



GIANJYOTI
Aspire. Achieve. Ascend

Institute of Management
and Technology

Ref No:- GJ/IQAC/2024/01

Date: 24/02/2024

Notice

The tenth meeting of IQAC is scheduled on 26/02/2024, at 2:00 p.m. in the Syndicate Room, GJIMT. The agenda of the meeting:

Agenda:

1. Confirmation and Review of the Meeting held on 11/09/2023
2. Action taken Report of the Ninth IQAC meeting held on 11/09/2023
3. Status of NAAC work and Completion
4. Review of Academic Audit
5. Conduct of Seminar/workshop/FDP
6. Review of Research work
7. Other Issues with the permission of the Chair

Copy to:


Coordinator, IQAC

PA to Director

Front Office

Heads of Department

Minutes of the Tenth IQAC Meeting Held on 26/02/2024

Chairperson: Dr. Anheet Bedi

1. Confirmation and Review of the Previous Meeting Held on 11/09/2023

- **Resolution:** The action taken report from the previous meeting was reviewed and approved after discussion.

2. Action Taken Report from the Ninth IQAC Meeting Held on 11/09/2023

- **Resolution:**

S No.	Resolution from the Meeting	Action Taken and Outcomes
1.	Submission of IIQA for NAAC in June 2024	IIQA preparation was assigned to members of the NAAC Committee.
2.	Conduct of Conference	The 17th GJ-IntConMITE 2023: Innovation for Smart, Inclusive, and Sustainable Growth was conducted.
3.	MOUs Signed	MOUs were signed between Asian Business School and GJIMT, SAGE Spectrum and Gyan Management Journal (ISSN: 0974-7621), and Hola India, Spain and GJIMT.
4.	Conduct of Institutional Activities	Industry Visit to Antier Solutions Mohali (13 th Sept 2023) Mohali Eco Warriors Spearhead Indian Swachhata League 2.0 Flash Mob (17 th - 27 th Sept 2023) Annual Sports Fest (22nd Sept 2023).

3. Status of NAAC Work and Completion

- **Resolution:** The NAAC Committee has been tasked with preparing the Institutional Information for Quality Assessment (IIQA), with the submission scheduled for June 2024.

4. Review of Academic Audit

- **Resolution:** It was suggested that the Academic Audit should be conducted periodically, as per the Coordinator of IQAC.

5. Conduct of Conferences/Seminars/Workshops

- **Resolution:** Seminars and workshops for students have been successfully organized.

6. Other Issues with the Permission of the Chair

- **Resolution 1:** Feedback was obtained from the editorial board of Gyan Management Journal regarding the poor quality of submissions. To address this issue, the IQAC decided to collaborate with SAGE Spectrum for a five-year period. An MOU will be signed to formalize this collaboration.
- **Resolution 2:** The IQAC recommended making the campus a more barrier-free environment through the construction of ramps for the physically disabled.

7. Action Points

- **Resolution 1:** The IQAC received feedback from the faculty expressing a desire to attend a 5-day FDP titled "Raise Your Financial Quotient: Gaining Insights on Financial Wellness." The IQAC granted permission for this, and certificates of participation will serve as proof of attendance.
- **Resolution 2:** The IQAC was informed about the need to create a differently-abled friendly environment. In response, the GJIMT Library was tasked with the installation of a Braille Keyboard and Non-Visual Desktop Assistance (NVDA) Software for student access.
- **Resolution 3:** The IQAC decided to prepare for the 18th International Conference, GJ-IntConMITE 2024, to be held on December 20, 2024. The theme was set as "Leadership Development in the Age of Disruption," aligning with AICTE's thrust area. A Conference Committee was formed, tasks were delegated, and a duty chart was prepared.
- **Resolution 4:** It was decided to purchase approximately 100 Indian Knowledge System books and 100 Competition Preparatory books. The library was instructed to proceed with the purchase.

Adjournment: The meeting concluded with a vote of thanks.



Attendees:

Sr. No	Name	Designation	Signature
1.	Dr. Aneet Bedi	Chairman-IQAC	<i>Aneet Bedi</i>
2.	Prof. Gurdeepak Singh	Member	<i>Gurdeepak Singh</i>
3.	Dr. Neeraj Sharma	Coordinator- IQAC	<i>Neeraj Sharma</i>
4.	Dr. Rakhee Dewan	Member	<i>Rakhee Dewan</i>
5.	Dr. Tarandeep Singh	Member	<i>Tarandeep Singh</i>
6.	Dr. Bushra S.P Singh	Member	<i>Bushra S.P Singh</i>
7.	Ms. Archan Upadhyay	Member	<i>Archan Upadhyay</i>
8.	Ms. Gian Jyot	Member	<i>Gian Jyot</i>
9.	Mr. Monish Chadha	Member	<i>Monish Chadha</i>
10.	Mr. Ajay Tiwari	Member	<i>Ajay Tiwari</i>
11.	Ms. Kajal Soni	Member	<i>Kajal Soni</i>
12.	Mr. Nitin Shrikoti	Member	<i>Nitin Shrikoti</i>
13.	Mr. Rakesh Prashar	Member	<i>Rakesh Prashar</i>

Date: 26/02/2024



Action taken Report of the tenth IQAC meeting held on 26/02/2024

S No.	Resolution in the meeting	Action Taken for Implementation & Outcomes
1	Review of NAAC work	Decision was sought for IIQA to be submitted in the last week of June.
2	IKS and Competitive Exams Preparatory Books	Order for the books has been placed by the Library.

Coordinator - IQAC

Chairman - IQAC



LIST OF SEMINARS/WORKSHOPS/FDPs

TITLE	CATEGORY
Next-Gen Library: E-Resource Management for the Digital Age-Feb 19-24 2024	Seminar
Skills for Success: Thriving in Today's World-March 26 2024	Workshop
Raise your financial Quotient: Gaining Insights on Financial wellness-	5- Day FDP in collaboration with Asian Business School
Change Makers Unite: Harnessing the Power of Social Entrepreneurship-April 3 2024	Seminar
Entrepreneurship & Innovation-May 24, 2024	Seminar

Ref No: GJ/IQAC/2025/01

Date: 13-Feb-2025

Internal Quality Assurance Cell (IQAC)

Notice of the 12th IQAC Meeting

The 12th meeting of the IQAC is scheduled to be held on 20 February 2025, at 2:00 p.m. in the Conference Room, GJMT. The agenda of the meeting:

Agenda:

1. Confirmation of the minutes of the 11th IQAC meeting held on 16 September 2024.
2. Presentation and discussion of the Action Taken Report on the resolutions of the 11th meeting.
3. Review and discussion of stakeholder feedback (students, parents, teachers)
4. Proposal for conducting monthly Open House meetings with parents
5. Planning of Value-Added Courses (VACs) for the upcoming semester
6. Review of NAAC Accreditation outcome (B+ grade, CGPA: 2.58)
7. Formation of AQAR Committee for AY 2024–25
8. Discussion on improving research output and introduction of Research Promotion Policy
9. Establishment of IPR Cell.
10. Preparation for the 21st National Conference (GJ-IntConMITE 2025) on 6 June 2025.
11. Preparation for African Student Meet, to be held on 22 February 2025
12. Review of newly signed MoUs with companies for training, placements, internships, and research
13. Other Issues with the permission of the Chair


Coordinator -IQAC

CC



- Chairperson, IQAC
- Heads of Departments
- NAAC Coordinator
- Office Superintendent (for records)
- All IQAC Members

Minutes of the 12th IQAC Meeting Held 20 February 2025

Chairperson: Dr. Aneet Bedi

1. Confirmation and Review of the Previous Meeting (11th IQAC Meeting, 16-Sep-2024)

- **Resolution:** The action taken report from the 11th IQAC meeting was reviewed and approved after discussion.

2. Action Taken Report from the 11th IQAC Meeting

S.No.	Resolution from the 11th Meeting	Action Taken	Outcome
1	NAAC work: IIQA cleared in June 2024; SSR submitted on Sept 6, 2024; Peer Team Visit preparations underway	Regular review meetings held; documentation, displays, and infrastructure compliance work initiated	Peer Team Visit preparation on track; NAAC result received in Feb 2025 – B+ grade (2.58 CGPA)
2	Construction of ramps for barrier-free access and other infrastructure improvements	Ramps constructed in key areas; additional signage and accessibility aids installed	Barrier-free access initiative completed; appreciated by visitors and stakeholders
3	Planning for Peer Team Visit infrastructure readiness	Deep cleaning, branding, file displays, and facility checks conducted; staff sensitization done	Campus infrastructure prepared; visit successfully completed without major observations
4	Mentor-Mentee Program under review; FDP to be conducted in Nov 2024	FDP on Mentor-Mentee successfully conducted in Nov 2024; feedback collected	Improved clarity on mentor roles; recommendations for structured reporting under review
5	Preparation for 18 th International Conference (GJ-IntConMITE 2024)	Core committee meetings held; brochure released; speaker invites sent	Conference successfully held in Dec 2024 with strong participation

3. Stakeholder Feedback:

Resolution: IQAC reviewed feedback collected from students, teachers, and parents. Key suggestions included more career awareness programs, mental health sessions, and regular parent engagement.

4. Open House Meetings:

Resolution: It was decided that Open House Meetings with parents will be conducted thrice every semester. Dates for upcoming sessions are fixed as March 7, 2025, and April 4, 2025.

5. **Mental Health Sessions:**

Resolution: Based on student feedback, it was agreed that structured mental health and well-being sessions will be introduced from the next semester.

6. **Value-Added Courses (VACs):**

Resolution: The following VACs were proposed:

- *Next Gen Management Essentials*
- *Django*
- *Full Stack*
- *Woo Commerce*

7. **NAAC Accreditation Outcome:**

Resolution: GJIMT received its first NAAC accreditation with a B+ Grade (CGPA 2.58) on 13 February 2025. The IQAC appreciated the efforts of all departments.

8. **AQAR Committee Formation:**

Resolution: A committee has been constituted for the preparation and submission of AQAR 2024–25. The list of members is attached as *Annexure I*.

9. **Research Promotion Policy:**

Resolution: IQAC discussed the low research output and approved the formulation of a Research Promotion Policy to encourage faculty and student research.

10. **IPR Cell:**

Resolution: Intellectual Property Rights Cell was established:

11. **21st National Conference – GJ-IntConMITE 2025:**

Resolution: Scheduled for 6 June 2025, with the theme: “*India’s Economic Evolution: Balancing Global Competition, Innovation, and Sustainable Growth*”. Preparations will begin in March 2025.

12. **African Student Meet:**

Resolution: GJIMT will host its second pan-India African Student Union Meet on February 22, 2025. Preparations and committee responsibilities will be assigned shortly.

13. Industry and Institutional Collaboration (MoUs):

Resolution: The meeting reviewed newly signed MoUs for internships, placements, research, and training.

14. Other Issues with Permission of the Chair:

IQAC approved the purchase of a sanitary pad incinerator for the girls' washroom to improve hygiene facilities on campus.

Adjournment: Meeting ended with a vote of thanks by the IQAC Coordinator.


Coordinator - IQAC



Attendees:

Sr. No	Name	Designation	Signature
1.	Dr. Aneet Bedi	Chairman-IQAC	<i>Aneet</i>
2.	Prof. Gurdeepak Singh	Member	<i>Gurdeepak</i>
3.	Dr. Neeraj Sharma	Coordinator- IQAC	<i>Neeraj Sharma</i>
4.	Dr. Rakhee Dewan	Member	<i>Rakhee Dewan</i>
5.	Dr. Tarandeep Singh	Member	<i>— Ab —</i>
6.	Dr. Bushra S.P Singh	Member	<i>Bushra</i>
7.	Ms. Archan Upadhyay	Member	<i>Archan..</i>
8.	Ms. Gian Jyot	Member	<i>Gian Jyot</i>
9.	Mr. B. L. Arora	Member	<i>B.L. Arora</i>
10.	Mr. Ajay Tiwari	Member	<i>A. Tiwari</i>
11.	Ms. Kariya Parveen	Member	<i>Kariya</i>
12.	Mr. Abhishek Jangra	Member	<i>Abhishek</i>
13.	Mr. Rakesh Prashar	Member	<i>Rakesh</i>

Date: 20.02.2025



Annexure I

Constitution of AQAR Committee (2024–25)

In accordance with the resolutions passed during the IQAC meeting held on 20 February 2025, the following committee has been constituted for the preparation and submission of the Annual Quality Assurance Report (AQAR) for the academic year 2024–25.

Head – AQAR Committee (Overall Coordination, Compilation & Review)

- Dr. Bushra S.P. Singh

Extended Profile

- Dr. Rakhee Dewan
- Mr. B.L. Arora

Criterion I – Curricular Aspects

- Dr. Dipneet Saini
- Ms. Sunita
- Ms. Shikha

Criterion II – Teaching-Learning & Evaluation

- Ms. Sudha Sharma
- Ms. Simrat
- Ms. Neelam

Criterion III – Research, Innovations & Extension

- Dr. Iram
- Mr. Sarabhpreet
- Ms. Nitika

Criterion IV – Infrastructure & Learning Resources

- Mr. Vivek
- Ms. Zeba
- Ms. Harjinder

Criterion V – Student Support & Progression

- Mr. Shami
- Ms. Bharti
- Ms. Anuradha



Criterion VI – Governance, Leadership & Management

- Ms. Monalisa
- Ms. Sudha

Criterion VII – Institutional Values & Best Practices

- Ms. Archan
- Ms. Jyoti
- Ms. Hema


Coordinator - IQAC



Action Taken Report of the 12th IQAC Meeting Held on 20 February 2025

Date of Action Taken Report: 15 June 2025

This report summarizes the implementation of the resolutions passed during the IQAC meeting held on 20 February 2025. The report was circulated to IQAC members for review and will be placed for ratification in the upcoming September 2025 meeting.

S. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Stakeholder Feedback	Feedback received from students, teachers, and parents was analyzed and submitted to IQAC on 10 February 2025. Based on the findings, initiatives such as career awareness programs, mental health support, and enhanced parent engagement were planned and integrated into the semester calendar.
2	Open House Meetings	Open House Meetings with parents were scheduled and successfully conducted on 7 March and 4 April 2025, as resolved. The meetings received active participation and constructive feedback from parents.
3	Mental Health Sessions	Structured mental health and well-being sessions were introduced in the semester starting March 2025.
4	Value-Added Courses (VACs)	The proposed VACs – Next Gen Management Essentials, Django, Full Stack, and Woo Commerce – were developed and shall be launched in July 2025.
5	NAAC Accreditation Outcome	GJIMT received its first NAAC accreditation with a B+ Grade (CGPA 2.58) on 13 February 2025. IQAC formally appreciated all members and acknowledged their contributions.
6	AQAR Committee Formation	The AQAR Committee for 2024–25 was constituted and notified in February 2025. The committee has begun the data collection process and coordinated with departments for timely submission.
7	Research Promotion Policy	A Research Promotion Policy was drafted by a core faculty team and submitted to IQAC for comments in May 2025. The policy includes incentives for publications, student research mentorship, and conference participation.
8	IPR Cell	Intellectual Property Rights Cell was established in May 2025. Coordinators were appointed, and the cells began operations.
9	21st National Conference – GJ-IntConMITE 2025	Preparations for the 21st National Conference scheduled on 6 June 2025 were initiated in March. Committees for content, logistics, and outreach were formed and have executed the planning successfully.

S. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
10	African Student Meet	GJIMT hosted the second pan-India African Student Union Meet on 22 February 2025. The event was well-organized, with students from multiple states participating. Feedback was overwhelmingly positive.
11	Industry and Institutional Collaboration (MoUs)	MoUs were signed with UBSS Australia, Alpha IT Technologies, and Pisoft Informatics between February and April 2025. Departments were informed, and initial engagement for internships and training has commenced.
12	Other Issues – Sanitary Pad Incinerator	The purchase of a sanitary pad incinerator for the girls' washroom was approved and completed in May 2025. The equipment has been installed and is functional, improving campus hygiene facilities.

Neeraj K
Coordinator - IQAC



Annexure II

List of Academic, Cultural, and Outreach Activities Conducted (Post IQAC Meeting – February to June 2025)

Following the resolutions passed in the IQAC meeting held on 20 February 2025, the institution successfully organized the following events to promote holistic development, student engagement, academic excellence, and international outlook.

S. No.	Date	Type	Title
1	20.02.2025	Seminar	<i>Mind Coaching by Maya Wellness</i>
2	21.02.2025	Celebration	<i>Matribhasha Diwas</i>
3	22.02.2025	Expo	<i>Environmental Science Showcase 2025</i>
4	22.02.2025	Students Meet	<i>African Students Meet 2025</i>
5	03.03.2025	Seminar	<i>Technology-Driven Careers: Exploring AI and ML Opportunities</i>
6	05.03.2025	Celebration	<i>Sodashi 3.0: International Women's Day</i>
7	06.03.2025	Seminar	<i>Mental Health Awareness Camp</i>
8	06.03.2025	Seminar	<i>Career Counseling Session by Senior Executives</i>
9	07.03.2025	Competition	<i>GianByte – A Literary Fest</i>
10	07.03.2025	Seminar	<i>Mental Health Awareness Camp</i>
11	08.03.2025	Workshop	<i>Let's Talk: What You Want – Career Motivation Workshop</i>
12	08.03.2025	Workshop	<i>First Aid Training Session</i>
13	12.03.2025	Cultural Competition	<i>Parakh 2025</i>
14	17.03.2025	Competition	<i>Future Business Sharks 3.0 – The Ultimate Business Plan Contest</i>
15	17.03.2025 – 18.03.2025	Sports Competition	<i>Indoor Sports Championship</i>
16	20.03.2025	Cultural Competition	<i>Jhalak Dikhlaja: Part 1</i>
17	21.03.2025	Seminar	<i>Alma Reconnect</i>
18	22.03.2025	Cultural Competition	<i>Jhalak Dikhlaja: Part 2 (Final Class of the Year)</i>
19	26.03.2025	Workshop	<i>Digital Forensics & Cyber Security</i>
20	28.03.2025	Seminar	<i>Global Internship Opportunities by AIESEC</i>
21	03.04.2025	Seminar	<i>Global Pathways: Study & Exchange Opportunities Abroad</i>
22	04.04.2025	Seminar	<i>Innovative ICT Tools in Teaching Pedagogy</i>
23	16.04.2025	Seminar	<i>Career Awareness Seminar by ICSI – Chandigarh Chapter</i>
24	06.06.2025	National Conference	<i>21st National Conference – GJ-NatConMITE 2025</i>