar	2429592	BCA II	Nitin
9.	Pankaj	2429593	BCA II	Pankaj
10.	Parth Sharma	2429594	BCA II	Parth
11.	Pooja	2429595	BCA II	Pooja
12.	Prabhnoor Singh	2429596	BCA II	Prabhu
13.	Prince	2429597	BCA II	Prince
14.	Priyanshi	2429598	BCA II	Priyanshi
15.	Raghav	2429599	BCA II	Raghav
16.	Raghveer Singh	2429600	BCA II	Raghveer
17.	Rahul Yadav	2429601	BCA II	Rahul
18.	Rajeev Kumar Jha	2429602	BCA II	ABSENT
19.	Rakhi	2429603	BCA II	Rakhi
20.	Raunak Singh	2429604	BCA II	Raunak
21.	Rohit Kumar	2429605	BCA II	Rohit
22.	Rohini	2429606	BCA II	Rohini
23.	Sabita Yadav	2429607	BCA II	Sabita
24.	Sachin Kumar	2429608	BCA II	Sachin Kumar
25.	Sahil Choudhary	2429609	BCA II	Sahil Choudhary
26.	Sahil Kumar	2429610	BCA II	Sahil Kumar
27.	Samarjit Singh	2429611	BCA II	Samarjit
28.	Sameer	2429612	BCA II	Sameer
29.	Sameer Dutt	2429613	BCA II	Sameer
30.	Sandeep Pandit	2429614	BCA II	Sandeep Pandit
31.	Sarabjeet Chopra	2429615	BCA II	Sarabjeet
32.	Satyam Kanaujiya	2429616	BCA II	Satyam
33.	Shagun	2429617	BCA II	Shagun
34.	Shikha Rana	2429618	BCA II	Shikha
35.	Shivali	2429619	BCA II	ABSENT
36.	Shivam	2429620	BCA II	ABSENT
37.	Shivang Balune	2429621	BCA II	Shivang

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S. No.	Name	Roll Number	Class & Semester	Signature
38.	Shubham	2429622	BCA II	Shubham
39.	Simran	2429623	BCA II	Simran
40.	Sonu	2429624	BCA II	Sonu
41.	Sonu Kumar	2429625	BCA II	ABSENT
42.	Srishti Sharma	2429627	BCA II	Srishti
43.	Subalak	2429628	BCA II	Subalak
44.	Sudhir Chamoli	2429629	BCA II	Sudhir
45.	Sujal Negi	2429630	BCA II	Sujal negi
46.	Sujal Sharma	2429631	BCA II	Sujal
47.	Suraj Mandal	2429633	BCA II	Suraj...
48.	Tamanna	2429634	BCA II	Tamanna
49.	Taniya Vishwakarma	2429635	BCA II	Taniya
50.	Ujala	2429636	BCA II	Ujala
51.	Updesh Singh	2429637	BCA II	UPDESH SINGH
52.	Varinder Singh	2429638	BCA II	Varinder Singh
53.	Virender Rana	2429640	BCA II	Virender
54.	Vivek	2429642	BCA II	Vivek
55.	Vivek Singh	2429644	BCA II	Vivek Singh
56.	Yashneet Koley	2429645	BCA II	ABSENT
57.	Aayushi Bansal	2310394	Bcom.(Hons)-IV	Aayushi
58.	Abhijeet Mishra	2310395	Bcom.(Hons)-IV	Abhijeet
59.	Aditya Mondal	2310396	Bcom.(Hons)-IV	Aditya
60.	Ajay Kataria	2310398	Bcom.(Hons)-IV	Ajay
61.	Aniket Rana	2310399	Bcom.(Hons)-IV	Aniket
62.	Anjali kumari	2310400	Bcom.(Hons)-IV	Anjali
63.	Anmol Singla	2310401	Bcom.(Hons)-IV	Anmol
64.	Arnav Mehra	2310402	Bcom.(Hons)-IV	Arnav
65.	Dhruv Sharma	2310403	Bcom.(Hons)-IV	Dhruv
66.	Gargi	2310404	Bcom.(Hons)-IV	Gargi
67.	Harsh Kumar	2310405	Bcom.(Hons)-IV	Harsh
68.	Ishani Supriya	2310406	Bcom.(Hons)-IV	ABSENT
69.	Jasmeet Kaur	2310407	Bcom.(Hons)-IV	Jasmeet Kaur
70.	Karan kumar	2310408	Bcom.(Hons)-IV	Karan
71.	Krishna	2310410	Bcom.(Hons)-IV	Krishna
72.	Mahima	2310411	Bcom.(Hons)-IV	Mahima
73.	Ovesh	2310413	Bcom.(Hons)-IV	Ovesh
74.	Rasveen Kaur	2310414	Bcom.(Hons)-IV	Rasveen Kaur
75.	Ruchi Singh	2310415	Bcom.(Hons)-IV	Ruchi
76.	Sakshi	2310416	Bcom.(Hons)-IV	Sakshi
77.	Sakshi Rani	2310417	Bcom.(Hons)-IV	Sakshi Rani
78.	Taba Oni	2310418	Bcom.(Hons)-IV	Taba
79.	Tamana	2310419	Bcom.(Hons)-IV	Tamana
80.	Tarun	2310420	Bcom.(Hons)-IV	Tarun
81.	Vijaypat Gupta	2310421	Bcom.(Hons)-IV	ABSENT
82.	Vinayak Gupta	2310422	Bcom.(Hons)-IV	Vinayak
83.	Yatin	2310423	Bcom.(Hons)-IV	Yatin

DETAILED REPORT

Eat Right: Seminar on Nutrition and Fitness

Date: March 27, 2025

Venue: Auditorium

Time: 09:00 AM - 1:00 PM

The Skill Development Cell, Namo Fit India Club, and NSS successfully organized the **Eat Right: Seminar on Nutrition and Fitness** on March 27, 2025. The event aimed to promote awareness about healthy eating habits, the importance of nutrition, and fitness strategies for maintaining a balanced lifestyle.

Resource Person

The seminar featured an expert session by **Mayaa Wellness**, where professionals provided insights into the significance of proper nutrition, diet planning, and fitness regimes for overall well-being.

Objectives of the Event

The primary objectives of the seminar were:

- To educate participants about balanced nutrition and healthy eating habits.
- To highlight the importance of physical fitness and mental well-being.
- To provide practical tips on maintaining a healthy lifestyle.
- To encourage students to adopt sustainable fitness and nutrition habits.

Sessions and Activities

The seminar commenced at 9:00 AM with an inaugural speech, followed by various engaging activities and discussions:

1. **Expert Talk by Mayaa Wellness:** Nutritionists and fitness experts discussed the role of a balanced diet and physical exercise in leading a healthy life.
2. **Live Demonstration:** A practical session on meal planning and healthy cooking techniques was conducted.
3. **Fitness Workshop:** An interactive session where participants learned simple exercises and yoga techniques for daily fitness.
4. **Panel Discussion:** Experts discussed the impact of modern lifestyles on health and shared tips on overcoming fitness challenges.
5. **Q&A Session:** Participants engaged with the resource persons, seeking personalized advice on nutrition and fitness.
6. **Pledge for Healthy Living:** Attendees took a pledge to adopt and maintain a nutritious diet and an active lifestyle.

Attendance

The seminar witnessed enthusiastic participation from students, faculty members, and wellness enthusiasts. The interactive format and expert guidance ensured that attendees gained valuable knowledge on nutrition and fitness.



The **Eat Right: Seminar on Nutrition and Fitness** was a highly informative and engaging event, successfully achieving its goal of spreading awareness about healthy living. The participants appreciated the expert insights and interactive sessions, committing to making positive lifestyle changes for better health.

Organizing Agency: Skill Development Cell / Namo Fit India Club / NSS
Contact Email & Phone: seminar@gjimt.ac.in, 9914433199

SAMPLE CERTIFICATE

 GIANJYOTI Institute of Management and Technology Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	 NAAC ACCREDITED	SDC/05/24-25/001 
CERTIFICATE OF PARTICIPATION		
This is to certify that		

of _____ Class _____ Semester		
has participated in "Eat Right: Seminar on Nutrition and Fitness"		
on 27.03.2025		
Organised by Skill Development Cell/ Namo Fit India Club/ NSS, GJIMT		
_____ J S Bedi Chairman	_____ Dr. Aneet Bedi Director	

CERTIFICATE RECORD
Seminar on “Eat Right: Seminar on Nutrition and Fitness”

Date: 27.03.2025

Time: 9:00 am – 1:00 pm

No. of Participants: 75 Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Nandini Kumari	2429585	BCA II	SDC/05/24-25/001
2.	Nandini Soni	2429586	BCA II	SDC/05/24-25/002
3.	Navodit Ramola	2429587	BCA II	SDC/05/24-25/003
4.	Neelakshi Bedi	2429588	BCA II	SDC/05/24-25/004
5.	Nikhil Attri	2429589	BCA II	SDC/05/24-25/005
6.	Nikhil Singh	2429590	BCA II	SDC/05/24-25/006
7.	Nitin Kumar	2429592	BCA II	SDC/05/24-25/007
8.	Pankaj	2429593	BCA II	SDC/05/24-25/008
9.	Parth Sharma	2429594	BCA II	SDC/05/24-25/009
10.	Pooja	2429595	BCA II	SDC/05/24-25/010
11.	Prabhnoor Singh	2429596	BCA II	SDC/05/24-25/011
12.	Prince	2429597	BCA II	SDC/05/24-25/012
13.	Priyanshi	2429598	BCA II	SDC/05/24-25/013
14.	Raghav	2429599	BCA II	SDC/05/24-25/014
15.	Raghveer Singh	2429600	BCA II	SDC/05/24-25/015
16.	Rahul Yadav	2429601	BCA II	SDC/05/24-25/016
17.	Rakhi	2429603	BCA II	SDC/05/24-25/017
18.	Raunak Singh	2429604	BCA II	SDC/05/24-25/018
19.	Rohit Kumar	2429605	BCA II	SDC/05/24-25/019
20.	Rohni	2429606	BCA II	SDC/05/24-25/020
21.	Sabita Yadav	2429607	BCA II	SDC/05/24-25/021
22.	Sachin Kumar	2429608	BCA II	SDC/05/24-25/022
23.	Sahil Choudhary	2429609	BCA II	SDC/05/24-25/023
24.	Sahil Kumar	2429610	BCA II	SDC/05/24-25/024
25.	Samarjit Singh	2429611	BCA II	SDC/05/24-25/025
26.	Sameer	2429612	BCA II	SDC/05/24-25/026
27.	Sameer Dutt	2429613	BCA II	SDC/05/24-25/027
28.	Sandeep Pandit	2429614	BCA II	SDC/05/24-25/028
29.	Sarabjeet Chopra	2429615	BCA II	SDC/05/24-25/029
30.	Satyam Kanaujiya	2429616	BCA II	SDC/05/24-25/030
31.	Shagun	2429617	BCA II	SDC/05/24-25/031
32.	Shikha Rana	2429618	BCA II	SDC/05/24-25/032
33.	Shivang Balune	2429621	BCA II	SDC/05/24-25/033
34.	Shubham	2429622	BCA II	SDC/05/24-25/034
35.	Simran	2429623	BCA II	SDC/05/24-25/035
36.	Sonu	2429624	BCA II	SDC/05/24-25/036
37.	Srishti Sharma	2429627	BCA II	SDC/05/24-25/037
38.	Subalak	2429628	BCA II	SDC/05/24-25/038

S. No.	Name	Roll Number	Class & Semester	Certificate No.
39.	Sudhir Chamoli	2429629	BCA II	SDC/05/24-25/039
40.	Sujal Negi	2429630	BCA II	SDC/05/24-25/040
41.	Sujal Sharma	2429631	BCA II	SDC/05/24-25/041
42.	Suraj Mandal	2429633	BCA II	SDC/05/24-25/042
43.	Tamanna	2429634	BCA II	SDC/05/24-25/043
44.	Taniya Vishwakarma	2429635	BCA II	SDC/05/24-25/044
45.	Ujala	2429636	BCA II	SDC/05/24-25/045
46.	Updesh Singh	2429637	BCA II	SDC/05/24-25/046
47.	Varinder Singh	2429638	BCA II	SDC/05/24-25/047
48.	Virender Rana	2429640	BCA II	SDC/05/24-25/048
49.	Vivek	2429642	BCA II	SDC/05/24-25/049
50.	Vivek Singh	2429644	BCA II	SDC/05/24-25/050
51.	Aayushi Bansal	2310394	Bcom.(Hons)-IV	SDC/05/24-25/051
52.	Abhijeet Mishra	2310395	Bcom.(Hons)-IV	SDC/05/24-25/052
53.	Aditya Mondal	2310396	Bcom.(Hons)-IV	SDC/05/24-25/053
54.	Ajay Kataria	2310398	Bcom.(Hons)-IV	SDC/05/24-25/054
55.	Aniket Rana	2310399	Bcom.(Hons)-IV	SDC/05/24-25/055
56.	Anjali kumari	2310400	Bcom.(Hons)-IV	SDC/05/24-25/056
57.	Anmol Singla	2310401	Bcom.(Hons)-IV	SDC/05/24-25/057
58.	Arnav Mehra	2310402	Bcom.(Hons)-IV	SDC/05/24-25/058
59.	Dhruv Sharma	2310403	Bcom.(Hons)-IV	SDC/05/24-25/059
60.	Gargi	2310404	Bcom.(Hons)-IV	SDC/05/24-25/060
61.	Harsh Kumar	2310405	Bcom.(Hons)-IV	SDC/05/24-25/061
62.	Jasmeet Kaur	2310407	Bcom.(Hons)-IV	SDC/05/24-25/062
63.	Karan kumar	2310408	Bcom.(Hons)-IV	SDC/05/24-25/063
64.	Krishna	2310410	Bcom.(Hons)-IV	SDC/05/24-25/064
65.	Mahima	2310411	Bcom.(Hons)-IV	SDC/05/24-25/065
66.	Ovesh	2310413	Bcom.(Hons)-IV	SDC/05/24-25/066
67.	Rasveen Kaur	2310414	Bcom.(Hons)-IV	SDC/05/24-25/067
68.	Ruchi Singh	2310415	Bcom.(Hons)-IV	SDC/05/24-25/068
69.	Sakshi	2310416	Bcom.(Hons)-IV	SDC/05/24-25/069
70.	Sakshi Rani	2310417	Bcom.(Hons)-IV	SDC/05/24-25/070
71.	Taba Oni	2310418	Bcom.(Hons)-IV	SDC/05/24-25/071
72.	Tamana	2310419	Bcom.(Hons)-IV	SDC/05/24-25/072
73.	Tarun	2310420	Bcom.(Hons)-IV	SDC/05/24-25/073
74.	Vinayak Gupta	2310422	Bcom.(Hons)-IV	SDC/05/24-25/074
75.	Yatin	2310423	Bcom.(Hons)-IV	SDC/05/24-25/075

EVENT COORDINATOR



GIANJYOTI
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Institute of Management
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25+
Years
of excellence in
education

Excel For Beginners

**Building Essential
spreadsheet skills**

Skill Development cell
IT Club

**31 Jan 2025
10 am to 4 pm**

More Information :
99144-33199
workshop@gjimt.ac.in



BUILDING CAREERS IN MBA | MCA | BBA | BCA | B.Com(Hons)

Ref No. 95/2025/Mem/07

Date: January 2, 2025

INTRA-OFFICE MEMO

Date: January 2, 2025

Subject: Excel for Beginners: Building Essential Spreadsheet Skills, January 31, 2025

To: Skill Development Cell Members & IT Club Coordinators

From: Dr. Aneet Bedi (Director)

Dear Skill Development Cell members & IT Club Coordinators,

This is to inform you that a workshop on "Excel for Beginners: Building Essential Spreadsheet Skills" has been scheduled for January 31, 2025. The workshop will cover the basics of Excel and how to use it for data analysis and management.

Meeting Details:

Date and Timings	Members	Venue
2/01/2025(Thursday) 11:00AM	Skill Development Cell members & IT Club	Conference Room

Please make it a point to attend this important meeting.

Best Regards,


DR. ANEET BEDI
Director

CC:

- Skill Development Cell
- IT Club Coordinators

Ref. No. *GJ/2025/005A*

Date: Jan 24th, 2025

NOTICE

Workshop on "Excel for Beginners: Building Essential Spreadsheet Skills"

The Skill Development Cell and IT Club are jointly organizing a workshop on "Excel for Beginners: Building Essential Spreadsheet Skills" on January 31, 2025. This workshop aims to provide students with a foundational understanding of Microsoft Excel and equip them with practical spreadsheet skills.

Date: January 31, 2025

Venue: GJIMT Lab 1 & Lab 2

Time: 10 Am to 4 Pm

Resource Person: Dr. Siddhartha Shyam Vyas

Workshop Highlights:

- **Introduction to Excel Interface and Basic Functions:** Understanding the layout, navigating cells, and using simple formulas.
- **Data Entry and Formatting:** Entering data efficiently, formatting cells, and creating tables.
- **Creating Charts and Graphs:** Visualizing data using various chart types for effective analysis.
- **Using Formulas and Functions for Calculations:** Performing calculations using basic and intermediate Excel functions.
- **Practical Exercises and Hands-on Training:** Applying learned skills through practical exercises and real-world scenarios.

For further inquiries, please contact Dr. Iram Khan (Coordinator Skill Development Cell).


DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards

**GIANJYOTI**

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Institute of Management
and Technology**ATTENDANCE SHEET****Workshop on "Excel for Beginners: Building Essential Spreadsheet Skills"**

Date: 31.01.2025

Time: 10:00 am – 4:00 pm

No. of Participants: 71 Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Preetinder Singh	2429503	BBA-II	Preetinder Singh
2.	Udey Sharma	2429519	BBA-II	Udey Sharma
3.	Suraj Kumar	2429515	BBA-II	Suraj Kumar
4.	Sonu	2429513	BBA-II	Sonu
5.	Pooja Kumari	2429502	BBA-II	Pooja Kumari
6.	Monika Singh	2429491	BBA-II	Monika Singh
7.	Nanshi	2429495	BBA-II	Nanshi
8.	Muskaan Sharma	2429492	BBA-II	Muskaan Sharma
9.	Vaneet	2429521	BBA-II	Vaneet
10.	Sifleen Kaur	2429512	BBA-II	Sifleen Kaur
11.	Sukesh Sharma	2429514	BBA-II	Sukesh Sharma
12.	Kusum	2429486	BBA-II	Kusum
13.	Muskan	2429493	BBA-II	Muskan
14.	Rohan Kumar	2429507	BBA-II	Rohan Kumar
15.	Nitin Mishra	2429500	BBA-II	Nitin Mishra
16.	Vicky	2429522	BBA-II	AB
17.	Navtaij	2429497	BBA-II	Navtaij
18.	Nikhil	2429498	BBA-II	Nikhil
19.	Khushboo Verma	2429478	BBA-II	Khushboo Verma
20.	Shivani	2429511	BBA-II	Shivani
21.	Ujjwal Bhardwaj	2429520	BBA-II	Ujjwal Bhardwaj
22.	Manik	2429488	BBA-II	AB
23.	Shivam	2429510	BBA-II	Shivam
24.	Khushi Kumari	2429479	BBA-II	Khushi Kumari
25.	Manish	2429489	BBA-II	Manish
26.	Muskan	2429494	BBA-II	AB
27.	Kulveer Kamboj	2429485	BBA-II	Kulveer Kamboj
28.	Nikhil Kumar Yadav	2429499	BBA-II	Nikhil Kumar
29.	Vijit Vir Singh	2429523	BBA-II	Vijit Singh
30.	Uday Sharma	2429518	BBA-II	Uday Sharma
31.	Navneet Sodhi	2429496	BBA-II	Navneet Sodhi
32.	Tanmay kashyap	2429517	BBA-II	Tanmay
33.	Luvkush	2429487	BBA-II	Luvkush
34.	Saurav Srivastav	2429509	BBA-II	AB
35.	Saksahm	2429508	BBA-II	Saksahm

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and Technology

S. No.	Name	Roll Number	Class & Semester	Signature
36.	Aakshi Roy	2429439	BBA-II	Aakshi Roy
37.	Aanchal Bhardwaj	2429440	BBA-II	Aanchal
38.	Abhishek	2429441	BBA-II	Abhishek
39.	Abhishek Yadav	2429442	BBA-II	Abhishek Yadav
40.	Achal	2429443	BBA-II	Achal
41.	Aditya Kumar	2429444	BBA-II	Aditya K
42.	Akashdeep Singh Saini	2429445	BBA-II	Akashdeep
43.	Aman	2429446	BBA-II	Ab
44.	Amanpreet Kaur	2429447	BBA-II	Ab
45.	Anisha Chauhan	2429448	BBA-II	Anisha
46.	Anjali Chawla	2429449	BBA-II	Anjali Chawla
47.	Ankit	2429450	BBA-II	Ankit
48.	Anshika Karnwal	2429451	BBA-II	Anshika
49.	Anshul Sharma	2429452	BBA-II	Anshul Sharma
50.	Armaandeep Kaur	2429453	BBA-II	Armaandeep
51.	Armandeep Kaur	2429454	BBA-II	Armandeep
52.	Arpita Singh	2429455	BBA-II	Arpita
53.	Aryan	2429456	BBA-II	Aryan
54.	Aryan Solanki	2429457	BBA-II	Aryan
55.	Ashish Sharma	2429458	BBA-II	Ashish
56.	Bobby Kumar	2429460	BBA-II	Ab
57.	Bonny Sika Das	2429461	BBA-II	Bonny Sika Das
58.	Damini Koushal	2429462	BBA-II	Damini Koushal
59.	Deepak Kumar	2429463	BBA-II	Deepak
60.	Dev	2429464	BBA-II	Dev
61.	Diya Madaan	2429465	BBA-II	Diya
62.	Geetanji	2429466	BBA-II	Geetanji
63.	Gurleen Kaur	2429467	BBA-II	Gurleen
64.	Gurmanvir Singh	2429468	BBA-II	Gurmanvir
65.	Gursimran	2429469	BBA-II	Gursimran
66.	Happy	2429470	BBA-II	Happy
67.	Harkomal Kaur	2429471	BBA-II	Harkomal
68.	Harmanjeet Singh	2429472	BBA-II	Harmanjeet
69.	Harpreet Singh	2429473	BBA-II	Harpreet Singh
70.	Ishaan Choudhary	2429474	BBA-II	Ishaan
71.	Jashanpreet Singh	2429475	BBA-II	Jashan
72.	Karan Singh Rana	2429476	BBA-II	Karan
73.	Kartik	2429477	BBA-II	Kartik
74.	Khushi Nautial	2429480	BBA-II	Ab
75.	Kirandeep Kaur	2429481	BBA-II	Kirandeep
76.	Krish Chawla	2429482	BBA-II	Krish Chawla
77.	Kritik Battu	2429483	BBA-II	Kritik Battu
78.	Kuldeep Sharma	2429484	BBA-II	Kuldeep

EVENT COORDINATOR

DETAILED REPORT

Workshop on “Excel for Beginners: Building Essential Spreadsheet Skills”

Date: - January 31, 2025

Venue: Lab 1 & Lab 2

Time: 10:00 AM - 4:00 PM

Introduction

The Skill Development Cell/IT Club successfully organized a workshop on "Excel for Beginners: Building Essential Spreadsheet Skills." The workshop aimed to provide participants with foundational knowledge of Microsoft Excel, enabling them to perform basic data analysis, formatting, and calculations efficiently. The session was designed to enhance productivity and equip students with essential spreadsheet skills applicable in academic and professional settings.

Resource Person

The workshop was conducted by **Dr. Siddhartha Shyam Vyas**, an expert in data analytics and spreadsheet applications. With vast experience in Excel and its practical applications, Dr. Vyas guided participants through hands-on exercises and real-world examples.

Objectives of the Workshop

The primary objectives of the workshop were:

- To introduce participants to the basics of Microsoft Excel.
- To teach fundamental functions, formulas, and data management techniques.
- To enhance skills in formatting, sorting, and filtering data.
- To familiarize students with the use of charts and graphs for data visualization.

Sessions and Activities

The workshop commenced at 10:00 AM with an opening address by Dr. Vyas, followed by interactive hands-on sessions covering the following topics:

1. **Introduction to Microsoft Excel:** Overview of the interface, essential tools, and navigation techniques.
2. **Basic Functions and Formulas:** Explanation and practice of essential formulas such as SUM, AVERAGE, COUNT, and IF functions.
3. **Data Formatting and Management:** Techniques for sorting, filtering, conditional formatting, and using data validation.
4. **Charts and Graphs:** Creating and customizing visual representations of data for analysis and reporting.
5. **Practical Exercises and Case Studies:** Hands-on exercises to reinforce learning through real-life business scenarios.

6. **Q&A and Feedback Session:** Participants engaged in discussions and clarified doubts with the expert.

Attendance

The workshop witnessed active participation from students, faculty members, and professionals eager to improve their Excel proficiency. The interactive sessions ensured high engagement and practical learning experiences for all attendees.

Conclusion

The workshop on "Excel for Beginners: Building Essential Spreadsheet Skills" was a valuable learning experience, equipping participants with the essential tools to work efficiently with spreadsheets. The hands-on approach and expert guidance by Dr. Siddhartha Shyam Vyas helped attendees gain confidence in using Excel for data management and analysis. The feedback from participants was overwhelmingly positive, with many expressing a desire for advanced Excel training sessions in the future.

Organizing Agency: Skill Development Cell / IT Club

Contact Email & Phone: workshop@gjimt.ac.in | 9914433199

SAMPLE CERTIFICATE

	GIANJYOTI Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	Institute of Management and Technology	SDC/02/24-25/001	
CERTIFICATE OF PARTICIPATION				
 Excel				
This is to certify that				

of _____ Class _____ Semester				
has participated in "Excel for Beginners: Building Essential Spreadsheet Skills"				
on 31.01.2025				
Organised by Skill Development Cell/IT Club, GJIMT				
_____ J S Bedi Chairman		_____ Dr. Aneet Bedi Director		



CERTIFICATE RECORD

Workshop on "Excel for Beginners: Building Essential Spreadsheet Skills"

Date: 31.01.2025

Time: 10:00 am – 4:00 pm

No. of Participants: **71** Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Preetinder Singh	2429503	BBA-II	SDC/02/24-25/001
2.	Udey Sharma	2429519	BBA-II	SDC/02/24-25/002
3.	Suraj Kumar	2429515	BBA-II	SDC/02/24-25/003
4.	Sonu	2429513	BBA-II	SDC/02/24-25/004
5.	Pooja Kumari	2429502	BBA-II	SDC/02/24-25/005
6.	Monika Singh	2429491	BBA-II	SDC/02/24-25/006
7.	Nanshi	2429495	BBA-II	SDC/02/24-25/007
8.	Muskaan Sharma	2429492	BBA-II	SDC/02/24-25/008
9.	Vaneet	2429521	BBA-II	SDC/02/24-25/009
10.	Sifleen Kaur	2429512	BBA-II	SDC/02/24-25/010
11.	Sukesh Sharma	2429514	BBA-II	SDC/02/24-25/011
12.	Kusum	2429486	BBA-II	SDC/02/24-25/012
13.	Muskan	2429493	BBA-II	SDC/02/24-25/013
14.	Rohan Kumar	2429507	BBA-II	SDC/02/24-25/014
15.	Nitin Mishra	2429500	BBA-II	SDC/02/24-25/015
16.	Navtaij	2429497	BBA-II	SDC/02/24-25/016
17.	Nikhil	2429498	BBA-II	SDC/02/24-25/017
18.	Khushboo Verma	2429478	BBA-II	SDC/02/24-25/018
19.	Shivani	2429511	BBA-II	SDC/02/24-25/019
20.	Ujjwal Bhardwaj	2429520	BBA-II	SDC/02/24-25/020
21.	Shivam	2429510	BBA-II	SDC/02/24-25/021
22.	Khushi Kumari	2429479	BBA-II	SDC/02/24-25/022
23.	Manish	2429489	BBA-II	SDC/02/24-25/023
24.	Muskan	2429494	BBA-II	SDC/02/24-25/024
25.	Kulveer Kamboj	2429485	BBA-II	SDC/02/24-25/025
26.	Nikhil Kumar Yadav	2429499	BBA-II	SDC/02/24-25/026
27.	Vijit Vir Singh	2429523	BBA-II	SDC/02/24-25/027
28.	Uday Sharma	2429518	BBA-II	SDC/02/24-25/028
29.	Navneet Sodhi	2429496	BBA-II	SDC/02/24-25/029
30.	Tanmay kashyap	2429517	BBA-II	SDC/02/24-25/030
31.	Luvkush	2429487	BBA-II	SDC/02/24-25/031
32.	Saksahm	2429508	BBA-II	SDC/02/24-25/032
33.	Aakshi Roy	2429439	BBA-II	SDC/02/24-25/033
34.	Aanchal Bhhardwaj	2429440	BBA-II	SDC/02/24-25/034
35.	Abhishek	2429441	BBA-II	SDC/02/24-25/035
36.	Abhishek Yadav	2429442	BBA-II	SDC/02/24-25/036



S. No.	Name	Roll Number	Class & Semester	Certificate No.
37.	Achal	2429443	BBA-II	SDC/02/24-25/037
38.	Aditya Kumar	2429444	BBA-II	SDC/02/24-25/038
39.	Akashdeep Singh Saini	2429445	BBA-II	SDC/02/24-25/039
40.	Anisha Chauhan	2429448	BBA-II	SDC/02/24-25/040
41.	Anjali Chawla	2429449	BBA-II	SDC/02/24-25/041
42.	Ankit	2429450	BBA-II	SDC/02/24-25/042
43.	Anshika Karnwal	2429451	BBA-II	SDC/02/24-25/043
44.	Anshul Sharma	2429452	BBA-II	SDC/02/24-25/044
45.	Armaandeep Kaur	2429453	BBA-II	SDC/02/24-25/045
46.	Armandeep Kaur	2429454	BBA-II	SDC/02/24-25/046
47.	Arpita Singh	2429455	BBA-II	SDC/02/24-25/047
48.	Aryan	2429456	BBA-II	SDC/02/24-25/048
49.	Aryan Solanki	2429457	BBA-II	SDC/02/24-25/049
50.	Ashish Sharma	2429458	BBA-II	SDC/02/24-25/050
51.	Bonny Sika Das	2429461	BBA-II	SDC/02/24-25/051
52.	Damini Koushal	2429462	BBA-II	SDC/02/24-25/052
53.	Deepak Kumar	2429463	BBA-II	SDC/02/24-25/053
54.	Dev	2429464	BBA-II	SDC/02/24-25/054
55.	Diya Madaan	2429465	BBA-II	SDC/02/24-25/055
56.	Geetanjali	2429466	BBA-II	SDC/02/24-25/056
57.	Gurleen Kaur	2429467	BBA-II	SDC/02/24-25/057
58.	Gurmanvir Singh	2429468	BBA-II	SDC/02/24-25/058
59.	Gursimran	2429469	BBA-II	SDC/02/24-25/059
60.	Happy	2429470	BBA-II	SDC/02/24-25/060
61.	Harkomal Kaur	2429471	BBA-II	SDC/02/24-25/061
62.	Harmanjeet Singh	2429472	BBA-II	SDC/02/24-25/062
63.	Harpreet Singh	2429473	BBA-II	SDC/02/24-25/063
64.	Ishaan Choudhary	2429474	BBA-II	SDC/02/24-25/064
65.	Jashanpreet Singh	2429475	BBA-II	SDC/02/24-25/065
66.	Karan Singh Rana	2429476	BBA-II	SDC/02/24-25/066
67.	Kartik	2429477	BBA-II	SDC/02/24-25/067
68.	Kirandeep Kaur	2429481	BBA-II	SDC/02/24-25/068
69.	Krish Chawla	2429482	BBA-II	SDC/02/24-25/069
70.	Kritik Battu	2429483	BBA-II	SDC/02/24-25/070
71.	Kuldeep Sharma	2429484	BBA-II	SDC/02/24-25/071


EVENT COORDINATOR

**SEMINAR ON “INNOVATIVE
ICT TOOLS IN TEACHING PEDAGOGY:**

Student Learning Experience”

Institution's Innovation Council (IIC)

10:00 am to 4.00 pm
04.04.2025

Building Careers in MBA | MCA | BCA | BBA | B.Com (Hons.)

seminar@gjimt.ac.in
99144-33199

Ref No. GJ/2025/Mem/020

Date: March 3, 2025

INTRA-OFFICE MEMO

Date: March 4, 2025

Subject: Seminar on "Innovative ICT Tools in Teaching Pedagogy: Student Learning Experience"

To IQAC and IT club

From: Dr. Aneet Bedi (Director)

Dear IQAC and IT Club Coordinators,

This is to bring to your notice that a one-day seminar titled "Innovative ICT Tools in Teaching Pedagogy: Student Learning Experience" is scheduled to be held on April 4, 2025 (Friday) from 10:00 AM to 4:00 PM under the aegis of the Institution's Innovation Council (IIC), GJIMT.

Kindly make the necessary arrangements as per the following requirements:

- Venue: Auditorium, GJIMT Campus
- Seating Arrangement: Theatre-style for approximately 100 participants
- Audio-Visual: Projector, Podium Mic, 2 cordless mics, and sound system
- Wi-Fi/Internet Access: Ensure connectivity for presentations and live demos
- Housekeeping: Cleanliness and water arrangement by 9:30 AM
- Electricity Backup: Ensure generator is functional and on standby

Your cooperation will be highly appreciated to ensure the smooth execution of the event.

Warm Regards,



Dr. Aneet Bedi
Director

CC:

- Mr. Shami Bhatia
- Skill Development Cell
- HR Club

Ref. No. *GJ/2025/034A*

Date: March 24th, 2025

NOTICE

This is to inform all students and faculty members that the Institution's Innovation Council (IIC) of GJIMT is organizing a **one-day seminar** on the topic:

"Innovative ICT Tools in Teaching Pedagogy: Student Learning Experience"

Date: April 4, 2025 (Friday)

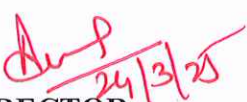
Time: 10:00 AM to 4:00 PM

Venue: GJIMT Auditorium

The session will focus on emerging ICT tools, digital platforms, and innovation in pedagogy that enhance student learning. Renowned speakers from academia and industry will address the seminar.

All interested faculty members and students are encouraged to attend.

For registration or queries, contact: seminar@gjimt.ac.in


DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards

ATTENDANCE SHEET

Seminar on "Innovative ICT Tools in Teaching Pedagogy: Enhancing Student Learning Experience"

Date: 04.04.2025

Time: 10:00 am – 4:00 pm

No. of Participants: **149** Students

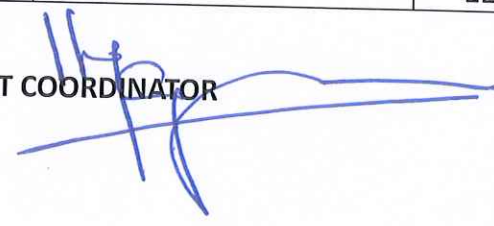
S. No.	Name	Roll Number	Class & Semester	Signature
1.	Aditya Koundal	2429699	MCA-II	Aditya Koundal
2.	Amit Singh Bhandari	2429700	MCA-II	Amit Singh Bhandari
3.	Aryan Chauhan	2429701	MCA-II	Aryan Chauhan
4.	Damanpreet Kaur	2429702	MCA-II	Damanpreet Kaur
5.	Gaurav Kumar	2429704	MCA-II	Gaurav Kumar
6.	Gurinder Singh	2429705	MCA-II	Gurinder Singh
7.	Javaid Ahmad Dar	2429707	MCA-II	Javaid Ahmad Dar
8.	Manpreet Kaur	2429709	MCA-II	Manpreet Kaur
9.	Mansi Raina	2429710	MCA-II	Mansi Raina
10.	Mohd Ayaan	2429711	MCA-II	Mohd Ayaan
11.	Navpreet Singh	2429713	MCA-II	Navpreet Singh
12.	Nitika Gurung	2429714	MCA-II	Nitika Gurung
13.	Prabhleen Kaur Aulakh	2429715	MCA-II	Prabhleen Kaur Aulakh
14.	Raj Sharma	2429716	MCA-II	Raj Sharma
15.	Rajat Rawat	2429717	MCA-II	Rajat Rawat
16.	Ritesh Kumar Tiwari	2429718	MCA-II	Ritesh Kumar Tiwari
17.	Samarjeet Singh	2429719	MCA-II	Samarjeet Singh
18.	Sameen Banga	2429720	MCA-II	Sameen Banga
19.	Shankar Bhadur	2429721	MCA-II	Shankar Bhadur
20.	Shehbaz Singh Chauhan	2429722	MCA-II	Shehbaz Singh Chauhan
21.	Shobhil Dadhwal	2429723	MCA-II	Shobhil Dadhwal
22.	Sumit Singh	2429725	MCA-II	Sumit Singh
23.	Sumit Yadav	2429726	MCA-II	Sumit Yadav
24.	Tushar Sodhi	2429727	MCA-II	Tushar Sodhi
25.	Yuvraj Singh	2429728	MCA-II	Yuvraj Singh
26.	Mukhtar Abass	2429712	MCA-II	Mukhtar Abass
27.	Isha Devi	2429706	MCA-II	Isha Devi
28.	Shubham Kumar	2429724	MCA-II	Shubham Kumar
29.	Dhruv	2429703	MCA-II	Dhruv
30.	Abigail Msaan Tofi	2429646	MBA-II	Abigail Msaan Tofi
31.	Adarsh	2429647	MBA-II	Adarsh

S. No.	Name	Roll Number	Class & Semester	Signature
32.	Anandita Tanti	2429649	MBA-II	Anandita
33.	Anchal	2429650	MBA-II	Anchal
34.	Ankush Yadav	2429651	MBA-II	Ankush
35.	Anurag Pandey	2429652	MBA-II	Anurag
36.	Ashi	2429653	MBA-II	Ashi
37.	Ayush Srivastav	2429654	MBA-II	Ayush
38.	Bhavya Singh	2429655	MBA-II	Bhavya
39.	Chanpreet Singh	2429656	MBA-II	Chanpreet
40.	Dhruv Kaura	2429657	MBA-II	Dhruv
41.	Guransh Singh Malhotra	2429658	MBA-II	Guransh
42.	Gursahib Singh	2429659	MBA-II	Gursahib
43.	Gurudev Singh Thakur	2429660	MBA-II	Abuse
44.	Harkamal Preet Kaur	2429661	MBA-II	Harkamal
45.	Harmanjot Singh	2429662	MBA-II	Harmanjot
46.	Isha Kumari	2429663	MBA-II	Isha
47.	Ishika Verma	2429664	MBA-II	Ishika
48.	Jatin	2429665	MBA-II	Jatin
49.	Kirti Rana	2429666	MBA-II	Kirti Rana
50.	Kumkum	2429667	MBA-II	Kirti
51.	Lavleen Kaur	2429668	MBA-II	Lavleen
52.	Manisha	2429669	MBA-II	Manisha
53.	Manpreet Singh	2429670	MBA-II	Manpreet
54.	Mehak	2429671	MBA-II	Mehak
55.	Mensah Charles	2429672	MBA-II	Mensah
56.	Mohammad Rizwan	2429673	MBA-II	Mohammad
57.	Mohd Rehan	2429674	MBA-II	Mohd Rehan
58.	Muskan	2429675	MBA-II	Muskan
59.	Muskan Thapa	2429676	MBA-II	Muskan
60.	Navya S Nair	2429677	MBA-II	Navya
61.	Neha	2429678	MBA-II	Neha
62.	Nitin Verma	2429679	MBA-II	Nitin
63.	Norviedzro Philomina	2429680	MBA-II	Norviedzro
64.	Pawandeep Kaur	2429681	MBA-II	Pawandeep
65.	Peter Hackman	2429682	MBA-II	Peter
66.	Prabhsimran Singh	2429683	MBA-II	Prabhsimran
67.	Pratham Jassi	2429684	MBA-II	Pratham
68.	Purvika	2429685	MBA-II	Purvika
69.	Ragini Yadav	2429686	MBA-II	Abuse
70.	Sahil	2429687	MBA-II	Sahil
71.	Sarishti Rana	2429688	MBA-II	Sarishti
72.	Shaniya Vaid	2429689	MBA-II	Shaniya

S. No.	Name	Roll Number	Class & Semester	Signature
73.	Simardeep Kaur	2429690	MBA-II	Simardeep
74.	Sonali	2429691	MBA-II	Sonali
75.	Sumit Mishra	2429692	MBA-II	Sumit
76.	Sunali	2429693	MBA-II	Absent
77.	Sunil	2429694	MBA-II	Sunali
78.	Suryansh Sharma	2429695	MBA-II	Suryansh
79.	Vanshika	2429696	MBA-II	VANSHIKA
80.	Vanshika Soni	2429697	MBA-II	Vanshi
81.	Vishal Kumar	2429698	MBA-II	Vishal
82.	Hiya Garg	2460076	MBA-II	Hiya
83.	Isha	2460077	MBA-II	Isha
84.	Aayushi Bansal	2310394	Bcom.(Hons)-IV	Aayushi
85.	Abhijeet Mishra	2310395	Bcom.(Hons)-IV	Abhi Mishra
86.	Aditya Mondal	2310396	Bcom.(Hons)-IV	Absent
87.	Ajay Kataria	2310398	Bcom.(Hons)-IV	Ajay
88.	Aniket Rana	2310399	Bcom.(Hons)-IV	Aniket Rana
89.	Anjali Kumari	2310400	Bcom.(Hons)-IV	Anjali
90.	Anmol Singla	2310401	Bcom.(Hons)-IV	Anmol
91.	Arnav Mehra	2310402	Bcom.(Hons)-IV	Arnav
92.	Dhruv Sharma	2310403	Bcom.(Hons)-IV	Dhruv
93.	Gargi	2310404	Bcom.(Hons)-IV	Gargi
94.	Harsh Kumar	2310405	Bcom.(Hons)-IV	Harsh
95.	Ishani Supriya	2310406	Bcom.(Hons)-IV	Ishani
96.	Jasmeet Kaur	2310407	Bcom.(Hons)-IV	Jasmeet
97.	Karan Kumar	2310408	Bcom.(Hons)-IV	Karan
98.	Krishna	2310410	Bcom.(Hons)-IV	Krishna
99.	Mahima	2310411	Bcom.(Hons)-IV	Mahima
100.	Ovesh	2310413	Bcom.(Hons)-IV	Ovesh
101.	Rasveen Kaur	2310414	Bcom.(Hons)-IV	Rasveen
102.	Ruchi Singh	2310415	Bcom.(Hons)-IV	Ruchi
103.	Sakshi	2310416	Bcom.(Hons)-IV	Sakshi
104.	Sakshi Rani	2310417	Bcom.(Hons)-IV	Sakshi
105.	Taba Oni	2310418	Bcom.(Hons)-IV	Taba
106.	Tamana	2310419	Bcom.(Hons)-IV	Tamana
107.	Tarun	2310420	Bcom.(Hons)-IV	Tarun
108.	Vijaypat Gupta	2310421	Bcom.(Hons)-IV	Vijaypat
109.	Vinayak Gupta	2310422	Bcom.(Hons)-IV	Absent
110.	Yatin	2310423	Bcom.(Hons)-IV	Absent
111.	Aditya Kumar	2429730	Bcom.(Hons)-II	Aditya
112.	Akarshit Jain	2429731	Bcom.(Hons)-II	Akarshit
113.	Ashmeet Kaur	2429732	Bcom.(Hons)-II	Ashmeet

S. No.	Name	Roll Number	Class & Semester	Signature
114	Chandan Sharma	2429733	Bcom.(Hons)-II	Absent
115	Gurkirat Singh	2429734	Bcom.(Hons)-II	Gurkirat
116	Jashanpreet Kaur	2429735	Bcom.(Hons)-II	Jashanpreet
117	Jaskiran Kaur	2429736	Bcom.(Hons)-II	Jaskiran
118	Jaspinder Singh	2429737	Bcom.(Hons)-II	Jaspinder
119	Jatin	2429738	Bcom.(Hons)-II	Jatin
120	Kamlesh Kumar	2429739	Bcom.(Hons)-II	KD
121	Khushboo	2429740	Bcom.(Hons)-II	Khushboo
122	Kuljit Singh	2429741	Bcom.(Hons)-II	Kuljit
123	Md Imran	2429743	Bcom.(Hons)-II	MD Imran
124	Mishthi Sharma	2429744	Bcom.(Hons)-II	Mishthi
125	Monu Kumar	2429745	Bcom.(Hons)-II	Monu
126	Navpreet Kaur	2429746	Bcom.(Hons)-II	Navpreet
127	Pratyksha Rajeev Singh	2429747	Bcom.(Hons)-II	Absent
128	Radhika	2429748	Bcom.(Hons)-II	Radhika
129	Rajat Sharma	2429749	Bcom.(Hons)-II	Rajat
130	Rohan Singh	2429750	Bcom.(Hons)-II	Rohan Singh
131	Rupanpreet Kaur	2429751	Bcom.(Hons)-II	Rupanpreet
132	Sahib Singh	2429752	Bcom.(Hons)-II	Sahib Singh
133	Sanjay Singh	2429753	Bcom.(Hons)-II	Sanjay
134	Saurav Thakur	2429754	Bcom.(Hons)-II	Saurav
135	Simpreet Singh Mann	2429755	Bcom.(Hons)-II	Simpreet
136	Soham Taneja	2429756	Bcom.(Hons)-II	Soham
137	Anjali	2211763	Bcom(Hons)-VI	Anjali
138	Gurmehar Singh	2211766	Bcom(Hons)-VI	Gurmehar
139	Hardeep Kaur	2211767	Bcom(Hons)-VI	Hardeep
140	Meharpreet Singh	2211771	Bcom(Hons)-VI	Absent
141	Nishika	2211773	Bcom(Hons)-VI	Nishika
142	Priya	2211776	Bcom(Hons)-VI	Priya
143	Rohit	2211780	Bcom(Hons)-VI	Rohit
144	Sameer Kumar	2211781	Bcom(Hons)-VI	Sameer
145	Samta Kumari	2211782	Bcom(Hons)-VI	Samta
146	Shivani Kumari	2211783	Bcom(Hons)-VI	Shivani
147	Sushil Kumar	2211785	Bcom(Hons)-VI	Ranjana
148	Ranjana	2211779	Bcom(Hons)-VI	Gurjot
149	Gurjot Singh	2211765	Bcom(Hons)-VI	Gurjot Singh
150	Parneet Singh	2211774	Bcom(Hons)-VI	Parneet
151	Kashish Chopra	2211769	Bcom(Hons)-VI	Kashish
152	Vanshika	2211787	Bcom(Hons)-VI	Vanshika
153	Ekta	2211764	Bcom(Hons)-VI	Ekta
154	Abhi Kumar	2211760	Bcom(Hons)-VI	Abhi Kumar

S. No.	Name	Roll Number	Class & Semester	Signature
155	Aditya Balraj	2211761	Bcom(Hons)-VI	<i>Aditya Balraj</i>
156	Pritish Brar	2211775	Bcom(Hons)-VI	<i>Pritish Brar</i>
157	Suryansh	2211784	Bcom(Hons)-VI	<i>Absent</i>
158	Tavneet Kaur	2211786	Bcom(Hons)-VI	<i>Tavneet Kaur</i>
159	Priya	2211777	Bcom(Hons)-VI	<i>Priya</i>
160	Kashish Chopra	2211769	Bcom(Hons)-VI	<i>Kashish Chopra</i>
161	Vanshika	2211787	Bcom(Hons)-VI	<i>Absent</i>
162	Ekta	2211764	Bcom(Hons)-VI	<i>Ekta</i>

 EVENT COORDINATOR
 

Detailed Report

Seminar on “Innovative ICT Tools in Teaching Pedagogy: Student Learning Experience”

Date: April 4, 2025

Time: 10:00 AM – 4:00 PM

Venue: GJIMT Auditorium

No. of Students: 149

The Institution’s Innovation Council (IIC) at GJIMT successfully conducted a seminar on “Innovative ICT Tools in Teaching Pedagogy: Student Learning Experience” on April 4, 2025. The seminar aimed to explore the integration of ICT tools into teaching practices to enhance student engagement, interactivity, and learning outcomes.

The event featured insightful sessions by distinguished speakers from academic and industry backgrounds, who shared real-time case studies and demonstrated practical tools. Key topics included:

- Use of AI-powered tools in classroom teaching
- Leveraging Learning Management Systems (LMS)
- Gamification in pedagogy
- Augmented and Virtual Reality in education
- Effective student feedback through digital platforms

The seminar witnessed enthusiastic participation from over **120 faculty members and students**, who actively engaged in Q&A sessions and hands-on demos.

Outcomes:

- Awareness about emerging teaching tools and trends
- Knowledge of best practices in digital pedagogy
- Enhanced motivation for educators to innovate classroom learning

The event concluded with a vote of thanks delivered by the IIC Coordinator, appreciating the support of the Director, technical team, and all attendees.

Organizing Agency: Skill Development Cell / IT Club

Contact Email & Phone: workshop@gjimt.ac.in, 9914433199

SAMPLE CERTIFICATE

 GIANJYOTI Institute of Management and Technology Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	 NAAC ACCREDITED	IIC/01/24-25/00 
CERTIFICATE OF PARTICIPATION		
This is to certify that		

of _____ Class _____ Semester		
has participated in "Seminar on Innovative ICT Tools in Teaching Pedagogy: Enhancing Student Learning Experience "		
on 04.04.2025		
Organised by Electoral Literacy Club, GJIMT		
_____ J S Bedi Chairman	_____ Dr. Aneet Bedi Director	

CERTIFICATE RECORD

Seminar on “Innovative ICT Tools in Teaching Pedagogy: Enhancing Student Learning Experience”

Date: 04.04.2025

Time: 10:00 am – 4:00 pm

No. of Participants: 149 Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Aditya Koundal	2429699	MCA-II	IIC/01/24-25/001
2.	Amit Singh Bhandari	2429700	MCA-II	IIC/01/24-25/002
3.	Aryan Chauhan	2429701	MCA-II	IIC/01/24-25/003
4.	Damanpreet Kaur	2429702	MCA-II	IIC/01/24-25/004
5.	Gaurav Kumar	2429704	MCA-II	IIC/01/24-25/005
6.	Gurinder Singh	2429705	MCA-II	IIC/01/24-25/006
7.	Javaid Ahmad Dar	2429707	MCA-II	IIC/01/24-25/007
8.	Manpreet Kaur	2429709	MCA-II	IIC/01/24-25/008
9.	Mansi Raina	2429710	MCA-II	IIC/01/24-25/009
10.	Mohd Ayaan	2429711	MCA-II	IIC/01/24-25/010
11.	Navpreet Singh	2429713	MCA-II	IIC/01/24-25/011
12.	Nitika Gurung	2429714	MCA-II	IIC/01/24-25/012
13.	Prabhleen Kaur Aulakh	2429715	MCA-II	IIC/01/24-25/013
14.	Raj Sharma	2429716	MCA-II	IIC/01/24-25/014
15.	Rajat Rawat	2429717	MCA-II	IIC/01/24-25/015
16.	Ritesh Kumar Tiwari	2429718	MCA-II	IIC/01/24-25/016
17.	Samarjeet Singh	2429719	MCA-II	IIC/01/24-25/017
18.	Sameen Banga	2429720	MCA-II	IIC/01/24-25/018
19.	Shankar Bhadur	2429721	MCA-II	IIC/01/24-25/019
20.	Shobhil Dadhwal	2429723	MCA-II	IIC/01/24-25/020
21.	Sumit Singh	2429725	MCA-II	IIC/01/24-25/021

S. No.	Name	Roll Number	Class & Semester	Certificate No.
22.	Sumit Yadav	2429726	MCA-II	IIC/01/24-25/022
23.	Tushar Sodhi	2429727	MCA-II	IIC/01/24-25/023
24.	Yuvraj Singh	2429728	MCA-II	IIC/01/24-25/024
25.	Mukhtar Abass	2429712	MCA-II	IIC/01/24-25/025
26.	Isha Devi	2429706	MCA-II	IIC/01/24-25/026
27.	Shubham Kumar	2429724	MCA-II	IIC/01/24-25/027
28.	Dhruv	2429703	MCA-II	IIC/01/24-25/028
29.	Adarsh	2429647	MBA-II	IIC/01/24-25/029
30.	Anandita Tanti	2429649	MBA-II	IIC/01/24-25/030
31.	Anchal	2429650	MBA-II	IIC/01/24-25/031
32.	Ankush Yadav	2429651	MBA-II	IIC/01/24-25/032
33.	Anurag Pandey	2429652	MBA-II	IIC/01/24-25/033
34.	Ashi	2429653	MBA-II	IIC/01/24-25/034
35.	Ayush Srivastav	2429654	MBA-II	IIC/01/24-25/035
36.	Bhavya Singh	2429655	MBA-II	IIC/01/24-25/036
37.	Chanpreet Singh	2429656	MBA-II	IIC/01/24-25/037
38.	Dhruv Kaura	2429657	MBA-II	IIC/01/24-25/038
39.	Guransh Singh Malhotra	2429658	MBA-II	IIC/01/24-25/039
40.	Gursahib Singh	2429659	MBA-II	IIC/01/24-25/040
41.	Harkamal Preet Kaur	2429661	MBA-II	IIC/01/24-25/041
42.	Harmanjot Singh	2429662	MBA-II	IIC/01/24-25/042
43.	Isha Kumari	2429663	MBA-II	IIC/01/24-25/043
44.	Ishika Verma	2429664	MBA-II	IIC/01/24-25/044
45.	Jatin	2429665	MBA-II	IIC/01/24-25/045
46.	Kirti Rana	2429666	MBA-II	IIC/01/24-25/046
47.	Kumkum	2429667	MBA-II	IIC/01/24-25/047

S. No.	Name	Roll Number	Class & Semester	Certificate No.
48.	Lavleen Kaur	2429668	MBA-II	IIC/01/24-25/048
49.	Manisha	2429669	MBA-II	IIC/01/24-25/049
50.	Manpreet Singh	2429670	MBA-II	IIC/01/24-25/050
51.	Mehak	2429671	MBA-II	IIC/01/24-25/051
52.	Mensah Charles	2429672	MBA-II	IIC/01/24-25/052
53.	Mohammad Rizwan	2429673	MBA-II	IIC/01/24-25/053
54.	Mohd Rehan	2429674	MBA-II	IIC/01/24-25/054
55.	Muskan	2429675	MBA-II	IIC/01/24-25/055
56.	Muskan Thapa	2429676	MBA-II	IIC/01/24-25/056
57.	Navya S Nair	2429677	MBA-II	IIC/01/24-25/057
58.	Neha	2429678	MBA-II	IIC/01/24-25/058
59.	Nitin Verma	2429679	MBA-II	IIC/01/24-25/059
60.	Norviedzro Philomina	2429680	MBA-II	IIC/01/24-25/060
61.	Pawandeep Kaur	2429681	MBA-II	IIC/01/24-25/061
62.	Peter Hackman	2429682	MBA-II	IIC/01/24-25/062
63.	Prabhsimran Singh	2429683	MBA-II	IIC/01/24-25/063
64.	Pratham Jassi	2429684	MBA-II	IIC/01/24-25/064
65.	Purvika	2429685	MBA-II	IIC/01/24-25/065
66.	Sahil	2429687	MBA-II	IIC/01/24-25/066
67.	Sarishti Rana	2429688	MBA-II	IIC/01/24-25/067
68.	Shaniya Vaid	2429689	MBA-II	IIC/01/24-25/068
69.	Simardeep Kaur	2429690	MBA-II	IIC/01/24-25/069
70.	Sonali	2429691	MBA-II	IIC/01/24-25/070
71.	Sumit Mishra	2429692	MBA-II	IIC/01/24-25/071
72.	Sunil	2429694	MBA-II	IIC/01/24-25/072
73.	Suryansh Sharma	2429695	MBA-II	IIC/01/24-25/073

S. No.	Name	Roll Number	Class & Semester	Certificate No.
74.	Vanshika	2429696	MBA-II	IIC/01/24-25/074
75.	Vanshika Soni	2429697	MBA-II	IIC/01/24-25/075
76.	Vishal Kumar	2429698	MBA-II	IIC/01/24-25/076
77.	Hiya Garg	2460076	MBA-II	IIC/01/24-25/077
78.	Isha	2460077	MBA-II	IIC/01/24-25/078
79.	Aayushi Bansal	2310394	Bcom.(Hons)-IV	IIC/01/24-25/079
80.	Abhijeet Mishra	2310395	Bcom.(Hons)-IV	IIC/01/24-25/080
81.	Ajay Kataria	2310398	Bcom.(Hons)-IV	IIC/01/24-25/081
82.	Aniket Rana	2310399	Bcom.(Hons)-IV	IIC/01/24-25/082
83.	Anjali Kumari	2310400	Bcom.(Hons)-IV	IIC/01/24-25/083
84.	Anmol Singla	2310401	Bcom.(Hons)-IV	IIC/01/24-25/084
85.	Arnav Mehra	2310402	Bcom.(Hons)-IV	IIC/01/24-25/085
86.	Dhruv Sharma	2310403	Bcom.(Hons)-IV	IIC/01/24-25/086
87.	Gargi	2310404	Bcom.(Hons)-IV	IIC/01/24-25/087
88.	Harsh Kumar	2310405	Bcom.(Hons)-IV	IIC/01/24-25/088
89.	Ishani Supriya	2310406	Bcom.(Hons)-IV	IIC/01/24-25/089
90.	Jasmeet Kaur	2310407	Bcom.(Hons)-IV	IIC/01/24-25/090
91.	Karan Kumar	2310408	Bcom.(Hons)-IV	IIC/01/24-25/091
92.	Krishna	2310410	Bcom.(Hons)-IV	IIC/01/24-25/092
93.	Mahima	2310411	Bcom.(Hons)-IV	IIC/01/24-25/093
94.	Ovesh	2310413	Bcom.(Hons)-IV	IIC/01/24-25/094
95.	Rasveen Kaur	2310414	Bcom.(Hons)-IV	IIC/01/24-25/095
96.	Ruchi Singh	2310415	Bcom.(Hons)-IV	IIC/01/24-25/096
97.	Sakshi	2310416	Bcom.(Hons)-IV	IIC/01/24-25/097
98.	Sakshi Rani	2310417	Bcom.(Hons)-IV	IIC/01/24-25/098
99.	Taba Oni	2310418	Bcom.(Hons)-IV	IIC/01/24-25/099

S. No.	Name	Roll Number	Class & Semester	Certificate No.
100.	Tamana	2310419	Bcom.(Hons)-IV	IIC/01/24-25/100
101.	Tarun	2310420	Bcom.(Hons)-IV	IIC/01/24-25/101
102.	Vijaypat Gupta	2310421	Bcom.(Hons)-IV	IIC/01/24-25/102
103.	Aditya Kumar	2429730	Bcom.(Hons)-II	IIC/01/24-25/103
104.	Akarshit Jain	2429731	Bcom.(Hons)-II	IIC/01/24-25/104
105.	Ashmeet Kaur	2429732	Bcom.(Hons)-II	IIC/01/24-25/105
106.	Gurkirat Singh	2429734	Bcom.(Hons)-II	IIC/01/24-25/106
107.	Jashanpreet Kaur	2429735	Bcom.(Hons)-II	IIC/01/24-25/107
108.	Jaskiran Kaur	2429736	Bcom.(Hons)-II	IIC/01/24-25/108
109.	Jaspinder Singh	2429737	Bcom.(Hons)-II	IIC/01/24-25/109
110.	Jatin	2429738	Bcom.(Hons)-II	IIC/01/24-25/110
111.	Kamlesh Kumar	2429739	Bcom.(Hons)-II	IIC/01/24-25/111
112.	Khushboo	2429740	Bcom.(Hons)-II	IIC/01/24-25/112
113.	Kuljit Singh	2429741	Bcom.(Hons)-II	IIC/01/24-25/113
114.	Md Imran	2429743	Bcom.(Hons)-II	IIC/01/24-25/114
115.	Mishthi Sharma	2429744	Bcom.(Hons)-II	IIC/01/24-25/115
116.	Monu Kumar	2429745	Bcom.(Hons)-II	IIC/01/24-25/116
117.	Navpreet Kaur	2429746	Bcom.(Hons)-II	IIC/01/24-25/117
118.	Radhika	2429748	Bcom.(Hons)-II	IIC/01/24-25/118
119.	Rajat Sharma	2429749	Bcom.(Hons)-II	IIC/01/24-25/119
120.	Rohan Singh	2429750	Bcom.(Hons)-II	IIC/01/24-25/120
121.	Rupanpreet Kaur	2429751	Bcom.(Hons)-II	IIC/01/24-25/121
122.	Sahib Singh	2429752	Bcom.(Hons)-II	IIC/01/24-25/122
123.	Sanjay Singh	2429753	Bcom.(Hons)-II	IIC/01/24-25/123
124.	Saurav Thakur	2429754	Bcom.(Hons)-II	IIC/01/24-25/124
125.	Simpreet Singh Mann	2429755	Bcom.(Hons)-II	IIC/01/24-25/125

S. No.	Name	Roll Number	Class & Semester	Certificate No.
126.	Soham Taneja	2429756	Bcom.(Hons)-II	IIC/01/24-25/126
127.	Anjali	2211763	Bcom(Hons)-VI	IIC/01/24-25/127
128.	Gurmehar Singh	2211766	Bcom(Hons)-VI	IIC/01/24-25/128
129.	Hardeep Kaur	2211767	Bcom(Hons)-VI	IIC/01/24-25/129
130.	Nishika	2211773	Bcom(Hons)-VI	IIC/01/24-25/130
131.	Priya	2211776	Bcom(Hons)-VI	IIC/01/24-25/131
132.	Rohit	2211780	Bcom(Hons)-VI	IIC/01/24-25/132
133.	Sameer Kumar	2211781	Bcom(Hons)-VI	IIC/01/24-25/133
134.	Samta Kumari	2211782	Bcom(Hons)-VI	IIC/01/24-25/134
135.	Shivani Kumari	2211783	Bcom(Hons)-VI	IIC/01/24-25/135
136.	Sushil Kumar	2211785	Bcom(Hons)-VI	IIC/01/24-25/136
137.	Ranjana	2211779	Bcom(Hons)-VI	IIC/01/24-25/137
138.	Gurjot Singh	2211765	Bcom(Hons)-VI	IIC/01/24-25/138
139.	Parneet Singh	2211774	Bcom(Hons)-VI	IIC/01/24-25/139
140.	Kashish Chopra	2211769	Bcom(Hons)-VI	IIC/01/24-25/140
141.	Vanshika	2211787	Bcom(Hons)-VI	IIC/01/24-25/141
142.	Ekta	2211764	Bcom(Hons)-VI	IIC/01/24-25/142
143.	Abhi Kumar	2211760	Bcom(Hons)-VI	IIC/01/24-25/143
144.	Aditya Balraj	2211761	Bcom(Hons)-VI	IIC/01/24-25/144
145.	Pritish Brar	2211775	Bcom(Hons)-VI	IIC/01/24-25/145
146.	Tavneet	2211786	Bcom(Hons)-VI	IIC/01/24-25/146
147.	Priya	2211777	Bcom(Hons)-VI	IIC/01/24-25/147
148.	Kashish Chopra	2211769	Bcom(Hons)-VI	IIC/01/24-25/148
149.	Ekta	2211765	Bcom(Hons)-VI	IIC/01/24-25/148

EVENT COORDINATOR



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NAAC
ACCREDITED

INTRODUCTION TO
**ARTIFICIAL
INTELLIGENCE**
AND BASICS OF
CHATGPT

DATE:

5 MAY
2025

TIME:

11 AM-4 PM

For more information Contact us

 **99144 - 33199**

 workshop@gjimt.ac.in

Ref No. *GJ/2025/Mem/027*

Date: April 03, 2025

INTRA-OFFICE MEMO

Date: April 03, 2025

Subject: Introduction to Artificial Intelligence and ChatGPT Basics, May 5, 2025

To Skill Development Cell & IT Club

From: Dr. Aneet Bedi (Director)

Dear Skill Development Cell and IT Club Coordinators,

We're going to have a super cool workshop called "Introduction to Artificial Intelligence and ChatGPT Basics" on May 5, 2025! It's like learning about robots that can think and talk like humans! We'll explore things like ChatGPT, which is a computer program that can have conversations with you.

Meeting Details:

Date and Timings	Members	Venue
04/04/2025(Friday) 11:00AM	Skill Development Cell & IT Club	Conference Room

It's really important that everyone from the Skill Development Cell & IT Club comes to this meeting so we can plan the event.

Best Regards,



DR. ANEET BEDI
Director

CC:

- Dr. Siddhartha Shyam Vyas
- Skill Development Cell
- IT Club

Ref. No. GT/2025/040

Date: April 28th 2025

NOTICE

Get ready to explore the exciting world of Artificial Intelligence (AI) and learn all about ChatGPT in a fun and interactive workshop! The Skill Development Cell and IT Club are teaming up to bring you an awesome workshop.

Date: May 5, 2025

Time: 11:00 AM to 4:00 PM

Venue: Auditorium

Resource Person: Dr. Siddhartha Shyam Vyas

Topic: Introduction to Artificial Intelligence and ChatGPT Workshop!

Event Highlights:

- **Discover the basics of AI:** Find out what AI is and how it's changing our world.
- **Meet ChatGPT:** Learn how this amazing tool works and what you can do with it.
- **Explore AI's potential:** See how AI is used in different ways and what cool things it can do.
- **Get hands-on experience:** Try out AI tools and see them in action!

Don't miss out on this fantastic opportunity to learn about the future of technology!



DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards



ATTENDANCE SHEET

Workshop on "Introduction to Artificial Intelligence and ChatGPT Basics"

Date: 05.05.2025

Time: 11:00 am – 4:00 pm

No. of Participants: **79** Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Abigail Msaan Tofi	2429646	MBA-II	A.Tofi
2.	Adarsh	2429647	MBA-II	Adarsh
3.	Anandita Tanti	2429649	MBA-II	Anandita
4.	Anchal	2429650	MBA-II	Absent
5.	Ankush Yadav	2429651	MBA-II	Ankush.Yadav
6.	Anurag Pandey	2429652	MBA-II	Anurag
7.	Ashi	2429653	MBA-II	Ashi
8.	Ayush Srivastav	2429654	MBA-II	Ayush
9.	Bhavya Singh	2429655	MBA-II	Bhavya
10.	Chanpreet Singh	2429656	MBA-II	Chanpreet
11.	Dhruv Kaura	2429657	MBA-II	Dhruv
12.	Guransh Singh Malhotra	2429658	MBA-II	G.S
13.	Gursahib Singh	2429659	MBA-II	Gursahib
14.	Gurudev Singh Thakur	2429660	MBA-II	Thakur
15.	Harkamal Preet Kaur	2429661	MBA-II	Absent
16.	Harmanjot Singh	2429662	MBA-II	Harmanjot
17.	Isha Kumari	2429663	MBA-II	Isha Kumari
18.	Ishika Verma	2429664	MBA-II	Ishika
19.	Jatin	2429665	MBA-II	Jatin
20.	Kirti Rana	2429666	MBA-II	Kirti
21.	Kumkum	2429667	MBA-II	Kumkum
22.	Lavleen Kaur	2429668	MBA-II	Lavleen
23.	Manisha	2429669	MBA-II	Manisha
24.	Manpreet Singh	2429670	MBA-II	Manpreet
25.	Mehak	2429671	MBA-II	Mehak
26.	Mensah Charles	2429672	MBA-II	Charles
27.	Mohammad Rizwan	2429673	MBA-II	Absent
28.	Mohd Rehan	2429674	MBA-II	Rehan
29.	Muskan	2429675	MBA-II	Muskan
30.	Muskan Thapa	2429676	MBA-II	Muskan
31.	Navya S Nair	2429677	MBA-II	Navya
32.	Neha	2429678	MBA-II	Neha
33.	Nitin Verma	2429679	MBA-II	Nitin

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and Technology

S. No.	Name	Roll Number	Class & Semester	Signature
34.	Norviedzro Philomina	2429680	MBA-II	Norviedzro Philomina
35.	Pawandeep Kaur	2429681	MBA-II	Pawandeep Kaur
36.	Peter Hackman	2429682	MBA-II	Peter Hackman
37.	Prabhsimran Singh	2429683	MBA-II	Prabhsimran Singh
38.	Pratham Jassi	2429684	MBA-II	Absent
39.	Purvika	2429685	MBA-II	Absent
40.	Ragini Yadav	2429686	MBA-II	Purvika
41.	Sahil	2429687	MBA-II	Sahil
42.	Sarishti Rana	2429688	MBA-II	Sarishti Rana
43.	Shaniya Vaid	2429689	MBA-II	Shaniya
44.	Simardeep Kaur	2429690	MBA-II	Simardeep Kaur
45.	Sonali	2429691	MBA-II	Sonali
46.	Sumit Mishra	2429692	MBA-II	Sumit
47.	Sunali	2429693	MBA-II	Sunali
48.	Sunil	2429694	MBA-II	Sunil
49.	Suryansh Sharma	2429695	MBA-II	Suryansh
50.	Vanshika	2429696	MBA-II	Vanshika
51.	Vanshika Soni	2429697	MBA-II	Vanshika Soni
52.	Vishal Kumar	2429698	MBA-II	Vishal Kumar
53.	Hiya Garg	2460076	MBA-II	Hiya Garg
54.	Isha	2460077	MBA-II	Isha
55.	Abdul Ramjan	2310110	BBA-IV	Absent
56.	Abhay Chawla	2310111	BBA-IV	Abhay
57.	Aditya	2310112	BBA-IV	Aditya
58.	Aditya	2310113	BBA-IV	Aditya
59.	Aditya Srivastava	2310114	BBA-IV	Aditya
60.	Aman	2310115	BBA-IV	Aman
61.	Anamika Dhiman	2310116	BBA-IV	Anamika
62.	Anil Khanal	2310117	BBA-IV	Anil
63.	Anjali	2310118	BBA-IV	Anjali
64.	Ankit	2310120	BBA-IV	Ankit
65.	Arnav Chauhan	2310121	BBA-IV	Arnav
66.	Arnav Prarthi	2310122	BBA-IV	Arnav
67.	Arpit Panday	2310123	BBA-IV	Absent
68.	Aruansh Sharma	2310124	BBA-IV	Aruansh
69.	Ashish	2310126	BBA-IV	Ashish
70.	Ayush	2310127	BBA-IV	Ayush
71.	Bijnesh Singh	2310128	BBA-IV	Bijnesh
72.	Chaitanya Sabharwal	2310129	BBA-IV	Chaitanya
73.	Chander Bhushan	2310130	BBA-IV	Chander
74.	David Thakur	2310131	BBA-IV	David
75.	Diksha Arora	2310132	BBA-IV	Diksha

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and Technology

S. No.	Name	Roll Number	Class & Semester	Signature
76.	Drishtant Rawat	2310134	BBA-IV	Absent
77.	Hardik Arora	2310136	BBA-IV	Hardik
78.	Harmanjot Singh	2310137	BBA-IV	Harmanjot Singh
79.	Harsimran Singh	2310139	BBA-IV	Harsimran Singh
80.	Himanshu Singh Negi	2310141	BBA-IV	Himanshu Singh Negi
81.	Himanshu Tiwari	2310142	BBA-IV	Himanshu Tiwari
82.	Isha	2310143	BBA-IV	Absent
83.	Ishika	2310144	BBA-IV	Ishika
84.	Jashan Kumar	2310145	BBA-IV	Jashan Kumar
85.	Jasveen Saini	2310146	BBA-IV	Jasveen Saini
86.	Kalsh Sharma	2310148	BBA-IV	Kalsh Sharma
87.	Karanveer Singh Sandhu	2310150	BBA-IV	Karanveer Singh Sandhu
88.	Kartik Gupta	2310151	BBA-IV	Absent
89.	Keshav Kashyap	2310152	BBA-IV	Keshav Kashyap
90.	Khushi	2310153	BBA-IV	Absent

EVENT COORDINATOR

DETAILED REPORT

Introduction to Artificial Intelligence and ChatGPT Basics

Date: May 5, 2025

Venue: Auditorium

Time: 11:00 AM - 4:00 PM

Introduction

The **Skill Development Cell and IT Club** successfully organized a workshop on **"Introduction to Artificial Intelligence and ChatGPT Basics"** on May 5, 2025. The event aimed to provide participants with foundational knowledge of Artificial Intelligence (AI) and the practical applications of ChatGPT in various domains.

Resource Person

The workshop was conducted by **Dr. Siddhartha Shyam Vyas**, an AI expert, who shared insights into AI fundamentals, machine learning concepts, and how ChatGPT can be leveraged for business, education, and research purposes.

Objectives of the Event

The primary objectives of the workshop were:

- To introduce students to the **fundamentals of Artificial Intelligence** and its real-world applications.
- To provide hands-on exposure to **ChatGPT and its use cases**.
- To discuss **ethical considerations and challenges in AI**.
- To enhance participants' **understanding of AI-driven automation and future career prospects**.

Sessions and Activities

The workshop commenced at 11:00 AM with an inaugural speech, followed by structured sessions designed to enhance participants' learning experience:

1. **Introduction to AI:** Overview of AI concepts, history, and applications.
2. **Understanding Machine Learning:** Basics of supervised and unsupervised learning.
3. **Exploring ChatGPT:** How ChatGPT works, its capabilities, and real-world applications.
4. **Hands-on Demonstration:** Live demonstration of ChatGPT for text generation, summarization, and problem-solving.
5. **AI Ethics and Challenges:** Discussion on responsible AI use, biases, and limitations.
6. **Q&A and Interactive Session:** Participants engaged in a discussion with Dr. Siddhartha Shyam Vyas, seeking insights into AI trends and career opportunities.

Attendance

The workshop witnessed enthusiastic participation from students and faculty members. The interactive sessions and hands-on demonstration made the event engaging and informative.

Conclusion

The **Introduction to Artificial Intelligence and ChatGPT Basics** workshop was highly successful in providing attendees with a fundamental understanding of AI and ChatGPT. Participants appreciated the hands-on approach, leaving them inspired to explore AI technologies further.

Organizing Agency: Skill Development Cell / IT Club

Contact Email & Phone: workshop@gjimt.ac.in, 9914433199

SAMPLE CERTIFICATE

 GIANJYOTI Institute of Management and Technology Aspire. Achieve. Ascend Approved by AICTE & Affiliated to IKGPTU	 NAAC ACCREDITED	SDC/07/24-25/001 
CERTIFICATE OF PARTICIPATION		
This is to certify that		

of _____ Class _____ Semester		
has participated in "Introduction to Artificial Intelligence and ChatGPT Basics"		
on 05.05.2025		
Organised by Skill Development Cell/ IT Club, GJIMT		
_____ J S Bedi Chairman	_____ Dr. Aneet Bedi Director	

CERTIFICATE RECORD

Workshop on "Introduction to Artificial Intelligence and ChatGPT Basics"

Date: 05.05.2025

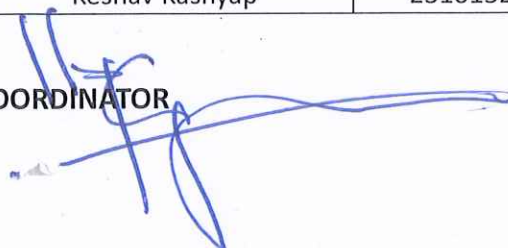
Time: 11:00 am – 4:00 pm

No. of Participants: 79 Students

S. No.	Name	Roll Number	Class & Semester	Certificate No.
1.	Abigail Msaan Tofi	2429646	MBA-II	SDC/07/24-25/001
2.	Adarsh	2429647	MBA-II	SDC/07/24-25/002
3.	Anandita Tanti	2429649	MBA-II	SDC/07/24-25/003
4.	Ankush Yadav	2429651	MBA-II	SDC/07/24-25/004
5.	Anurag Pandey	2429652	MBA-II	SDC/07/24-25/005
6.	Ashi	2429653	MBA-II	SDC/07/24-25/006
7.	Ayush Srivastav	2429654	MBA-II	SDC/07/24-25/007
8.	Bhavya Singh	2429655	MBA-II	SDC/07/24-25/008
9.	Chanpreet Singh	2429656	MBA-II	SDC/07/24-25/009
10.	Dhruv Kaura	2429657	MBA-II	SDC/07/24-25/010
11.	Guransh Singh Malhotra	2429658	MBA-II	SDC/07/24-25/011
12.	Gursahib Singh	2429659	MBA-II	SDC/07/24-25/012
13.	Guruveer Singh Thakur	2429660	MBA-II	SDC/07/24-25/013
14.	Harmanjot Singh	2429662	MBA-II	SDC/07/24-25/014
15.	Isha Kumari	2429663	MBA-II	SDC/07/24-25/015
16.	Ishika Verma	2429664	MBA-II	SDC/07/24-25/016
17.	Jatin	2429665	MBA-II	SDC/07/24-25/017
18.	Kirti Rana	2429666	MBA-II	SDC/07/24-25/018
19.	Kumkum	2429667	MBA-II	SDC/07/24-25/019
20.	Lavleen Kaur	2429668	MBA-II	SDC/07/24-25/020
21.	Manisha	2429669	MBA-II	SDC/07/24-25/021
22.	Manpreet Singh	2429670	MBA-II	SDC/07/24-25/022
23.	Mehak	2429671	MBA-II	SDC/07/24-25/023
24.	Mensah Charles	2429672	MBA-II	SDC/07/24-25/024
25.	Mohd Rehan	2429674	MBA-II	SDC/07/24-25/025
26.	Muskan	2429675	MBA-II	SDC/07/24-25/026
27.	Muskan Thapa	2429676	MBA-II	SDC/07/24-25/027
28.	Navya S Nair	2429677	MBA-II	SDC/07/24-25/028
29.	Neha	2429678	MBA-II	SDC/07/24-25/029
30.	Nitin Verma	2429679	MBA-II	SDC/07/24-25/030
31.	Norviedzro Philomina	2429680	MBA-II	SDC/07/24-25/031
32.	Pawandeep Kaur	2429681	MBA-II	SDC/07/24-25/032

S. No.	Name	Roll Number	Class & Semester	Certificate No.
33.	Peter Hackman	2429682	MBA-II	SDC/07/24-25/033
34.	Prabhsimran Singh	2429683	MBA-II	SDC/07/24-25/034
35.	Ragini Yadav	2429686	MBA-II	SDC/07/24-25/035
36.	Sahil	2429687	MBA-II	SDC/07/24-25/036
37.	Sarishti Rana	2429688	MBA-II	SDC/07/24-25/037
38.	Shaniya Vaid	2429689	MBA-II	SDC/07/24-25/038
39.	Simardeep Kaur	2429690	MBA-II	SDC/07/24-25/039
40.	Sonali	2429691	MBA-II	SDC/07/24-25/040
41.	Sumit Mishra	2429692	MBA-II	SDC/07/24-25/041
42.	Sunali	2429693	MBA-II	SDC/07/24-25/042
43.	Sunil	2429694	MBA-II	SDC/07/24-25/043
44.	Suryansh Sharma	2429695	MBA-II	SDC/07/24-25/044
45.	Vanshika	2429696	MBA-II	SDC/07/24-25/045
46.	Vanshika Soni	2429697	MBA-II	SDC/07/24-25/046
47.	Vishal Kumar	2429698	MBA-II	SDC/07/24-25/047
48.	Hiya Garg	2460076	MBA-II	SDC/07/24-25/048
49.	Isha	2460077	MBA-II	SDC/07/24-25/049
50.	Abhay Chawla	2310111	BBA-IV	SDC/07/24-25/050
51.	Aditya	2310112	BBA-IV	SDC/07/24-25/051
52.	Aditya	2310113	BBA-IV	SDC/07/24-25/052
53.	Aditya Srivastava	2310114	BBA-IV	SDC/07/24-25/053
54.	Aman	2310115	BBA-IV	SDC/07/24-25/054
55.	Anamika Dhiman	2310116	BBA-IV	SDC/07/24-25/055
56.	Anil Khanal	2310117	BBA-IV	SDC/07/24-25/056
57.	Anjali	2310118	BBA-IV	SDC/07/24-25/057
58.	Ankit	2310120	BBA-IV	SDC/07/24-25/058
59.	Arnav Chauhan	2310121	BBA-IV	SDC/07/24-25/059
60.	Arnav Prarthi	2310122	BBA-IV	SDC/07/24-25/060
61.	Aruansh Sharma	2310124	BBA-IV	SDC/07/24-25/061
62.	Ashish	2310126	BBA-IV	SDC/07/24-25/062
63.	Ayush	2310127	BBA-IV	SDC/07/24-25/063
64.	Bijnesh Singh	2310128	BBA-IV	SDC/07/24-25/064
65.	Chaitanya Sabharwal	2310129	BBA-IV	SDC/07/24-25/065
66.	Chander Bhushan	2310130	BBA-IV	SDC/07/24-25/066
67.	David Thakur	2310131	BBA-IV	SDC/07/24-25/067
68.	Diksha Arora	2310132	BBA-IV	SDC/07/24-25/068
69.	Hardik Arora	2310136	BBA-IV	SDC/07/24-25/069
70.	Harmanjot Singh	2310137	BBA-IV	SDC/07/24-25/070
71.	Harsimran Singh	2310139	BBA-IV	SDC/07/24-25/071
72.	Himanshu Singh Negi	2310141	BBA-IV	SDC/07/24-25/072
73.	Himanshu Tiwari	2310142	BBA-IV	SDC/07/24-25/073

S. No.	Name	Roll Number	Class & Semester	Certificate No.
74.	Ishika	2310144	BBA-IV	SDC/07/24-25/074
75.	Jashan Kumar	2310145	BBA-IV	SDC/07/24-25/075
76.	Jasveen Saini	2310146	BBA-IV	SDC/07/24-25/076
77.	Kalsh Sharma	2310148	BBA-IV	SDC/07/24-25/077
78.	Karanveer Singh Sandhu	2310150	BBA-IV	SDC/07/24-25/078
79.	Keshav Kashyap	2310152	BBA-IV	SDC/07/24-25/079

EVENT COORDINATOR


Cyber Security Webinar

Date: 23 May 2025

Time : 10.00 am to 4 pm

Speaker: Mr. Suprakash Guha
(Information Security Officer)

Venue: Conference Room

Ref. No. *GT/2025/Mem/033*

Date: May 12, 2025

Intra Office Memo

Date: May 12, 2025

Subject: Cyber Security lab Installation and Security Standard Protocols.

To: Dr. Divya Chopra

From: Dr. Aneet Bedi (Director)

Dear all,

This is to inform you that an IT club is organizing an event on 23rd May 2025 on the topic **"Cyber Security lab Installation and Security Standard Protocols"**. The session will be conducted by Mr Suprakash Guha, Information Security Officer from the Cyber Security Cell, Chennai. He will explain the installation process of a cybersecurity lab along with standard security protocols, using screen sharing and practical examples.

Meeting Details:

Date and Timings	Members	Venue
13/5/2025(Friday) 10:00AM	BCA/MCA Students	Conference Room

Please make it a point to make necessary arrangements for the event and ensure maximum participation from your respective clubs.

Best Regards,



DR. ANEET BEDI
Director

Ref. No. GJ/2025/044B

Date: May 20, 2025

NOTICE

Webinar on Cyber Security

The Skill Development Cell and IT club is organizing a Webinar on Cyber Security on May 23, 2025. This event aims to commemorate the Cyber Security Lab installation and Security standards

Date: May 23, 2025

Venue: Conference Room

Time: 10.00 am to 4 pm

Event Highlights:

- **Threats :** A Cyber Security standard protocols meet the desired threats for installation.
- **Guest Speaker:** An insightful session by a distinguished guest speaker (e.g., a Information Security officer) sharing their experiences and perspectives about awareness of Cyber Security.
- **Security Protocols :** Which software is used to upgrade the security protocols with i5 servers.



DIRECTOR

Cc:

- Dean (Academics)
- Department Heads
- All Notice Boards



ATTENDANCE SHEET

Webinar on "Cyber Security Installation and Security Protocols": A Career Roadmap for
BCA and MCA Students

Date: 23.05.2025

Time: 10:00am - 4:00pm

No. of Participants: 38 Students

S. No.	Name	Roll Number	Class & Semester	Signature
1.	Aayush Gupta	2211558	BCA-VI	Aayush Gupta
2.	Abhay Yadav	2211560	BCA-VI	Abhay Yadav
3.	Abhijeet Singh	2211561	BCA-VI	Abhijeet Singh
4.	Ajit	2211562	BCA-VI	Ajit
5.	Aman Kumar	2211564	BCA-VI	Aman Kumar
6.	Aman Parsad	2211565	BCA-VI	Aman Parsad
7.	Amit	2211566	BCA-VI	Amit
8.	Aniket Abrol	2211567	BCA-VI	Aniket Abrol
9.	Aniket Sharma	2211568	BCA-VI	Aniket Sharma
10.	Aniket Verma	2211569	BCA-VI	Aniket Verma
11.	Ankush Tailwal	2211570	BCA-VI	Ankush Tailwal
12.	Ansh	2211571	BCA-VI	Ansh
13.	Ansh Dabla	2211572	BCA-VI	Ansh Dabla
14.	Anshul Koundal	2211573	BCA-VI	Anshul Koundal
15.	Anshul Nimbria	2211574	BCA-VI	Anshul Nimbria
16.	Arun Kumar	2211575	BCA-VI	Arun Kumar
17.	Arun Randhawa	2211576	BCA-VI	Arun Randhawa
18.	Ashish Rana	2211577	BCA-VI	Ashish Rana
19.	Ashish Sharma	2211578	BCA-VI	Ashish Sharma
20.	Ayush	2211580	BCA-VI	Ayush
21.	Bachitar Singh	2211581	BCA-VI	Bachitar Singh
22.	Bhumika	2211582	BCA-VI	Bhumika
23.	Chetan Sharma	2211583	BCA-VI	Chetan Sharma
24.	Dhiraj Kumar	2211584	BCA-VI	Dhiraj Kumar
25.	Dhruv	2211585	BCA-VI	Dhruv
26.	Gajinder Singh	2211587	BCA-VI	Gajinder Singh
27.	Gautam Kumar	2211588	BCA-VI	Gautam Kumar



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Institute of Management
and Technology

S. No.	Name	Roll Number	Class & Semester	Signature
28	Nitika Gurung	2429714	MCA-II	Nitika.
29	Prabhleen Kaur Aulakh	2429715	MCA-II	Prabhleen.
30	Raj Sharma	2429716	MCA-II	Raj
31	Rajat Rawat	2429717	MCA-II	Rajat
32	Ritesh Kumar Tiwari	2429718	MCA-II	Ritesh Kumar
33	Samarjeet Singh	2429719	MCA-II	Samarjeet
34	Sameen Banga	2429720	MCA-II	Sameen
35	Shankar Bhadur	2429721	MCA-II	Shankar
36	Shehbaz Singh Chauhan	2429722	MCA-II	Shehbaz
37	Shobhil Dadhwal	2429723	MCA-II	Shobhil
38	Sumit Singh	2429725	MCA-II	Sumit


EVENT COORDINATOR

DETAILED REPORT

“Cyber Security Webinar”

Date: May 23, 2025

Venue: Conference Room

Time: 10:00 am - 4 PM

Introduction

The Computer Application Department successfully organized the Cyber Security webinar on 23 May 2025 and the resource person explained about the processor and configurations in detail for lab installation and how to set the targets for the security protocols

Resource Persons

The event featured insightful session by **Mr. Suprakash Guha** who highlighted the Quality management and robust information about the cyber security assurance and risk management for quality and security standards with safeguarding the client data

Objectives of the Event

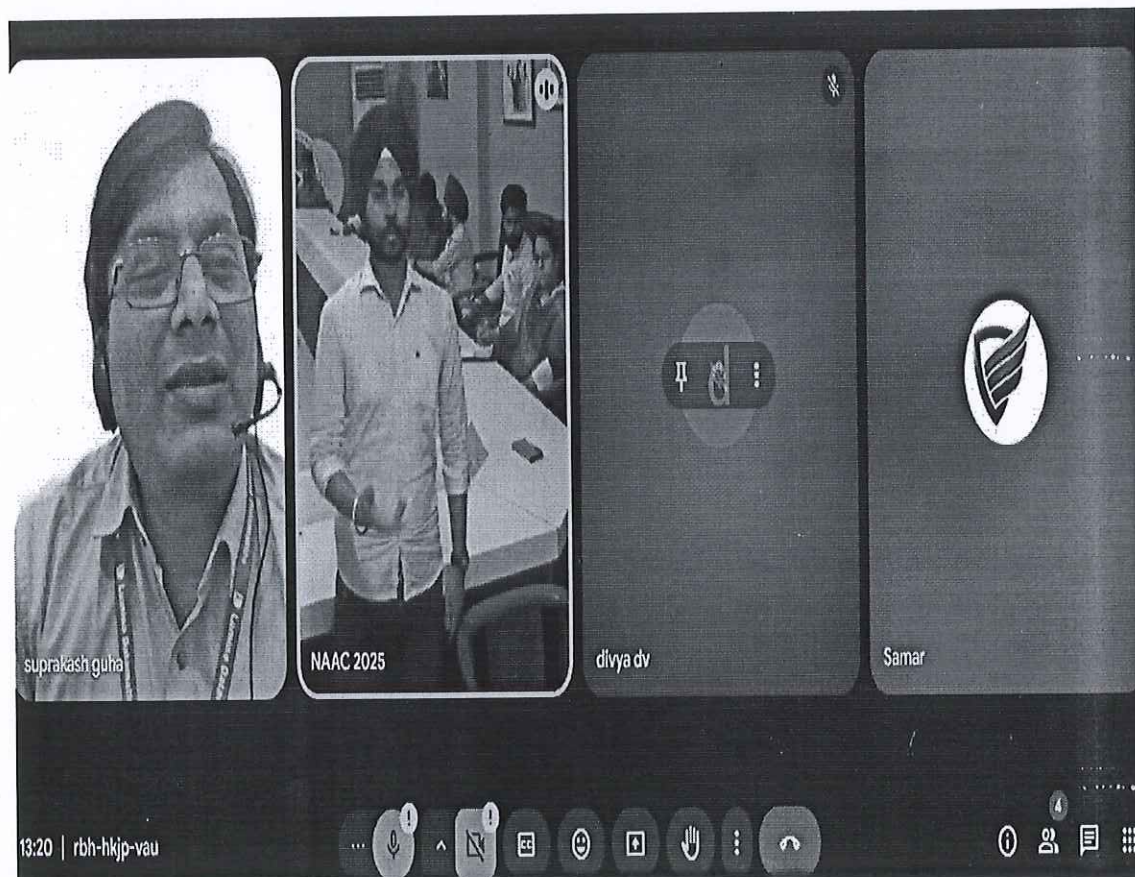
The primary objectives of the Cyber Security Webinar were:

- To commemorate the Lab installation features and configuration of I5 Processor.
- To educate students about the Threats and protocols for Cyber Security.
- To inspire young minds to consider a career in the Certification for Cyber Security.
- To instill Knowledge of Servers, Firewall Processors and Virtual machines and Operating systems.

Sessions and Activities

The event commenced at 10:00 am with an Installation set up commands and Examples, followed by various activities designed to engage and inform the attendees:

Cyber Security Webinar Pictures



Certificate Record

Webinar on "Cyber Security Installation and Security Protocols": A Career Roadmap for BCA and MCA Students

Date: 23.05.2025

Time: 10:00 am – 4:00 pm

No. of Participants: 38 Students

S. No.	Student Name	Roll Number	Class & Semester	Certificate No.
1.	Aayush Gupta	2211558	BCA-VI	CS/01/24-25/001
2.	Abhay Yadav	2211560	BCA-VI	CS/01/24-25/002
3.	Abhijeet Singh	2211561	BCA-VI	CS/01/24-25/003
4.	Ajit	2211562	BCA-VI	CS/01/24-25/004
5.	Aman Kumar	2211564	BCA-VI	CS/01/24-25/005
6.	Aman Parsad	2211565	BCA-VI	CS/01/24-25/006
7.	Amit	2211566	BCA-VI	CS/01/24-25/007
8.	Aniket Abrol	2211567	BCA-VI	CS/01/24-25/008
9.	Aniket Sharma	2211568	BCA-VI	CS/01/24-25/00
10.	Aniket Verma	2211569	BCA-VI	CS/01/24-25/010
11.	Ankush Tailwal	2211570	BCA-VI	CS/01/24-25/011
12.	Ansh	2211571	BCA-VI	CS/01/24-25/012
13.	Ansh Dabla	2211572	BCA-VI	CS/01/24-25/013
14.	Anshul Koundal	2211573	BCA-VI	CS/01/24-25/014
15.	Anshul Nimbria	2211574	BCA-VI	CS/01/24-25/015
16.	Arun Kumar	2211575	BCA-VI	CS/01/24-25/016
17.	Arun Randhawa	2211576	BCA-VI	CS/01/24-25/017
18.	Ashish Rana	2211577	BCA-VI	CS/01/24-25/018
19.	Ashish Sharma	2211578	BCA-VI	CS/01/24-25/019
20.	Ayush	2211580	BCA-VI	CS/01/24-25/020
21.	Bachitar Singh	2211581	BCA-VI	CS/01/24-25/021
22.	Bhumika	2211582	BCA-VI	CS/01/24-25/022
23.	Chetan Sharma	2211583	BCA-VI	CS/01/24-25/023
24.	Dhiraj Kumar	2211584	BCA-VI	CS/01/24-25/024
25.	Dhruv	2211585	BCA-VI	CS/01/24-25/025
26.	Gajinder Singh	2211587	BCA-VI	CS/01/24-25/026
27.	Gautam Kumar	2211588	BCA-VI	CS/01/24-25/027
28	Nitika Gurung	2429714	MCA-II	CS/01/24-25/028
29	Prabhleen Kaur Aulakh	2429715	MCA-II	CS/01/24-25/029
30	Raj Sharma	2429716	MCA-II	CS/01/24-25/030
31	Rajat Rawat	2429717	MCA-II	CS/01/24-25/031

S. No.	Student Name	Roll Number	Class & Semester	Certificate No.
32	Ritesh Kumar Tiwari	2429718	MCA-II	CS/01/24-25/032
33	Samarjeet Singh	2429719	MCA-II	CS/01/24-25/033
34	Sameen Banga	2429720	MCA-II	CS/01/24-25/034
35	Shankar Bhadur	2429721	MCA-II	CS/01/24-25/035
36	Shehbaz Singh Chauhan	2429722	MCA-II	CS/01/24-25/036
37	Shobhil Dadhwal	2429723	MCA-II	CS/01/24-25/037
38	Sumit Singh	2429725	MCA-II	CS/01/24-25/038


EVENT COORDINATOR